

# City Manager Week in Review Report

WEEK OF: Dec. 1, 2023



## RESOURCES

Agendas and meeting schedules – [commerce.legistar.com](https://commerce.legistar.com)

City online events calendar – [c3gov.com/Calendar](https://c3gov.com/Calendar)

Get City Alerts – [c3gov.com/Subscribe](https://c3gov.com/Subscribe)

Report a Concern – [c3gov.com/AccessC3](https://c3gov.com/AccessC3)



# New & Notable

## Holiday Tree Lighting returns next Wednesday!

Bring your family and friends to a festive evening of holiday cheer at the city's Holiday Tree Lighting event next Wednesday, Dec. 6 from 5:30 to 7:30 p.m. at the Commerce City Civic Center, 7887 E. 60<sup>th</sup> Ave. This FREE event will feature horse-drawn carriage rides, live reindeer, carolers performing holiday favorites, free sweet treats & hot cocoa, family activities, giveaways, and of course, Santa! The event is sponsored by E-470 Public Highway Authority and also features our partners from South Adams County Fire Department and South Adams County Water and Sanitation District. Learn more as the event approaches at [c3gov.com/TreeLighting](https://c3gov.com/TreeLighting).

## Senior Property Tax Refund

Senior citizens age 62 and older are eligible for a \$36 yearly refund of the property taxes paid to the City of Commerce City. If more than \$36 was paid to Commerce City for the previous year, 100 percent of the paid amount may be refunded. Senior citizen renters may apply for a \$30 refund. Applications were received between January and November per the guidelines. Last week 681 checks totaling \$49,611.15 were sent to those eligible to participate in the program. For questions about the 2024 program, please contact the Finance Department at 303-289-3627.

## Soup4Souls

Community Well-Being hosted the first Soup4Souls event in partnership with 180 Church (located at Templo Gethsemani) on Wednesday, Nov. 22. This event was in honor of Hunger & Homelessness Awareness Week. Community members were invited to share a warm meal with their neighbors. Over 20 community members came to volunteer and participated in providing 19 crockpots of food, with more than 50 residents coming to enjoy a warm meal.



## Council Work Schedules

# Business/Economic Development



## Business Attraction

– Staff met with the potential franchisee for an entertainment, food and beverage concept considering a new location in Commerce City. Staff responded to their questions on demographics and potential development sites along both E. 104<sup>th</sup> Avenue and Tower Road.

– Staff assisted a developer of a mixed-use project to coordinate final approval for their site.

– Staff assisted a retailer with updates on review timing for their plans and other information from the Building Department. Staff confirmed that their plans were still under review by the South Adams County Fire District and the Health Department.

– Staff received real estate requirements for a dog daycare concept looking to expand in Commerce City. They will require at least two acres for a 10,000 – 15,000 square foot building with amenities and parking. Staff is following up with introductions to potential development sites that meet their criteria.

## Business Attraction – Continued

– Staff participated in the Adams County Economic Development Strategic Plan update session last week. The session was an opportunity to provide input on the county’s economic development strategies as they move forward with updating their strategic plan.

– Staff connected with a sports entertainment and food & beverage concept that is expanding in the Metro Denver area. They may be interested in a partnership with the city to develop a new facility in our community. They recently announced a second location for concept that features all sports and amenities that would be contained in a single-building indoor facility.

– Staff attended a prospect trip to San Jose, Calif. with the Metro Denver Economic Development Corporation. The purpose of this trip is to connect with bioscience based businesses and promote opportunities in Commerce City.

## Business Retention & Expansion

– Iron Buffalo (formerly JE-CO Truck Repair) has relocated its operations to Commerce City at 5590 E. 55<sup>th</sup> Ave. in a fully renovated 28,000 square foot truck maintenance facility along I-270. Iron Buffalo is the largest independent (family and female-owned) semi-truck repair business in Colorado. They have 50 employees and are excited to grow their company in the Commerce City community. Learn more about their company at [ironbuffalohd.com](http://ironbuffalohd.com).

