

City Manager Week in Review Report

WEEK OF: Feb. 23, 2024



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

Get City Alerts – c3gov.com/Subscribe

Report a Concern – c3gov.com/AccessC3



New & Notable

Installation underway on new EV charging stations at city facilities

Work began this week to install new charging stations for electric vehicles at the Commerce City Civic Center, with subsequent installations to follow at other facilities. Available for both public and employee use, the city is installing one station at the Municipal Services Center, two at the Eagle Pointe Recreation Center, and two at the Civic Center. Two charging stations having been in place at the Bison Ridge Recreation Center since 2019. Safety measures will be in place in the building parking lots during construction, including barricades, caution tape, and traffic control signs. Expected to be complete by the end of March (contingent upon weather), the installation of five Level II Dual Port 80 Amp Electric Vehicle Charging Stations directly supports the city's Sustainability Action Plan.

Cram the Cruiser returns Sunday, Feb. 25!

Each year during the city's Spread the Love food drive, Commerce City police officers join the effort by encouraging residents to fill police vehicles with donations of peanut butter and jelly for local food banks. Officers will be posted in front of both King Soopers stores in Commerce City for the event to visit with shoppers and give kids a look at their patrol vehicles while they collect donations for local food banks.

WHAT: Cram the Cruiser food drive event with CCPD

WHEN: Sunday, Feb. 25, 9 a.m. – 1 p.m.

WHERE: Commerce City King Soopers locations (4850 E. 62nd Ave. and 15051 E. 104th Ave.)

In addition to Sunday's Cram the Cruiser event, donation bins are still in place for the rest of February to collect non-perishable food donations at city facilities. Learn more at c3gov.com/SpreadTheLove.

QCF nonprofit grant applications due March 1

Nonprofit organizations serving Commerce City residents are invited to apply for grant funding from the Quality Community Foundation! QCF grants provide funding for a wide variety of programs and services in the city, including emergency housing for homeless families, volunteer services and meals for seniors, advocacy and emergency assistance for victims of domestic violence, health care, mental illness, and local food banks. To be eligible, nonprofits must have 501(c)3 status, address the needs of Commerce City residents, and demonstrate sound fiscal management. Grant applications are due Friday, March 1. Additional details are online at c3gov.com/QCF.

Commerce City's Grant Office

Grants - January Update

Council Work Schedules



Business/Economic Development

100 1001



– Staff reached out to an indoor entertainment concept to request a meeting to learn more about the concept and discuss the possibility of a location in Commerce City. The concept offers sports simulation technology, food and beverage, and other recreational offerings.

– Staff received an update on a prospective retailers expansion plans in Colorado for targeted categories including general merchandise, home improvement, indoor entertainment concepts, and grocery. Staff provided additional information on potential sites as result of update outreach.

– Staff is working with a landscape equipment dealer on an incentive application for their new 27,000 square foot facility. They confirmed that the new facility will be the largest operation for the company in Colorado.

– Staff received an update on a proposed industrial development that will offer a 28,000 square foot multi-tenant building along E. 96th Ave. The building will feature up to 11 tenant spaces that will feature 30-foot high ceilings.

– Staff provided business liaison and business attraction services for the E. 104th Ave. Commerce Park development.

– Staff received an update on a proposed 4.8 acre commercial development along E.120th Ave. The project will offer four pad sites allowing for potential buildings for tenants ranging in size from 2,300 square feet to 4,700 square feet.

– Staff met with the North Metro Small Business Development Center leadership to identify opportunities for improved collaboration on small business support and business retention and expansion efforts. A process for business resource referrals was put into place. The North Metro SBDC reported they are kicking off a strategic planning process and expressed interest in a regional business retention and expansion collaborative to help inform that effort.

– Staff provided business liaison support for Boise Cascade. Boise Cascade has secured a Temporary Certificate of Occupancy for its office space and is working toward a Temporary Certificate of Occupancy for the remainder of its 127,000 square foot facility.

– Staff partnered with the URA to conduct a business visit with a business owner in Derby. The business owner expressed interest in expanding to a second location, expanding hours at their current location, and exploring expansion of food offerings. Staff explored opportunities for support of these projects and will continue to remain engaged with business ownership. The need for a Derby-focused community group was also discussed and the business owner expressed support.

– Staff met with the communications team to discuss opportunities to improve the process for business announcements, press releases, and related tools.

– Staff met with URA staff to support the URA's market study of opportunities for the designated public building at Mile High Greyhound Park. Staff is supporting alignment with workforce and economic development initiatives.

– Staff met with a business owner in Derby to discuss revitalization efforts, arts and culture opportunities, and the need for a Derby-focused community group.



