

MEMMO

To: City Council Boards & Commissions Committee Members
From: Brittany Rodriguez, Assistant City Clerk
Subject: Board & Commission Applicant
Interviews Date: July 17, 2024

MEETING DETAILS

Interviews will be held on Saturday, July 20th, via Zoom. Please join the meeting no later than 9:30 a.m. for a brief orientation and to ensure interviews begin promptly at 10:00 a.m. Please practice standard council conduct during the interviews (webcams on, mute yourself when not speaking, etc).

PACKET ORGANIZATION

For your review, applications are ordered based on the interview schedule. The score sheets are also attached for each respective applicant. Council Policy #3 is attached for reference.

INTERVIEW PROCESS

This electronic packet is provided for use during the interview process along with applications. Please let me know how you wish to proceed regarding final recommendations.

INTERVIEW SCHEDULE FOR JULY 20

Each applicant will have 15 minutes to interview and has been instructed to join at their scheduled interview time. Applicants applying to multiple boards will have extra time allotted for multiple interviews. I will announce when the next applicant has joined the meeting and move applicants from attendee to panelist so they can speak and enable their webcam if applicable.



MEMO CONTINUED

Time	Applicant	Desired Board
10:00 AM	Cathleen Thomson*	Housing Authority
10:15 AM	Rachel Marsh	QCF
10:30 AM	Scott Vanheusen	Planning Commission
10:45 AM	Jeremy Eddie	QCF
11:00 AM	Antonia Dell	Senior Commission
11:15 AM	Deana Hall	Cultural Council
11:30 AM	Deana Hall	DEI
11:45 AM	Tyrel Nelson	Planning Commission
12:00 PM	Break	Break
12:15 PM	Carlos Tello	Youth Commission
12:30 PM	Carlos Tello	Citizens Public Safety Advisory Board
12:45 PM	David Sanchez	EPAC - PRG Committee
1:00 PM	David Sanchez	Planning Commission
1:15 PM	E. Diane Narvaez	QCF
1:30 PM	Debra Eggleston	Planning Commission
* - Applying for reappointment		

MEMO CONTINUED

BOARD & COMMISSION VACANCIES

There are a total of 43 vacancies.

Board Name	Positions Available	Applicant List
Citizens Public Safety Advisory Board	6 Regular Members	Carlos Tello
Cultural Council	2 Regular Members 1 Alternate Member	Deana Hall
Derby Review Board	2 Alternate Members	N/A
Diversity, Equity, & Inclusion Commission	2 Regular Members	Deana Hall
EPAC	1 Alternate Member	David Sanchez
Housing Authority*	1 Alternate Member	Cathleen Thomson*
Parks, Recreation & Golf Advisory Board	1 Regular	David Sanchez
Planning Commission	3 Regular Members 1 Alternate Members	David Sanchez Tyrel Nelson Scott Vanheusen Debra Eggleston
Quality Community Foundation	7 Regular Members	Rachel Marsh Jeremy Eddie E. Diane Narvaez
Senior Commission	2 Alternate Members	Antonia Dell
Veterans Commission	1 Regular Members= 5 Ex Officio Members	N/A
Zoning Board of Adjustment	3 Youth Members 2 Adult Members	Carlos Tello - Adult
Youth Commission	3 Alternate Members	N/A
* - Applying for Reappointment		

ATTACHMENTS

- Applications
- Score Sheets
- Council Policy #CP-3

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Housing Authority: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Cathleen

First Name

Thomson

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Commerce City

City

CO

State

80022

Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

25

Global Business Travel

Employer

Operations Analyst

Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

currently hold vice chair position

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

Housing

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

I am very comfortable with technology.

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I have been with the housing board for 10 years. Over the course of the years I have learned what it takes to plan and finance affordable housing.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Commerce City Housing Authority since 2014

Please briefly state why you are interested in serving on this board or commission.

Everyone deserves affordable and safe housing.

Conflict of Interest Statement

Cathleen Thomson

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Question applies to Housing Authority

Do you own, or have an interest in, any property or business that receives funds or participates in a program administered by the Commerce City Housing Authority, or any HUD-backed program?