– The Colorado Office of Economic Development and International Trade is recruiting material composite manufacturers to co-exhibit at an international trade show in 2024. Staff shared this opportunity with relevant local manufacturers in our community.



# Community Appearance/Clean Ups

## Hot Shot Crew

Monday – Wednesday (Thanksgiving Holiday)

- During the three-day work week, the Hot Shot Crew was divided into two teams of two people who worked six hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and response to AccessC3 requests. A total of 76 employee hours were dedicated to clean up in Commerce City last week.

- Monday: 4-person team, 6 hours each, 24 hours total.
- Tuesday: 4-person team, 6 hours, 24 hours total.
- Wednesday: 4-person team, 6 hours, 24 hours total

- Hotshot crews conducted inspections and removed abandoned items throughout the City including the following routine locations:

- E. 48th Avenue and Ivy Street
- E. 50th Avenue and Forest Street
- E. 52nd Place and Oneida Street
- E. 60th Avenue from Brighton Boulevard to Clermont
- E. 64th Avenue and Colorado Boulevard (I-270)
- E. 83rd Avenue and Rosemary Street
- E. 84th Avenue and Pontiac Street
- E. 96th Avenue and Peoria Street
- E. 120th Avenue and Cameron Street
- E. 112th Avenue and Tower Road
- Elm Street - E. 69th Avenue to 72nd Avenue

- In addition to routine, assigned areas above, crews cleaned additional locations including

- E. 50th Avenue and Forest Street - loader and tandem needed; debris taken to the dump; area swept with brooms and floor dry
- E. 60th Avenue near the I-270 trestle bridge – removed debris
- E. 83rd Avenue and Quebec Parkway - large dumping of tires and debris
- E. 90th Avenue and Yosemite Street -large dumping
- E. 94th Avenue and Yosemite Street - large pile of debris
- E. 96th Avenue and Peoria Street - large dumping of furniture and debris

## Cont.d

- E. 96th Avenue and Havana Street - water heater left in middle of roadway
- E. 104th Avenue and Chambers Road - cardboard along the shoulder
- E. 104th Avenue and Chambers Road – 4 shopping carts near Walgreen's
- E. 108th Avenue and Peoria Street - large pile of tires
- E. 120th Avenue and Tower Road - large boxes and trash bags





# Housing & Community Well-Being

Community Well-Being	Weekly	YTD	Housing / CDBG	Weekly Totals	YTD
<b>Homeless Navigator</b>					
Unhoused Resident Contacts	22	1039	ERA: Rent/ Mortgage	\$32,173.00	\$562,459.00
Voucher Matches to Housing	0	16	ERA: Utility	\$5,462.00	\$68,541.00
Voucher Orientations for Housing	0	9	ERA: Car repairs	\$0.00	\$5,438.00
Commerce City Unhoused Residents Housed	0	19	ERA: Homeless	3	26
			ERA totals	\$37,635.00	\$636,438.00
<b>Family &amp; Senior Navigator</b>			ERA: Families Served	10	144
Senior Contacts	4	295	ERA: Total Applications	11	204
Senior Resource Referrals Made	6	438	In-Person Resident Service	41	79
Family Contacts	3	286			
Family Resource Referrals Made	3	401	Phone Contacts	304	569

- The Landing hosted a catered holiday meal that was well attended. In December, a gift will be given to every child 18 and under.



# Environment & Sustainability

## Energy, Equity, and Environment Weekly Report - Nov. 27

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy
- The included exceedance report is provided and updated on a monthly basis.