Community Appearance/Clean Ups

Hot Shot Crew

Monday – Friday

- During the four day work week, Hot Shot Crews operated as a two-person team that worked eight hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and responded to requests at the following locations:

- Staff removed two couches from the corner of E. 67th Place.
- Staff removed a shopping cart that was blocking the detention pond at E. 67th Avenue and Holly Street.
- Staff responded to a request to remove two mattresses that were dumped along an alley.

- Hot Shot Crews conducted inspections and removed abandoned items at the following scheduled, routine locations:

- E. 48th Avenue and Ivy Street
- E. 50th Avenue and Forest Street
- E. 52nd Place and Oneida Street
- E. 60th Avenue from Brighton Boulevard to Clermont Street
- E. 64th Avenue and Colorado Boulevard (I-270)
- E. 83rd Avenue and Rosemary Street
- E. 84th Avenue and Pontiac Street
- E. 96th Avenue and Peoria Street
- E. 112th Avenue and Tower Road
- E. 120th Avenue and Cameron Street
- Elm Street - E. 69th Avenue to 72nd Avenue



Distinctive Highlights

- 19 tires were picked up and taken to the recycling center.



Housing & Community Well-Being

Community Well-Being	Weekly	YTD	Housing / CDBG	Weekly	YTD
Homeless Navigator			ERA: Rent/ Mortgage	\$0.00	\$242,125.00
Unhoused Resident Contacts	32	196	ERA: Utility	\$0.00	\$8,875.00
Voucher Matches to Housing	0	0	ERA: Car repairs	\$0.00	\$0.00
Voucher Orientations for Housing	0	0	ERA: Unhoused to permanent housing	0	2
Unhoused Resident: Shelter	1	4	ERA totals	\$0.00	\$251,000.00
Unhoused Resident: Transitional Housing	0	0	ERA: Families Served	9	54
Unhoused Resident: Permanent Housing	0	2	ERA: Total Applications	0	73
Family & Senior Navigator			In-Person Resident Service	19	170
Senior Contacts	8	85	Phone Contacts	123	1017
Senior Resource Referrals Made	12	88	CDBG Services	21	66
Family Contacts	10	113	CDBG Inspections	2	8
Family Resource Referrals Made	17	134			



Environment & Sustainability

Energy, Equity, and Environmental Weekly Report – Feb. 19

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy
- The included exceedance report is provided and updated on a monthly basis.



Growth and Development

Ward Report Link: [Ward Report](#) – January 2024

PERMITS	Weekly Totals	2024 YTD Total	CODE ENFORCEMENT	Weekly Totals	2024 YTD Total
SFD Permits Issued	13	50	Total Case Action	785	3632
Multi-Family Permits Issued	0	0	Pro-Active Cases	121	565
Duplex Permits Issued (SFA)	0	0	CAI	3	21
Townhome Permits Issued (SFA)	0	0	SCF-CRM	13	143
Residential CO issued	11	69	Violations Issued	252	949
Total Permits Issued	71	251	Snow Violations	6	85
Permits Processed	79	341	Abatement Hearings	0	30
Residential Permits Processed	39	254	Abatement Ordered	0	44
Non-Residential Permits Processed	40	87	CRT Violations	12	63
Residential CO Processed	11	69	CRT Outreach	21	31
Residential Inspections	491	2961			
Non-Residential Inspections	29	263			

PLANNING

Completed Cases	SELECT CASE STATUS UPDATES
New Cases (Deemed Incomplete/Not Included in Total)	Commons at 104 th
New Cases (Deemed Complete/Included in Total)	Murray Farms
Total Active Cases	One Buckley

POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements

PUBLIC HEARINGS (Recent & Upcoming)

SELECT CASE STATUS UPDATES	
Commons at 104 th	Conditional Use Permit received a recommendation for approval from the Planning Commission
Murray Farms	Neighborhood Meeting Held
One Buckley	Met with applicant on most recent comments

PUBLIC HEARINGS (Recent & Upcoming)	
CITY COUNCIL, March 4	6601 Colorado zone change from AG and I-1 to I-2
CITY COUNCIL, March 4	SACWSD (property west of existing Klein Treatment Plant) Conditional Use Permit
PLANNING COMMISSION, March 5	Rocky Mountain Recycling Conditional Use Permit
PLANNING COMMISSION, March 5	Waterline for Denver Water
PLANNING COMMISSION, March 5	Reunion Plaza PUD Zone Document Amendment
PLANNING COMMISSION, March 5	Rosemary QuikTrip Zone Change

NEW SUBMITTALS	
S24-0002	Buckley Crossing FIL 2
PUDP24-0002	Buckley Crossing FIL 2
PUDP24-0003	Buckley Crossing FIL 3
S24-0003	Buckley Crossing FIL 3
D24-0001	JFW Trucking
Z24-0001	JFW Trucking
MM24-0003	JFW Trucking



Public Safety

CCPD Celebrates Exemplary Officers/Staff Members at “Badge and Honor”

At the Commerce City Police Department we know the importance of recognizing our own because when our people feel seen and appreciated, they also feel motivated to continue to provide our residents the best service possible. They deserve it, and so does the public.