Yes No

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

HOUSING AUTHORITY

REAPPOINTMENT INTERVIEW QUESTIONS

APPLICANT: _____

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- | | RATING |
|--|--------|
| 1. What does a “quality community for a lifetime” mean to you? | _____ |
| 2. What is your reason for wanting to continue to serve on one of the city’s boards and commissions? Specifically, your interest in continuing on the Housing Authority. | _____ |
| 3. What do you feel you have accomplished by serving on the Housing Authority? | _____ |
| 4. What do you see as the most pressing housing needs within the community? | _____ |
| 5. With the current growth in Commerce City, please tell us how you see the community evolving over time. | _____ |
| 6. How do you view the relationship between the City Council and the Housing Authority? | _____ |

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Quality Community Foundation: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Rachel

First Name

J

Middle Initial

Marsh

Last Name

Email Address

Home Address

Suite or Apt

Henderson

City

CO

State

80640

Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

13

N/A

Employer

N/A

Job Title

Number of Years Employed in the City.

N/A

Where did you hear about the vacancy for which you are applying?

Facebook/Website

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

N/A

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

I am very comfortable using technology and use it in my everyday life.

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I have been very active on my children's school's Events Committee. We recently held an end-of-year fundraiser, in which we raised over \$12,000 via a silent auction, snacks/beverage sales, and carnival with bounce houses and other activities. We also held other community-building and fundraising events including trunk or treat nights, book fairs, craft bazaars, nights out at businesses in the community, etc.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Besides volunteering with my children's school, I also have donated my time with Meals on Wheels, first through the Senior Hub and now through the Volunteers of America. I have delivered meals to Commerce City and surrounding area seniors for over 2 years and am thankful for the relationships I have built with our community members.

Please briefly state why you are interested in serving on this board or commission.

I am interested in serving on the Quality Community Foundation because I believe in their mission and feel their undertaking is vital to improving lives in our community. I have been continuously impressed with the organization and fundraising outcome of the Curt Holland Memorial Golf fundraiser. This fundraiser is actually where I first heard of the QCF. I was blown away with the success of the tournament and how it brought the community together. It truly makes a positive outcome from a devastating event. I also love that we are supporting our local youth in pursuing higher education and investing in our future. Offering youth financial support with post-secondary pursuits only helps to improve our future as a community and positively impacts the lives of our children. We are also so fortunate to have a multitude of non-profits that greatly influence to the quality of life of residents in Commerce City. I think the ability to offer grants to support these businesses provides additional improvements for our community and supports many of our community members needs. I believe in giving back to our community and would be excited to do so through the QCF. Thank you for your consideration.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

I volunteer with the Volunteers of America, delivering meals through Meals on Wheels. I am able to excuse myself in the event that related grants will need to be voted upon, if a conflict occurs.

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

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Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

Citizens Public Safety Advisory Board

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

QUALITY COMMUNITY FOUNDATION

INTERVIEW QUESTIONS

APPLICANT: Rachel Marsh

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- RATING**
1. What does a “quality community for a lifetime” mean to you?

 2. Please explain your interest in serving on the city’s boards and commissions and why you chose to apply to serve on the Quality Community Foundation.

 3. Please explain your experience working with other community-based organization within Commerce City and what experiences you have with fundraising, grants, and scholarships.

 4. The Foundation meets on the fourth Tuesday of every month at 6:00 PM and hosts and or participates in additional events in the community throughout the year. Are you able to commit to attending these events?

 5. What do you feel are the most significant needs within the community that the Foundation can or should address?

 6. What do you wish to get from joining the Foundation?

TOTAL:

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Planning Commission: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Steven

First Name

S

Middle Initial

Vanheusen

Last Name

Email Address

Home Address

Suite or Apt

Commerce City

City

CO

State

80022

Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

25

American Baptist Homes of the Midwest

Employer

MDS Nurse

Job Title

Number of Years Employed in the City.

Where did you hear about the vacancy for which you are applying?

Elected official

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

Yes

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Basic

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

Founding member of Wyman Historic District, Denver. Former member of CHUN, Denver. Former officer on board of Uptown on the Hill, Denver.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Current appointee to DIE and EPAC Commerce City. Current member of Parasol Patrol Colorado.

Please briefly state why you are interested in serving on this board or commission.

I have been reviewing the proposed 2045 master plan and do not feel it has had enough resident review or representation from Core City residents. My belief is for a healthy city we need to balance the need for employment opportunities with commercial growth and the need for healthy residential expansion.

Conflict of Interest Statement

Steven S Vanheusen

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

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Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

PLANNING COMMISSION

INTERVIEW QUESTIONS

APPLICANT: Steven S Vanheusen

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- RATING**
1. What does a “quality community for a lifetime” mean to you?

 2. Please explain your interests in serving on the Planning Commission and any past experiences with development, construction, and land and zoning use issues.

 3. What aspects of the city’s Comprehensive Plan, the document that lays out the long-term growth scenarios of the city, do you like or dislike?

 4. What are your views on the growth that is currently taking place in Commerce City? Are you familiar with the Council’s goals regarding growth and development?