# Growth and Development

## Ward Report – (Updated) Oct. 2023

PERMITS	Weekly Totals	2023 YTD Total	CODE ENFORCEMENT	Weekly Totals	2023 YTD Total
SFD Permits Issued	6	537	Total Case Action	440	17958
Multi-Family Permits Issued	0	0			
Duplex Permits Issued (SFA)	0	18			
Townhome Permits Issued (SFA)	0	34	Pro-Active Cases	39	2499
Residential CO issued	9	655			
Total Permits Issued	28	3296	CAI	0	871
Permits Processed	28	3567			
Residential Permits Processed	21	1197	SCF-CRM	5	222
Non-Residential Permits Processed	7	1316			
Residential CO Processed	9	267			
Residential Inspections	313	15779	Violations Issued	51	2731
Non-Residential Inspections	32	6837			
<b>PLANNING</b>					
Completed Cases					1
New Cases (Deemed Incomplete/Not Included in Total)					1
New Cases (Deemed Complete/Included in Total)					1
Total Active Cases					159
POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements					43
<b>SELECT CASE STATUS UPDATES</b>					
Waste Connections Recycling:	Applicant has worked through drainage issue with Engineering, will submit final documents for final review				
Reunion	Filings 39 and 40 resubmittal received				
Cutler Farms	Applicant working with MHFD on resubmittal				
<b>PUBLIC HEARINGS (Recent &amp; Upcoming)</b>					
BOARD OF ADJUSTMENT, November 14	6171 Olive Street Use-by-Permit for Religious Institution- APPROVED				
Council, January 8	SACWSD zone change from PUD to Public				
<b>NEW SUBMITTALS</b>					
ME23-0003	Lennar Master Model Review, Reunion Filing 27				



# Public Safety

## **Two Commander Meetings**

(Opportunities for community members to get police updates and express public safety concerns)

North: Wednesday, Nov. 29, 6 p.m. at Bison Ridge

South: Thursday, Dec. 7, 6 p.m. at Eagle Pointe

## **Police Department Partners with BOVA to deliver Thanksgiving dinners to 15 families**

Our victim advocates and detectives selected 15 families who have been heavily impacted by crime to receive free (paid for with public safety funds) pre-cooked Thanksgiving dinners. They were delivered by detectives and officers on the Tuesday and Wednesday before the holiday.

## **Ten new recruits to graduate from Flatrock Regional Training Center Academy**

In just a few short weeks, 10 new recruit officers will be joining the ranks of CCPD! These men and women are about to graduate from the Flatrock Regional Training Center (basic law enforcement academy) and begin their in-house training regimen, which lasts about a month and a half. That will be followed by four stages of field training with one of our certified Field Training Officers to get them as prepared as possible before riding solo in a patrol vehicle. We will share more information after their graduation ceremony in December.

## **Traffic Unit conducts red light violation saturation patrol:**

Our traffic team is targeting various intersections in Commerce City where there have been crashes and community member complaints due to red light violations. You'll notice extra officers doing this kind of enforcement throughout the months of November and December at undisclosed locations.

## **Unoccupied Oversized Vehicles**

Updates coming soon!

## **Follow CCPD on Social Media:**

[Facebook](#)

[Instagram](#)

[Twitter](#)

[YouTube](#)



# Infrastructure

## PW Updates

- Public Works staff was hard at work Thanksgiving evening clearing snow and applying Ice Slicer on the roadways. Snow removal operations continued through Saturday evening. Over 3,000 lane miles were treated and 150 tons of Ice Slicer was used on the roadways.
- Commerce City's City Engineer, Shawn Poe, was elected to serve as an At-large Director for the 2024 Colorado Chapter of the American Public Works Association (APWA) Board of Directors.

## Engineering

- Staff attended the public meeting for the Vasquez Boulevard Project hosted by the Colorado Department of Transportation (CDOT) at the Eagle Pointe Recreation Center.
- Staff attended the open house for the new 27J high school project. The proposed site is located on E. 96th Avenue near Reunion Boulevard.
- List of Active Permits/Projects Requiring Traffic Control – Attached. [Active Permits](#)

## Parks

- Staff built/constructed the large indoor Christmas tree inside the Civic Center.
- Staff completed hanging holiday lights at the Civic Center and at the Bison Ridge and Eagle Pointe Recreation Centers.
- Throughout the duration of the snow event, staff cleared snow from sidewalks and parking lots at City parks and buildings.

