

# City Manager Week in Review Report

WEEK OF: Oct. 11, 2024



## RESOURCES

Agendas and meeting schedules – [commerce.legistar.com](https://commerce.legistar.com)

City online events calendar – [c3gov.com/Calendar](https://c3gov.com/Calendar)

Get City Alerts – [c3gov.com/Subscribe](https://c3gov.com/Subscribe)

Report a Concern – [c3gov.com/AccessC3](https://c3gov.com/AccessC3)



# New & Notable

## Wild for Life Triathlon coming up this weekend!

It's not too late to register to swim, ride, and run your way around the edge of the Rocky Mountain Arsenal National Wildlife Refuge at Commerce City's Second Annual Wild for Life Triathlon! The event takes place on Sunday, Oct. 13 starting at 9 a.m. at Adams City High School, 7200 Quebec Pkwy. Athletes and fitness enthusiasts of all ability levels are invited to participate in this one-of-a-kind event. Participants can compete individually in the sprint triathlon or as part of a relay team, making it an ideal event for both seasoned triathletes and those embarking on their first race. For more information and or to register for the event, visit [c3gov.com/Tri](http://c3gov.com/Tri). Participants must be 13 years or older. To safely hold the bike ride, the northbound lanes of Quebec Parkway will be closed from E. 56th Avenue to Highway 2 from 8:30 a.m. to 1 p.m. on the day of the event.



## Two more opportunities this year to Talk Around Town with City Council

Community members are invited to join City Council for a series of casual, conversational events to talk about what's happening in the city. Join your local elected officials on Thursday, Oct. 17 from 6-7:30 p.m. at Bison Grill at Buffalo Run Golf Course to enjoy free appetizers and chat with city representatives about whatever questions, ideas, or topics are on your mind! Residents are welcome to pop by for a few minutes or stay throughout for a chance to talk with your local elected officials about important city happenings, or just get to know them better.

- Thursday, Oct. 17      6-7:30 p.m.      Bison Grill at Buffalo Run Golf Course, 15700 E. 112th Ave.
- Thursday, Nov. 7      4:30-6:30 p.m.      Las Dos Americas, 6065 Quebec St.

[HR Q2 Dashboard](#)

[Council Work Schedules](#)

**Commerce City's Grant Office**

[Grants](#) – September Update



# Business/Economic Development



City of Commerce City

## Economic Development Strategic Plan

August 2024



- The ED team participated in the EmpreXpo (Adelante) as a speaker, highlighting the significance of Latino small businesses in Commerce City and across Colorado.
  - Staff met with city grant writing staff to discuss grant opportunities aligned with the Department's priorities and the new Economic Development Strategic Plan.
  - Staff received update on proposed 5,000 square-foot convenience store and gas station. Confirmed number of employees, hours of operation and planned food and beverage offerings.
  - Staff continuing to support proposed new fitness facility. Staff collaborating with Community Development and Engineering divisions to work towards final required approvals.
  - The ED team continued business retention and expansion support in Derby for a restaurant, retailer, hardware store, and confectioner.
  - Staff continued conversations with Rocky Mountain Powertrain regarding their incentive contracts and the information required therein.
  - Staff met with Qwally to continue work on adding a small business and entrepreneurship guide to the Elevate Commerce website.
  - Staff worked with Adams County Economic Development to coordinate and host an initial group of regional economic development leaders to explore creation of a regional business retention and expansion-focused collaborative group.
  - Staff met with the Colorado Workforce Development Council's Innovating Financing Consultant, Colorado Department of Labor & Employment's Apprenticeship Coordinator, and MSU-Denver's Adult Education program to continue program development for a Build C3 workforce training pipeline program.
- The City Council adopted the Economic Development Strategic Plan, to guide the efforts of Commerce City staff and their partners. The key goals revolve around creating an ecosystem which is approachable, innovative and collaborative. The plan can be found on [RedefiningCommerce.com](https://www.commercecity.com/RedefiningCommerce.com).
  - The Economic Development team welcomes Terrance Ware to Commerce City as the new Director of the Urban Renewal Authority. The URA deals with the development of specialty areas such as Derby, Mile High Greyhound Park and Victory Crossing.
  - The ED team launched a celebration of Manufacturing Month with daily posts on Facebook and Twitter, featuring our local manufacturing partners throughout the community.
  - Staff celebrated with the Colorado Rapids organization as they honored players, staff and fans alike at their annual end-of-season gala, A Burgundy Affair, on Oct. 7.
  - Staff attended and represented the city at quarterly International Council of Shopping Centers (ICSC) Colorado Local event. Staff provided updates on potential and proposed commercial development sites to the greater Denver Metro commercial brokerage community.
  - Staff received update on proposed 13-acre residential development. Confirmed 149 townhomes are planned in addition to green space and other outdoor amenities.
  - Staff participated in the Leadership Commerce City program, which hosted their "Meet the City Day" at the Civic Center. The year-long leadership course is hosted by the Adams 14 Education Foundation.