 5. What are your thoughts on the relationship between the Historic City and the Northern Range? How do you envision the two areas interrelating over time?

 6. Explain how you see the role between the Planning Commission and the City Council.

TOTAL:

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Quality Community Foundation: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Jeremy

First Name

L

Middle Initial

Eddie

Last Name

Email Address

Home Address

Suite or Apt

Commerce City

City

CO

State

80022

Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

1

Denver Public Schools

Employer

STEAM Academy Director

Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

Commerce City Connected

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

N/A

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

As a former educator, leader in Human Resources, I am very comfortable with utilizing technology.

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

My past and professional experience make me a quality candidate for the position for which I am applying because I am passionate about the work. Yes, I understand that being a school leader is hard work...I also know that this is HEART work. As an individual who received his start in Detroit Public Schools, I understood that students did not always have educators and leaders that looked like them, even more important educators who believed in them. I later received a scholarship for the Call Me MISTER program at Clemson University which recruits Black males for the field of education. The staggering statistic that less than 2% of all educators are Black males, continues to be my driving force. I have had to pleasure of serving our educators in different capacities as an Assistant Principal in North Carolina, Michigan and Colorado. Each experience provided me with a variety of learning. Equity and access will ALWAYS be at the forefront of all decisions that I make. If the decisions are not what is best for kids, then the decision will not be made. I am currently the co-founder and Chief Program Officer of the Colorado Men of Color Collaborative which is a non-profit that focuses on the mental health, social mobility and career advancement of our men of color here in Colorado.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Association for Supervision and Curriculum Development 2019 - Present Mile High SHRM 2022 - Present National Association for the Advancement of Colored People (NAACP) 2022 - Present National Alliance of Black School Educators 2012 - Present National Council for the Social Studies Membership Committee 2015 - Present National Interscholastic Athletic Administrators Association 2015 - Present South Carolina Association of Athletic Administration 2015 - Present

Please briefly state why you are interested in serving on this board or commission.

I am interested in serving on the Quality Community Foundation (QCF) Commission because most importantly, I believe that in order to have a thriving city, state, and nation, we must focus on ensuring that we are providing every opportunity to our youth to ensure that they have the resources necessary to be successful. This includes: post-secondary education, internships, scholarships, and volunteering opportunities. As a former middle school educator, school leader, human resource leader and now Career and Technical Education leader, I understand firsthand the importance and impact that post-secondary scholarships provide to students that are working diligently to enhance their skills and career trajectory. By serving on this committee, I believe that I will be able to play a small role in serving my local community.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

N/A

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

N/A

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

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Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

Yes

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

QUALITY COMMUNITY FOUNDATION

INTERVIEW QUESTIONS

APPLICANT: Jeremy L Eddie

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- RATING**
1. What does a “quality community for a lifetime” mean to you?

 2. Please explain your interest in serving on the city’s boards and commissions and why you chose to apply to serve on the Quality Community Foundation.

 3. Please explain your experience working with other community-based organization within Commerce City and what experiences you have with fundraising, grants, and scholarships.

 4. The Foundation meets on the fourth Tuesday of every month at 6:00 PM and hosts and or participates in additional events in the community throughout the year. Are you able to commit to attending these events?

 5. What do you feel are the most significant needs within the community that the Foundation can or should address?

 6. What do you wish to get from joining the Foundation?

TOTAL:

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Senior Commission: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Antonia

First Name

Dell

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Commerce City

City

CO

State

80022

Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

5

Employer

Job Title

Number of Years Employed in the City.

Where did you hear about the vacancy for which you are applying?

Other members of the Senior Commission

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very comfortable using technology

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

Prior to retiring in 2022 I worked for The North Face as Senior Operations Manager for retail stores. In that capacity I managed operational controls and documentation, implementing a new point of sale technology (moving from legacy registers to tablets), scheduling, budget management, opening new stores, organizing yearly store manager meetings, and, supply management,

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Select activities as are offered through the Commerce City Recreation Activity Guide, e.g., archery, hiking, river rafting and line dancing.

Please briefly state why you are interested in serving on this board or commission.

I'm interested in serving on the senior commission to help prepare and support seniors as we move to a more technology based society and a society where more seniors, particularly women, are single and will need to seek out resources and socialization to fully enjoy their retirement.

Conflict of Interest Statement

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In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

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Ethnicity

Gender

Date of Birth

Certification

Antonia Dell

Are interested in serving on any other board or commission?

No

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

SENIOR COMMISSION

INTERVIEW QUESTIONS

APPLICANT: Antonia Dell

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- RATING**
1. Why do you want to join the Senior Commission?

