



EPAC Meeting

Location: Civic Center

Date: March 27, 2025

Time: 4:30pm

Facilitator: Melody Mascarenaz

EPAC Members			
Darci Martinez (Online)	Derick Singleton	Ronna Sanchez (Online)	Laura Martinez (Online)
Trudy Smith			

Absent			
Lucy Molina	Renata Trisilawati	David Williams	Rebecca Perez

Guest			
Scott VanHeusen	Susan Noble	Councilmember Kim	Brandi Valdez

Staff			
Fabiola Contreras	Melody Mascarenaz	Elizabeth Tart (Absent)	Olivia Quagliani (Absent)

Meeting Minutes

Agenda Items

I. Welcome and Roll Call – 4:54pm



EPAC Meeting

II. Review February Minutes – Motion to approve minutes Derick Singleton 1st motion, Darci Martinez 2nd motion, Trudy Smith asked for all votes in favor.

III. Budget Update – Melody M. shared budget spreadsheet with breakdown. No questions asked.

Budget Update

4:40-4:55

Short Term Goals				
Expense Details	Budget	Actuals	% Spent	Notes
Programs	\$ 7,000.00	\$ -	0%	
Total	\$ 7,000.00	\$ -	0%	
Incidentals				
Category	Budget	Actuals	% Spent	Notes
Food Budget	\$ 2,500.00	\$ 333.00	13%	
Swag	\$ 2,000.00	\$ -	0%	
Marketing + Outreach	\$ 1,000.00	\$ -	0%	
Total	\$ 5,500.00	\$ 333.00	6%	

Budget		Actuals	
Short Term Goals	\$ 7,000.00	Short Term Goals	\$ -
Incidentals	\$ 5,500.00	Incidentals	\$ 333.00
Total	\$ 12,500.00	Total	\$ 333.00

January 1-February 28

Total Budget: \$12,500

Used: \$333

Left: \$12,167



IV. Sub-Committee Breakout – Breakouts were not able to meet due to everyone not being present or being virtual. The item was moved to the next meeting approved by Trudy Smith.

V. Sub-Committee Updates - Breakouts were not able to meet due to everyone not being present or being virtual. The item was moved to the next meeting approved by Trudy Smith.

VI. Open Floor– Mayor Pro Team Noble discussed that in March an action was brought to Council to discuss an ordinance for EPAC to become EPIC commission. Trudy Smith would like a call back to know when the ordinance will be brought to Council in April.

- Community Garden meetings for the public are coming up March 27 Eagle Point and April 2 Bison Ridge
- April 18 C3 Day of Service Sand Creek Clean Up
- Earth Day Celebration on April 26 Scott VanHeusen and Darci Martinez will volunteer. Olivia asked if EPAC could share any quotes.



EPAC Meeting

- April 19 Earth Day Arsenal Event

VII. Closing – Next meeting at Bison Ridge April 24. Meeting ends at 5:34pm

Action Items	Owner(s)	Deadline	Status
EPAC be invited to landfill	Melody Mascarenaz	TBD	[Status, such as In Progress or Complete]
Presentation to Council from EPAC	EPAC	May 22	[Status, such as In Progress or Complete]
Appointing New Chair	EPAC	TBD	[Status, such as In Progress or Complete]