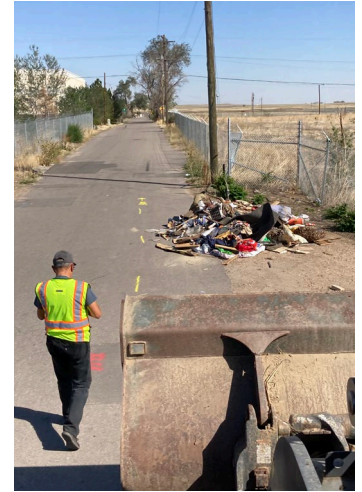


# Community Appearance/Clean Ups

## Hot Shot Crew

Monday – Friday

- During the past work week, the Hot Shot crew was divided into 2, two-person teams that worked 8 hours per day. Clean-up efforts were dedicated to both scheduled locations of known hotspots and in response to SeeClickFix requests.
- Hot Shot crew conducted inspections and removed abandoned items at the following scheduled, routine locations:
  - E. 48th Avenue and Ivy Street
  - E. 50th Avenue and Forest Street
  - E. 52nd Place and Oneida Street
  - E. 60th Avenue from Brighton Boulevard to Clermont Street
  - E. 64th Avenue and Colorado Boulevard (I-270)
  - E. 83rd Avenue and Rosemary Street
  - E. 84th Avenue and Pontiac Street
  - E. 96th Avenue and Peoria Street
  - E. 112th Avenue and Tower Road
  - E. 120th Avenue and Cameron Street
  - Elm Street - E. 69th Avenue to 72nd Avenue
- In addition to routine areas, crews performed clean-up at the following locations:
  - E. 71st Avenue and Locust Street
  - E. 83rd Place and Quebec Street
  - E. 101st Avenue and Peoria Street
  - E. 106th Avenue and Biscayne Street



## Distinctive Highlights

- Hot Shot crews continue their efforts to provide a safe and hazard-free city for commuters and residents.
- This week, crews picked up 47 tires and took them to the recycling center. Crews removed all debris and the tires prior to leaving the areas.
- Commerce City has started a new initiative across various city departments to identify key areas that need immediate city attention. This new Community Response Team (CRT) is a collaborative effort between Public Works, the Commerce City Police Department, Community Development and the city's Community Well-being department. The team will conduct routine site visits throughout the city and report back to the Hot Shot crews to address identified issues.
- On September 26, the Community Response Team toured the area around E. 56th Avenue and Holly Street and E. 56th Avenue and Dahlia Street locations.
- The team engaged with encampments and issued notices to vacate, where appropriate.
- Teams identified graffiti near E. 72nd Avenue and Monaco Street and reported back to the Parks and Recreation department for prompt removal.
- The CRT team found litter, trash, and large debris (grocery carts and tires) and reported to the Hot Shot Crew for prompt removal.





