



Writing An Inclusive Commerce City History

April 22, 2024

Purpose and Intent

- The *purpose* of this presentation is to discuss how staff proposes to approach writing an inclusive history about Commerce City
- The *intent* of the presentation is to achieve a direction for create an inclusive history book that includes the accomplishments of all members of the community regardless of race, ethnicity, sex, age, sexual orientation, or economic status
- Staff is seeking consensus from Council around several questions.
 - The answers will inform an RFP that will be used to solicit an author



Council Direction

- What is the purpose(s) of the book?
- What is the period in history that should be covered by the book?
- Who (groups or individuals) is left out of any previous books published on the history of Commerce City?
- Is there any theme that Council wants the book to pursue or explore?



Council Direction

- Who is the audience?
- What and who are the resources for the author?
 - Who should the author contact with questions?
 - Who are the community resources to be interviewed (i.e. local historians, former elected officials, former government managers/directors, etc.)?
- What is the timeline for completion?



Council Direction

- What is the timeline for completion?
 - Research and interviews (minimum of six months)
 - Providing an outline for the book and receiving approval (three weeks)
 - Writing the first draft manuscript (minimum of six months)
 - First draft manuscript review and final client edits (three-four weeks)
 - Preparing the second draft manuscript (one-two weeks)
 - Second draft manuscript and client review and edits (two weeks)
 - Final manuscript



Council Direction - Budget

- It is reasonable to budget a minimum of \$60,000 and a maximum of \$120,000 for the entire writing and publication process
- Staff is seeking budget direction



Next Steps

- Recommendation: Staff is requesting Council authority to move forward with an RFP to solicit an author and to bring an appropriate ordinance to a future agenda
- Once we gain consensus from Council on those items, including the budget, we will prepare an RFP to solicit an author
- The RFP can be posted regionally and locally so we can solicit any local historians as well as target state institutions to determine if there is a history professor who might want to write the book





Discussion