 2. What skills and traits do you possess that will positively contribute to the senior commission?

 3. Tell us your involvement in the community or other organizations that support our community, specifically with senior services?

 4. The senior commission meets every second Thursday of each month at 3:00 PM at the Civic Center. How would you balance work, extracurricular activities, and serving on the senior commission?

 5. How do you envision the role of youth in a “Quality Community for a Lifetime?”

TOTAL:

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Cultural Council: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Deana

First Name

Hall

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Commerce City

City

CO

State

80022

Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

4

Employer

Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

Music in the Park,11 July 2024

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

NO

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very Comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I served over 15yrs as an Officer in the United States Air Force. I have Masters Degrees in Human Resources Development & Organizational Management. I work well with others. As Director, Manpower and Personnel, I was a Strategic Leader the Joint Military branches Prisoner Of War/Missing In Action Accounting Command. I led, oversaw & directed offices of 15+ personnel in a full range of activities to achieve the fullest accounting of Americans still unaccounted for as a result of our nation's pervious conflicts. I have experience managing departments performance reports, awards, & assessments. As Deputy Chief of Protocol at Headquarters U.S. Pacific Command, I liaised with U.S. White House staff for the President Of The United States visit to Joint Base Pearl Harbor - Hickam, Hawaii. I have expertise in working on high level ceremonies, dinners & concerts. I have executed military change of command ceremonies; set up the Secretary of the Air Force swearing-in ceremony & orchestrated a dinner & concert for 150 general officers and guests. At the beginning of my military career I was a Regional Director of Admissions. I assisted in developing minority officer accessions to the Air Force. I exceeded my recruiting goal by 20 percent & led my region in scholarship applicants.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Please briefly state why you are interested in serving on this board or commission.

As a resident of Commerce City, I would love to be apart of helping the city grow more fellowship activities & open residents eyes to the many different cultures & heritages that make up our community. I enjoy coordinating events which bring families out to greet each other, meet new people & develop neighborly relationships. I look forward to helping Commerce City become one of the greatest cities in Colorado!

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

Diversity, Equity, & Inclusion Commission

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

CULTURAL COUNCIL

INTERVIEW QUESTIONS

APPLICANT: _____

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- | | RATING |
|--|---------------|
| 1. What does a “quality community for a lifetime” mean to you? | _____ |
| 2. Please explain your interest in serving on the city’s boards and commissions and why you chose to apply to serve on the Cultural Council. | _____ |
| 3. How do you feel you can contribute to the mission of the Cultural Council? | _____ |
| 4. The Cultural Council meets on the second Tuesday of every month at 6:00 PM and hosts and or participates in additional events in the community throughout the year. Are you able to commit to attending these events? | _____ |
| 5. What do you feel are the most significant cultural needs within the community that the Cultural Council can or should address? | _____ |
| 6. What do you wish to get from joining the Cultural Council? | _____ |

TOTAL: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Diversity, Equity, & Inclusion Commission: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Deana

First Name

Hall

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Commerce City

City

CO

State

80022

Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

4

Employer

Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

Music in the Park,11 July 2024

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

NO

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very Comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I served over 15yrs as an Officer in the United States Air Force. I have Masters Degrees in Human Resources Development & Organizational Management. I work well with others. As Director, Manpower and Personnel, I was a Strategic Leader the Joint Military branches Prisoner Of War/Missing In Action Accounting Command. I led, oversaw & directed offices of 15+ personnel in a full range of activities to achieve the fullest accounting of Americans still unaccounted for as a result of our nation's pervious conflicts. I have experience managing departments performance reports, awards, & assessments. As Deputy Chief of Protocol at Headquarters U.S. Pacific Command, I liaised with U.S. White House staff for the President Of The United States visit to Joint Base Pearl Harbor - Hickam, Hawaii. I have expertise in working on high level ceremonies, dinners & concerts. I have executed military change of command ceremonies; set up the Secretary of the Air Force swearing-in ceremony & orchestrated a dinner & concert for 150 general officers and guests. At the beginning of my military career I was a Regional Director of Admissions. I assisted in developing minority officer accessions to the Air Force. I exceeded my recruiting goal by 20 percent & led my region in scholarship applicants.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Please briefly state why you are interested in serving on this board or commission.

As a resident of Commerce City, I would love to be apart of helping the city grow more fellowship activities & open residents eyes to the many different cultures & heritages that make up our community. I enjoy coordinating events which bring families out to greet each other, meet new people & develop neighborly relationships. I look forward to helping Commerce City become one of the greatest cities in Colorado!