# Housing & Community Well-Being

Community Well-Being	Weekly	YTD	Housing / CDBG	Weekly Totals	YTD
<b>Homeless Navigator</b>			ERA: Rent/ Mortgage	\$0.00	\$245,027.87
Unhoused Resident Contacts	47	1,237	ERA: Utility	\$0.00	\$8,875.00
Voucher Matches to Housing	0	15	ERA: Car repairs	\$0.00	\$0.00
Unhoused Resident: Shelter	0	6	ERA: Homeless	0	2
Unhoused Resident: Transitional Housing	2	16	ERA totals	\$0.00	\$251,000.00
Unhoused Resident: Permanent Housing	0	13	ERA: Families Served	0	54
			ERA: Total Applications	0	73
<b>Family &amp; Senior Navigator</b>			In-Person Resident Service	36	1,094
Senior Contacts	21	560	Phone Contacts	197	5,856
Senior Resource Referrals Made	33	1,026	CDBG Services	0	386
Family Contacts	19	434	CDBG Draw Downs	\$0	\$199,157.00
Family Resource Referrals Made	28	672	CDBG Inspections	0	11



# Environment & Sustainability

## Energy, Equity, and Environmental Weekly Report – Oct. 11

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC) and Community Education/Outreach
- Municipal Operations (Leading by Example)
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management Commission (ECMC), Oil & Gas Projects and Policy
- Water Resources & Environmental Reviews



# Growth and Development

## Ward Report: **September Ward Report**

\* New Report will be updated by second Wednesday of the month

PERMITS	Weekly Totals	2024 YTD Total	CODE ENFORCEMENT	Weekly Totals	2024 YTD Total
SFD Permits Issued	4	438	Total Case Action	699	27,464
Multi-Family Permits Issued	0	0	Pro-Active Cases	102	3,587
Duplex Permits Issued (SFA)	2	28	CAI	0	872
Townhome Permits Issued (SFA)	0	0	SCF-CRM	21	936
Residential CO issued	16	599	Violations Issued	198	7,183
Total Permits Issued	27	1,617	Weed Violations Undeveloped	0	120
Permits Processed	73	2,171	Weed Violations Developed	17	659
Residential Permits Processed	62	1,591	Abatement Hearings	0	208
Non-Residential Permits Processed	11	580	Abatement Ordered	8	226
Residential CO Processed	16	599	CRT Violations	0	143
Residential Inspections	451	18,023	CRT Outreach	0	43
Non-Residential Inspections	44	1,785			

### PLANNING

Completed Cases	1
New Cases (Deemed Complete/Included in Total)	4
Total Active Cases	144
POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements	24

### SELECT CASE STATUS UPDATES

Murray Farms	Applicant to formally withdraw application, awaiting resubmittal following pre-application meeting on 9/25
Commons at 104th	Comments issued for PUDP and Plat on 10/4
Anderson Ranch	Preparing for October 21 City Council

### PUBLIC HEARINGS (Recent & Upcoming)

Z-979-24, Z-980-24	City Council approved Applegreen North and South Zoning October 7
PUDA23-0005	City Council approved MHGP PUD Amendment October 7
Z-792-05-23	City Council continued One Buckley PUD Amendment October 7
Z24-0001	City Council approved JFW Trucking Zone Change October 7
Comprehensive Plan	City Council approved Comprehensive Plan 2nd Reading October 7
Z-973-21-22, AN-268-24, NIGID23-0001	Anderson Ranch Zone Change, Annexation, and GID, October 21 City Council

### NEW SUBMITTALS

SKP24-0003	Villages at Buffalo Run East
DS24-0002	Villages at Buffalo Run East
PUDA24-0002	Villages at Buffalo Run East
Z24-0006	Matheson Holding Zone Change



# Public Safety

## **CCPD to Host Two Public Safety Town Hall Style Meetings**

The Commerce City Police Department is excited to be partnering with city officials to host two town hall-style meetings during the month of October. We've chosen to hold these public forums in neighborhoods where residents have told us they have So, public safety concerns.