## Streets

- Staff replaced broken reflectors on delineators and repaired/replaced 16 downed signs throughout the City.
- Staff installed 2 speed humps on Glencoe Street between 62nd and 64th Avenues.
- There were no new MYC3 trailer rentals.

## Facilities

- Facilities and Parks and Recreation staff met to assess after-season conditions at Paradise Island. Plans for off-season repairs are being developed.
- Staff has been responding to SeeClickFix requests assigned to the Facilities Team.

## Fleet

- The radios for the new Police Department vehicles have been delivered. Installation of the radios will occur over the upcoming weeks.
- During the recent snow event, staff repaired a truck tire and jump-started the loader used to load Ice Slicer into the plow trucks.





# Parks, Recreation and Golf

## Project Present | Annual Community Outreach Program

It's that time of year again for Project Present, our annual community outreach program that benefits Commerce City children in need.

Students from elementary schools throughout the city have been nominated by their teachers and counselors to receive holiday gifts. Giving trees at each recreation center had student information cards attached to the giving trees. Community members and businesses were able to sponsor and shop for the items the child has requested. We recommended spending a minimum of \$75 on each child.

All gifts are due to either Eagle Pointe or Bison Ridge recreation Centers no later than Friday, Dec. 1 and will then be distributed to all nominated children across the community.



## 2024 Winter/Spring Activity Guide

Our upcoming activity guide is your ticket to an exciting season of opportunities. A diverse range of programs, courses to enrich your mind, and workshops that ignite your creativity can be found. Unlock new opportunities and embrace the New Year spirit with our Winter/Spring Activity Guide!

**Registration Date:** Winter/Spring registration opens Tuesday, Dec. 5.

[Recreation.c3gov.com/classes-programs](https://recreation.c3gov.com/classes-programs)





# Urban Renewal

## The Urban Renewal Lifecycle

Urban renewal authorities throughout Colorado have the objective of remediating blighted conditions that in return create great places, revitalize neighborhoods, and spur economic development that often result in new housing choices, shopping and dining destinations, and employment opportunities. Over a maximum 25-year window, an urban renewal area will contain a base value and an increment. In broad terms, the base is the property's valuation before the implementation of an urban renewal plan and the increment is generated from the new private investment that occurs within the plan area as a result of urban renewal.

The City Center Urban Renewal Plan (aka Commerce City Plaza) was adopted by the City Council of Commerce City in 1998 and will expire on Dec. 31, 2023. The original agreements for this development pledged a portion of the incremental sales tax generated by the project back to the developer for the 25-year life of the Urban Renewal Plan Area to assist with the extraordinary cost of redeveloping blighted areas. Upon expiration of the urban renewal plan, Commerce City will begin to collect and retain all of the local sales tax (base + increment) generated by the Commerce City Plaza. Based on recent years, this is expected to increase the City's general fund sales tax revenues by over \$250,000 a year.

*Below: Site Plan for the Commerce City Plaza, which was made possible by the City Center Urban Renewal Plan.*



# Financial Reports

Where to find budget and financial information:

## Main Budget & Financial Reports Webpage:

- [c3gov.com/financialreports](https://c3gov.com/financialreports)
- [2023 Adopted Budget](#)
- [2023 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2022 Popular Annual Financial Report \(PAFR\)](#)

**Monthly Financial Report** – through October 2023



# Municipal Court

**Monthly Court Report** - 2023 Statistics through October



# Boards and Commissions

**First Quarter 2024 Boards and Commissions Recruitment** is open and taking applications through Friday, Dec. 29. Interviews will be held tentatively on Jan. 6, 2024, from 10 a.m. to 2 p.m. via Zoom. A list of current vacancies and application details are available at [c3gov.com/Boards](https://c3gov.com/Boards).

For additional information, please contact Jordan Roberts, Deputy City Clerk, at [jroberts@c3gov.com](mailto:jroberts@c3gov.com) or 303-289-3676.