Conflict of Interest Statement

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No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

Diversity, Equity, & Inclusion Commission

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

DIVERSITY, EQUITY, & INCLUSION COMMISSION

INTERVIEW QUESTIONS

APPLICANT: _____

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- | | RATING |
|---|--------|
| 1. Why do you want to join the Diversity, Equity, & Inclusion Commission? | _____ |
| 2. What skills and traits do you possess that will positively contribute to the Diversity, Equity, & Inclusion Commission? | _____ |
| 3. Tell us your involvement in the community or other organizations that support our community, specifically with diversity, equity and/or inclusion efforts? | _____ |
| 4. How will you balance work and other outside activities with serving on the Diversity, Equity & Inclusion Commission? | _____ |
| 5. How do you envision the role of ensuring diversity, equity and/or inclusion in a “Quality Community for a Lifetime?” | _____ |

Total: _____

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Planning Commission: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Tyrel _____ J _____ Nelson _____
First Name Middle Initial Last Name

Email Address

Home Address

Suite or Apt

Commerce City _____
City

CO _____
State

80022 _____
Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

1 year 10 months as a resident

Defense Health Agency _____
Employer

Records & Information Management Specialist _____
Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

Jordan Roberts

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

Yes

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

My background includes serving as a board member of North Range Metro District 3 for 2 years and as an alternate and regular member of the zoning board for over a year. With 4 years of dedicated service in the United States Marine Corps, I honed exceptional collaborative skills. My strong commitment to community service drives me forward.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

USA powerlifting

Please briefly state why you are interested in serving on this board or commission.

I am interested in serving on this board because I am deeply committed to community service and believe that my experience as a board member of North Range Metro District 3 and as a member of the zoning board has prepared me to make a meaningful contribution. My background in the United States Marine Corps has also equipped me with strong collaborative skills, which I am eager to apply in this role to help our community thrive.

Tyrel J Nelson

Conflict of Interest Statement

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In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

PLANNING COMMISSION

INTERVIEW QUESTIONS

APPLICANT: Tyrel J Nelson

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- RATING**
1. What does a “quality community for a lifetime” mean to you?

 2. Please explain your interests in serving on the Planning Commission and any past experiences with development, construction, and land and zoning use issues.

 3. What aspects of the city’s Comprehensive Plan, the document that lays out the long-term growth scenarios of the city, do you like or dislike?

 4. What are your views on the growth that is currently taking place in Commerce City? Are you familiar with the Council’s goals regarding growth and development?

 5. What are your thoughts on the relationship between the Historic City and the Northern Range? How do you envision the two areas interrelating over time?

 6. Explain how you see the role between the Planning Commission and the City Council.

TOTAL:

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Youth Commission: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Carlos
First Name

H
Middle Initial

Tello
Last Name

Question applies to Youth Commission

Age

52

Question applies to Youth Commission

Grade

Masters degree educational leadership

Question applies to Youth Commission

School Name

Email Address

Home Address

Suite or Apt

COMMERCE CITY
City

CO
State

80022
Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

17

Aurora Public Schools

Employer

science teacher/ soccer
coach

Job Title

Number of Years Employed in the City.

17

Where did you hear about the vacancy for which you are applying?

newspaper

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

COMMERCE CITY

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

ctello157@yahoo.com

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

Question applies to Youth Commission

List any school, non-school and community activities you're involved in:

I have in public education for 25 years as a science teacher, administrator, and coach.

Question applies to Youth Commission

Explain why you should be considered for appointment to the Commerce City Youth Commission:

My entire career has focused on working with young people. I would love to have the ability to have a greater impact on the outcomes and success of your youth in Commerce City. Adults are many times concerned mostly about their retirements, etc.; and we lose sight of our future (our youth).

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I have 25 years of experience dealing with the public as a teacher, school administrator, and track and soccer coach.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Colorado coaches association, Aurora teacher union

Please briefly state why you are interested in serving on this board or commission.

I am concerned about the lower graduation rate of minority groups, I would like to put programs in place to ameliorate this situation. I would also like to increase the options for education, sports, and art for our young people.

Question applies to Urban Renewal Authority

Please provide your experience with finance, real-estate, land development, building construction, or similar Urban Renewal background.

I have a real estate license from the state of New York dated 2005 approximately.

Question applies to Environmental Policy Advisory Committee

Are you a member of a community organization or nonprofit?

Yes No

Question applies to Environmental Policy Advisory Committee

If yes, list names of organizations and/or nonprofits:

I am a member of Aurora Public Schools Educator Association.

Question applies to Environmental Policy Advisory Committee

What is your personal lived experience or relationship to environmental issues within Commerce City?