The first meeting will be held on Tuesday, October 15, at Alsup Elementary School from 5 - 6:30 p.m. This is primarily for those who live and work in the Adams Heights neighborhood. There is no formal presentation prepared; the idea behind the town halls is that it is not structured and rather an open opportunity for our community members to ask questions or have their concerns heard, acknowledged and addressed in real-time.

The second town hall is scheduled for Wednesday, October 30, at the Belle Creek Family Center also from 5 – 6:30 p.m. The only two city officials in attendance at both town halls will be Chief of Police Darrel Guadnola and City Manager Jason Rogers. We hope citizens will take advantage of this rare opportunity to be in a room with these city leaders, who are both excited to find out what matters most to you when it comes particularly to your personal safety and the safety of those you love. No RSPV is necessary.

## **CCPD Traffic Team is Now Certified to Inspect Commercial Motor Vehicles**

We are excited to announce that our traffic officers have now completed the North American Standard Inspection course, Parts A and B. So, what does that mean?

After a two weeks and eighty hours worth of classes, four officers and a sergeant are now certified to conduct Level 1 Inspections on Commercial Motor Vehicles, meaning we will no longer be reliant on other agencies (CSP, Port of Entry) to ensure the multitude of semis that drive through our city every day are safe and legal to do so.

Now why should you care? Commerce City— living up to its namesake— is home to a lot of commerce. We encounter trucks all the time that are not in compliance, be that they don't have properly functioning brakes, are overloaded, and/or those operating them don't have a valid CDL. That's not just annoying— that's downright dangerous and puts you and your family at risk when you're on the road with them.

The Traffic Team isn't here to inconvenience you with a ticket; we're here to make sure you can get to wherever you're going safely. We can't prevent every crash, but this is another step in the right direction.



# Infrastructure

## PW Updates

### Preservation and Safety

- This week, our dedicated pavement teams filled 83 potholes throughout the city. Efforts will continue throughout the rest of the year even with the snow season and colder weather quickly approaching.
- The city's "Tool Trailer Rental" program is still in full swing with 41 reservations so far in 2024. Residents will be able to continue making reservations through October and staff will process individual reservations past October as weather permits.

### Engineering

- The 2024 Asphalt Crack Repair Phase II project is out to bid, and bids are due on October 11.
- Work continued on the Mill and Overlay program with teams focused on Tower Road and E. 104th.
- The Slurry Seal program continued with crack repair work in River Oaks.
- The Hot in Place program for 2024 is complete.
- The project at the E. 62nd Avenue and Holly Street intersection continued with re-paving work. The final project phase will be completion of roadway striping.
- Construction work continued on Colorado Boulevard. The project is on track for completion by the end of 2024.
- Staff and SACWSD met to continue coordination efforts for the E. 96th Avenue Widening Project. The project will be awarded in 2024.
- Staff continued work on the Transportation Master Plan and Safety Action Plan with the project consultant.
- The grant application for Reconnecting Neighborhoods (planning grant for E. 60th from Brighton to Vasquez) was submitted.
- Staff met with the City of Brighton to discuss a collaborative grant application for the Safe Routes to School grant.
- Initial planning has begun for implementation of the Crime Prevention Against Safe Streets grant that was awarded earlier this year.
- Staff attended a meeting for the Highway 2 Corridor Study.
- Staff attended a Vasquez Boulevard coordination meeting.
- Staff went to Central Elementary to discuss safety with Adams 14 staff and the Parent Safety Team.

## Parks Operations

- Parks operations staff continued their work to prepare the city's parks, trails and open spaces for the winter months. This week, crews began seeding the native areas at Fronterra Park and Villages at Buffalo Run East Park, using 100 lbs. of seed at Fronterra Park and 75 lbs. of seed at Villages Buffalo Run East. Seeding at this time of year is advantageous due to optimal weather conditions.
- During routine maintenance operations, crews discovered graffiti at the south fence line of Olive Park. Staff was prompt to remove the graffiti and paint over the area to improve the appearance.
- Staff attended and assisted with various events throughout the city. Crews helped with preparations for the city's Fall Fest held at Veteran's Memorial Park and Eagle Pointe Recreation Center on October 5. Staff began with cleaning and detailing both event spaces, then brought in pumpkins for the free pumpkin patch. Crews helped with setup and tear down of the event.
- The city's mowing project is still in full swing, and this week staff mowed various areas from Highway 2, Holly Street, Fairfax Drive, Fernald Trail and 86th Avenue and Roslyn Field.