So please join us in congratulating all of our 2023 award recipients, who were recognized at our annual Badge and Honor ceremony earlier this month.

Officers and professional staff selected by an internal committee of their peers were celebrated for their bravery, selflessness, sacrifice, and tremendous service to the community for acts such as saving the life of a man who was shot to planning a bi-lingual event for hundreds of our residents on the Day of the Dead.

We'd like to acknowledge two of the most prestigious awards here:

Detective Mike Pasko was selected to receive the Curt Holland Memorial Officer of the Year award, and Crime Scene Investigator Dennis Davenport took home the Professional Staff Employee of the Year award. We couldn't be more proud.

CCPD Also Celebrates Black History Month

Although fewer than four-percent of the residents who live in Commerce City are African-American, the Commerce City Police Department knows the importance of ensuring everyone in our community feels represented by the people who wear the uniform and are charged with keeping them safe.

As a result, we've put together a video celebrating February's Black History Month and featuring one of the longest-serving peace officers in the Denver-Metro area, CCPD Commander Harold Chatman.

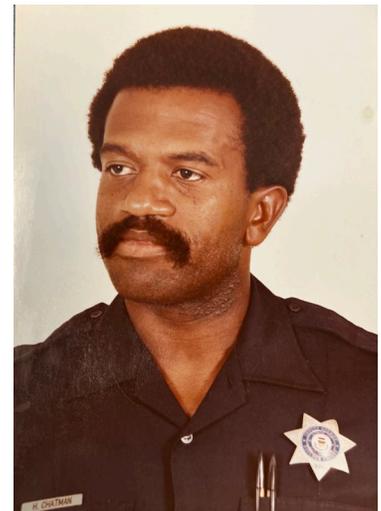
Chatman began his career in 1982 with Boulder County and has since worked at a number of Colorado agencies, joining CCPD ten years ago. In the video, he talks about how far law enforcement has come in terms of representation, but also how far we still have to go.

You can view it by finding CCPD on YouTube:

[youtube.com/@TheCommerceCityPoliceDept/](https://www.youtube.com/@TheCommerceCityPoliceDept/)

Oversized Vehicle Update

6955 E. 50th Ave - 1 53 Foot Semi Trailer: Tow is getting setup





Infrastructure

PW Updates

Preservation and Safety

- The city's Asphalt Crack Repair Project continues to move forward. Last week, nine repairs were completed in the Buffalo Run East neighborhood.

Engineering

- Staff was informed the Colorado Department of Transportation (CDOT) approved a Highway Safety Improvement Grant (HSIP) in the amount of \$1.2 million for the Highway 2 Median Project.
- A project update meeting was held for the E. 72nd Avenue and Monaco Street Intersection Project.
- The weekly project update meeting with representatives from the Buffalo Ridge Metro District occurred for the widening of E. 120th Avenue between Chambers Road and Buckley Road.
- Staff attended the Adams County Sub-regional Forum meeting where a presentation was given on the City's application for a Rebuilding American Infrastructure with Sustainability and Equity Grant (RAISE) for the E. 88th Avenue Widening Project between I-76 and Highway 2.
- A project update meeting was held for the E. 96th Avenue widening project between Chambers Road and Tower Road. The first phase of the project is planned to be advertised for bids this spring.
- A project update meeting was conducted for the Highway 2 Corridor Study.
- Multiple staff members from several divisions within Public Works presented to the Latino Engagement Taskforce (LET). Topics included transportation and traffic safety, refuse and recycling collection services, and Parks and Streets Maintenance Division functions.
- List of Active Permits/Projects Requiring Traffic Control – Attached.

Active Permits

Parks

- Staff performed snow operations over the weekend on City properties and assisted the Commerce City Snow Guardians Program. This included shoveling City building walkways and sidewalks.
- Staff removed snow and ice from the Pioneer Park ballfields in preparation for upcoming ballfield use.
- Staff began to install bi-lingual dog station signs at two locations. Five signs were installed at Fronterra Park, and four signs were installed along the Second Creek Trail.