I have lived in Commerce City for 17 years. As a science educator I have witnessed the water shortage experienced in our reservoirs. I am very interested in working on long term solutions regarding our water supply.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

no

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

no

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Question applies to Youth Commission

First and Last Name

Reina Tello

Question applies to Youth Commission

Phone Number

Question applies to Youth Commission

Secondary Phone Number

Question applies to Youth Commission

Email

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

no

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

Question applies to Youth Commission

Meetings are the first and third Thursday of each month at 6:30 p.m. If appointed as a youth commissioner, can you commit to attending two meetings a month?

Yes No

Question applies to Youth Commission

This section is only to be filled out by those applying for an adult member position on the Youth Commission. If you are applying for a youth member position, please leave this section blank.

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

YOUTH COMMISSION – ADULT

INTERVIEW QUESTIONS

APPLICANT: Carlos H Tello

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- RATING**
1. Why do you want to join the Commerce City Youth Commission?

 2. What skills and traits do you possess that will positively contribute to the youth commission?

 3. Tell us your involvement in the community or other organizations that support our community?

 4. The youth commission has meetings twice a month and also has activities outside of the meetings. How would you balance work, extracurricular activities, and serving on the youth commission?

 5. How do you envision the role of youth in a “Quality Community for a Lifetime?”

TOTAL:

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Citizens Public Safety Advisory Board: Eligible

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Carlos
First Name

H
Middle Initial

Tello
Last Name

Question applies to Youth Commission

Age

52

Question applies to Youth Commission

Grade

Masters degree educational leadership

Question applies to Youth Commission

School Name

Email Address

Home Address

Suite or Apt

COMMERCE CITY
City

CO
State

80022
Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

17

Aurora Public Schools

Employer

science teacher/ soccer
coach

Job Title

Number of Years Employed in the City.

17

Where did you hear about the vacancy for which you are applying?

newspaper

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

COMMERCE CITY

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

ctello157@yahoo.com

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

Question applies to Youth Commission

List any school, non-school and community activities you're involved in:

I have in public education for 25 years as a science teacher, administrator, and coach.

Question applies to Youth Commission

Explain why you should be considered for appointment to the Commerce City Youth Commission:

My entire career has focused on working with young people. I would love to have the ability to have a greater impact on the outcomes and success of your youth in Commerce City. Adults are many times concerned mostly about their retirements, etc.; and we lose sight of our future (our youth).

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I have 25 years of experience dealing with the public as a teacher, school administrator, and track and soccer coach.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Colorado coaches association, Aurora teacher union

Please briefly state why you are interested in serving on this board or commission.

I am concerned about the lower graduation rate of minority groups, I would like to put programs in place to ameliorate this situation. I would also like to increase the options for education, sports, and art for our young people.

Question applies to Urban Renewal Authority

Please provide your experience with finance, real-estate, land development, building construction, or similar Urban Renewal background.

I have a real estate license from the state of New York dated 2005 approximately.

Question applies to Environmental Policy Advisory Committee

Are you a member of a community organization or nonprofit?

Yes No

Question applies to Environmental Policy Advisory Committee

If yes, list names of organizations and/or nonprofits:

I am a member of Aurora Public Schools Educator Association.

Question applies to Environmental Policy Advisory Committee

What is your personal lived experience or relationship to environmental issues within Commerce City?

I have lived in Commerce City for 17 years. As a science educator I have witnessed the water shortage experienced in our reservoirs. I am very interested in working on long term solutions regarding our water supply.

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no

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

no

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Question applies to Youth Commission

First and Last Name

Reina Tello

Question applies to Youth Commission

Phone Number

Question applies to Youth Commission

Secondary Phone Number

Question applies to Youth Commission

Email

Demographics

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Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

no

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

Question applies to Youth Commission

Meetings are the first and third Thursday of each month at 6:30 p.m. If appointed as a youth commissioner, can you commit to attending two meetings a month?

Yes No

Question applies to Youth Commission

This section is only to be filled out by those applying for an adult member position on the Youth Commission. If you are applying for a youth member position, please leave this section blank.

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

CITIZENS PUBLIC SAFETY ADVISORY BOARD

INTERVIEW QUESTIONS

APPLICANT: Carlos H Tello

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- RATING**
1. What does a “quality community for a lifetime” mean to you?

 2. What is your reason for wanting to serve on one of the city’s boards and commissions? Explain your interest in the citizens public safety advisory board.

 3. What do you hope to accomplish by serving on the Board?

 4. How would you contribute to the police department’s continued improvement?

 5. Please tell us about a time when you became aware of a problem and how you provided advice that assisted in either improving the situation or solving the problem.