## Streets

- Traffic teams continued addressing roadway safety throughout the city. Crews began a roadway striping project on E. 96th Avenue, with sections completed between Reunion Parkway and Buckley Road.
- Teams assisted in a subsurface roadway utility cleanup effort at E. 56th Avenue and Monaco Street.
- Work continued on the City's delineator project. A total of 35 delineators were installed throughout the City, including two on Tower Road and 120th Avenue, twenty on 96th Avenue along Tower Road and Highway 2, four on Highway 2 in between 64th Avenue and southbound 68th Avenue and nine at the 104th Avenue and Tower Road intersection. Delineators help guide traffic and indicate to motorists the alignment of the city's roadways.
- Crews adhered to the city's roadway sweeping schedule with this week's efforts focused on 56th Avenue from Quebec Parkway to Vasquez Boulevard, 60th Avenue from Vasquez Boulevard to Quebec Street, and 50th Avenue between Ivy Street and Monaco Street.

## Active Permits







# Parks, Recreation and Golf

## Fall Fest | Recap

Commerce City Recreation hosted its 4th annual Fall Fest on Saturday, October 5. The event was free to community members and took place at Veterans Memorial Park and Eagle Pointe Recreation Center from 10 a.m. to 4 p.m.. We want to thank everyone who joined us for the fall-ebriation! The day was packed with nonstop fall fun, including trick-or-treat street, a pumpkin patch, fantastic vendors, face painting, food trucks, inflatables, caricatures, live music from Colorado Youth Mariachi and the JV3 Band, and the first-ever beer garden. We hope everyone had as much fun as we did!





# Financial Reports

Where to find budget and financial information:

## Main Budget & Financial Reports Webpage:

- [c3gov.com/financialreports](https://c3gov.com/financialreports)
- [2024 Adopted Budget](#)
- [2024 Budget at a Glance](#)
- [2023 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2023 Popular Annual Financial Report \(PAFR\)](#)

## Monthly Financial Report – August 2024

Each monthly financial report contains cumulative financial data through the end of the reporting month.



# Municipal Court

## Municipal Court & Probation Report - through September

### Upcoming Fresh Start Day

If you have Commerce City Municipal Court warrants, unpaid fines, or unfinished business, Fresh Start Day is the perfect opportunity for you. This year's opportunity for a fresh start is on Wednesday, Oct. 16 from 9 a.m. to 3 p.m. at the Civic Center, 7887 E. 60th Ave. You can also participate virtually via Zoom.

Register in Advance for Fresh Start Day Zoom Meetings:

- [Oct. 16 - 8:30 a.m. & 10 a.m.](#)
- [Oct. 16 - 1 p.m. & 1:15 p.m.](#)

Individuals can re-set their cases and have warrants vacated. For those who are eligible, a portion of their total fines owed may be waived or a new payment plan arranged to get cases back on track. Participants can also inquire about sealing records (other than traffic). Each case will be handled differently. Many cases can be resolved and closed, but outstanding restitution cases are ineligible. For more information contact [court1@c3gov.com](mailto:court1@c3gov.com) or 303-289-3640.





# Boards and Commissions

**Fourth Quarter Boards and Commissions Recruitment** is open and taking applications through Friday, Oct. 18. Interviews will be held via Zoom on Saturday, Oct. 26 from 10 a.m. to 2 p.m. via Zoom.

Persons interested in serving on a city board or commission must first fill out an application at [c3gov.com/Boards](https://c3gov.com/Boards). Interviews will be scheduled on a first-come-first-serve basis.

Questions may be sent to Dylan Gibson, City Clerk, at [dgibson@c3gov.com](mailto:dgibson@c3gov.com).