- Staff removed trash and debris from the right-of-way at E. 104th Avenue, E. 112th Avenue, Chambers Road, and Potomac Street.
- Staff began installing new park benches, picnic tables, and trash can canisters at Monaco Vista Park, Rose Hill Grange Park, and Olive Park in preparation for the upcoming spring and summer seasons.
- Staff removed tree debris and trash from Fairfax Park and will continue to monitor the area on a daily basis.

Streets

- Staff responded to the 9th snow storm of the season this past weekend. Teams were called out Friday night and began cleaning snow at 9 p.m. and concluded operations around 5 a.m.
- Pavement Teams were dispatched to repair approximately 83 potholes in various locations throughout Commerce City.
- Traffic Teams completed removing holiday decorations from City streets.
- Sweeping Teams swept E. 60th Avenue, E. 64th Avenue, Holly Street, and Monaco Street to highlight most targeted areas.





Parks, Recreation and Golf

Valentine's Date with Mom Event Recap

- On Feb. 15, the Parks, Recreation, and Golf (PRG) Department hosted the Valentine's Date with Mom class at the Bison Ridge Recreation Center. This new program was presented by Dr. Chrissy Chard, local parenting coach, educator, and soon-to-be TED Talk speaker! She reached out to PRG staff to offer some of her classes to the community. The Valentine's Date with Mom was our first class, but definitely not our last. The class was a huge success, with 27 guests in attendance! Participants had dinner from Olive Garden, received gifts to take home, they enjoyed an evening of learning how to celebrate what they each love about their families, and also learned how to strengthen communication skills at home. PRG staff is working to add some additional mom-focused classes this summer, so stay tuned!



Biscuits & Gravy Breakfast

- On Wednesday, Feb. 14 at the Eagle Pointe Active Adult Center, 65 community members and staff enjoyed a delicious breakfast at the annual Valentine's Day Biscuits and Gravy Breakfast. This event is always a fun opportunity for community and staff to enjoy a hearty meal together while raising funds for the Goodfriends Scholarship Program, which allows Seniors in Commerce City easier access to our recreation programs.





Urban Renewal

Redevelopment at Mile High Greyhound Park Wins Again

In celebration of Colorado Engineers Week (Feb. 18-24), the American Council of Engineering Companies of Colorado (ACEC Colorado) announced this year's Colorado Engineering Excellence Awards (EEA) recipients which include 22 design and research projects completed by 16 different Colorado consulting engineering firms. The City of Commerce City's Mile High Greyhound Park Redevelopment by Kimley-Horn and Associates was presented with the Merit Award for engineering design and research that demonstrates an exceptional degree of innovation, complexity, achievement, and value.

To learn more about the Mile High Greyhound Park Redevelopment, please visit c3gov.com/URA.



Financial Reports

Where to find budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2024 Adopted Budget](#)
- [2023 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2022 Popular Annual Financial Report \(PAFR\)](#)

Monthly Financial Report – through November 2023

Due to year-end processing timelines, the December 2023 monthly financial report will not be available until the end of the third week of February. A monthly financial report for January 2024 will not be provided, however, a financial report with cumulative data through February month-end will be provided in mid-March. Monthly financial reports beginning with March will be provided in the middle of the following month. Each monthly financial report contains cumulative financial data through the end of the reporting month.



Municipal Court

Monthly Court Report - January 2024

Text Message Notifications

Commerce City Municipal Court is utilizing text message notifications to send reminders to case parties. If you have an upcoming hearing, you should receive an initial 'opt-in' text message. If you have not received an 'opt-in' message and would like to receive text message notifications with reminders about your Municipal Court case, please call 303-289-3640 or send an email with your cell phone number to court3@c3gov.com.



Boards and Commissions

****Don't Forget**** The **Quality Community Foundation (QCF)** was recently awarded a \$10,000 grant from Kroenke Sports Charities. This funding will be distributed to the community through QCF's 2024 nonprofit grant program. This grant will directly increase the amount of funding that QCF can distribute to local nonprofits directly meeting the needs of Commerce City Residents in 2024. Representatives from QCF will be present at the Denver Nuggets game on Monday, Nov. 6 to accept the grant.

****Update**** **Second Quarter 2024 Boards and Commissions Recruitment** is open and taking applications through Friday, April 12. Interviews will be held on Saturday, April 20, from 10 a.m. to 2 p.m. via Zoom. A list of current vacancies may be found at c3gov.com/boards.

Those interested should apply at c3gov.com/boards. For additional information, please contact Jordan Roberts, Deputy City Clerk, at jroberts@c3gov.com or 303-289-3676.