 6. This board meets every fourth Thursday of the month at 4:00 PM and regularly hosts and participates in community events. How would you balance work, extracurricular activities, and serving on the Board?

TOTAL:

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Environmental Policy Advisory Committee: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

David

First Name

Sanchez

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Commerce City

City

CO

State

80022

Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

5

Retired

Employer

Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

City Staff

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

no

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I am a retired CPA, and former Commercial Banker (commercial and residential lending and underwriting) and School Administrator with education and experience related to accounting, finance, leadership, communication, and organizational problem solving. I also like to golf.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Colorado Society of CPA's American Institute of CPA's President of Reunion Metro District 2 League of Charter School Member

Please briefly state why you are interested in serving on this board or commission.

I am interested in serving the community of Commerce City in a position where my skills and abilities can be an asset. I would like to be more involved in my community.

David Sanchez

Question applies to Environmental Policy Advisory Committee

Are you a member of a community organization or nonprofit?

Yes No

Question applies to Environmental Policy Advisory Committee

If yes, list names of organizations and/or nonprofits:

See above

Question applies to Environmental Policy Advisory Committee

What is your personal lived experience or relationship to environmental issues within Commerce City?

I have been involved with groups that are concerned with environmental issues, specifically related to neighborhood fracking and clean air. I am a former governor appointed member of the Great Outdoors Colorado (GOCO). I am a supporter of environmental justice issues, especially as they related to south Commerce City.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

David Sanchez

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Parks, Recreation & Golf Advisory Committee: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

David _____ Sanchez _____
First Name Middle Initial Last Name

Email Address

Home Address

Suite or Apt

Commerce City _____
City

CO _____
State

80022 _____
Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

5

Retired _____
Employer Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

City Staff

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

no

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I am a retired CPA, and former Commercial Banker (commercial and residential lending and underwriting) and School Administrator with education and experience related to accounting, finance, leadership, communication, and organizational problem solving. I also like to golf.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Colorado Society of CPA's American Institute of CPA's President of Reunion Metro District 2 League of Charter School Member

Please briefly state why you are interested in serving on this board or commission.

I am interested in serving the community of Commerce City in a position where my skills and abilities can be an asset. I would like to be more involved in my community.

David Sanchez

Question applies to Environmental Policy Advisory Committee

Are you a member of a community organization or nonprofit?

Yes No

Question applies to Environmental Policy Advisory Committee

If yes, list names of organizations and/or nonprofits:

See above

Question applies to Environmental Policy Advisory Committee

What is your personal lived experience or relationship to environmental issues within Commerce City?

I have been involved with groups that are concerned with environmental issues, specifically related to neighborhood fracking and clean air. I am a former governor appointed member of the Great Outdoors Colorado (GOCO). I am a supporter of environmental justice issues, especially as they related to south Commerce City.

Conflict of Interest Statement

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In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

David Sanchez

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

PARKS, RECREATION, & GOLF ADVISORY COMMITTEE

INTERVIEW QUESTIONS

APPLICANT: David Sanchez

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- | | RATING |
|--|------------------------|
| 1. What does a “Quality Community for a Lifetime” mean to you? | _____ |
| 2. Please tell us your favorite Commerce City Park, Recreation, and Golf amenity/program that you currently use or have used in the past. | _____ |
| 3. The Parks, Recreation, and Golf Advisory Committee holds monthly meetings in addition to hosting or participating in community events. Are you able to commit to attending meetings and volunteering during events? | _____ |
| 4. Please describe your comfort level with doing public outreach. | _____ |
| 5. What most interests you about being an active member of the committee? | _____ |
| | TOTAL:
_____ |

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Planning Commission: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

David _____ Sanchez _____
First Name Middle Initial Last Name

Email Address

Home Address

Suite or Apt

Commerce City _____
City

CO _____
State

80022 _____
Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

5

Retired _____
Employer Job Title

Number of Years Employed in the City.

0

Where did you hear about the vacancy for which you are applying?

City Staff

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

no

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

Very comfortable

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I am a retired CPA, and former Commercial Banker (commercial and residential lending and underwriting) and School Administrator with education and experience related to accounting, finance, leadership, communication, and organizational problem solving. I also like to golf.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Colorado Society of CPA's American Institute of CPA's President of Reunion Metro District 2 League of Charter School Member

Please briefly state why you are interested in serving on this board or commission.

I am interested in serving the community of Commerce City in a position where my skills and abilities can be an asset. I would like to be more involved in my community.

David Sanchez

Question applies to Environmental Policy Advisory Committee

Are you a member of a community organization or nonprofit?

Yes No

Question applies to Environmental Policy Advisory Committee

If yes, list names of organizations and/or nonprofits:

See above

Question applies to Environmental Policy Advisory Committee

What is your personal lived experience or relationship to environmental issues within Commerce City?

I have been involved with groups that are concerned with environmental issues, specifically related to neighborhood fracking and clean air. I am a former governor appointed member of the Great Outdoors Colorado (GOCO). I am a supporter of environmental justice issues, especially as they related to south Commerce City.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

David Sanchez

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

PLANNING COMMISSION

INTERVIEW QUESTIONS

APPLICANT: David Sanchez

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- RATING**
1. What does a “quality community for a lifetime” mean to you?

 2. Please explain your interests in serving on the Planning Commission and any past experiences with development, construction, and land and zoning use issues.

 3. What aspects of the city’s Comprehensive Plan, the document that lays out the long-term growth scenarios of the city, do you like or dislike?

 4. What are your views on the growth that is currently taking place in Commerce City? Are you familiar with the Council’s goals regarding growth and development?

 5. What are your thoughts on the relationship between the Historic City and the Northern Range? How do you envision the two areas interrelating over time?

 6. Explain how you see the role between the Planning Commission and the City Council.

TOTAL:

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Quality Community Foundation: Eligible

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

E. Diane

First Name

Narvaez

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Commerce City

City

CO

State

80022

Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

6+

RETIRED-Jeffco Public Schools

Employer

Human Resources-Generalist

Job Title

Number of Years Employed in the City.

Where did you hear about the vacancy for which you are applying?

city website

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

Yes, Senior Commission

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

very comfortable with office technology and social media

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

BA-Behavioral Science, Metro State Univ., 15 years in telecommunications (AT&T) and 15 years with Jeffco Public Schools. I love working with a diverse team and bring extensive experience in hiring, training and project management.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Active with the Senior Resource Commission as an Alternate Member: Fall Harvest, activities at the Active Adult Center and AAC Advisory Committee and the Annual Senior Resource Fair. PHR (professional), CEA (professional), IBPTSA-President and various activities throughout Jeffco Schools putting Kids First (school/civic)

Please briefly state why you are interested in serving on this board or commission.

I have thoroughly enjoyed serving on the Senior Commission as an Alternate Member for the past 8 months! The Senior Commission's mission of advocacy, encouraging greater senior participation and providing information of available services, programs and resources is not as easy task. I look forward to continuing my service as a voting/regular Member on the Commission. Please support my appointment. Thank you!

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

E. Diane Narvaez

Are interested in serving on any other board or commission?

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

QUALITY COMMUNITY FOUNDATION

INTERVIEW QUESTIONS

APPLICANT: E. Diane Narvaez

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- RATING**
1. What does a “quality community for a lifetime” mean to you?

 2. Please explain your interest in serving on the city’s boards and commissions and why you chose to apply to serve on the Quality Community Foundation.

 3. Please explain your experience working with other community-based organization within Commerce City and what experiences you have with fundraising, grants, and scholarships.

 4. The Foundation meets on the fourth Tuesday of every month at 6:00 PM and hosts and or participates in additional events in the community throughout the year. Are you able to commit to attending these events?

 5. What do you feel are the most significant needs within the community that the Foundation can or should address?

 6. What do you wish to get from joining the Foundation?

TOTAL:

Profile

Question applies to multiple boards

If you need additional resources or assistance filling out the application in another language, please reach out to the Clerk's Office at 303-289-3676.

Which Boards would you like to apply for?

Planning Commission: Appointed

Only check the box of the boards or commissions you are currently applying for this recruitment cycle. **If you are currently serving on a board or commission the bodies you are currently serving on will automatically be checked. If you are not reapplying for a body make sure those boxes are not selected when submitting a new application.**

Debra

First Name

Eggleston

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Commerce City

City

CO

State

80022

Postal Code

What Ward do you live in? *

[Ward Map](#)

Primary Phone

Alternate Phone

Do you currently reside within the City of Commerce City?

Yes No

Number of years residing in Commerce City

14

Self

Employer

chiropractor

Job Title

Number of Years Employed in the City.

19

Where did you hear about the vacancy for which you are applying?

nextdoor

Are you a registered voter?

Yes No

Do you presently serve on a Commerce City or any other governmental entity Board or Commission,? If yes, please list.

yes alternate

Are you applying for reappointment to a board or commission?

Yes No

Staff liaisons communicate with board and commission members via email and meeting agendas are distributed electronically online. Please describe your level of comfort with using technology.

I can communicate via text, and email with prompt response, and have attended many Zoom meetings. I am not an expert using technology, but can use it adequately.

Experience and Civic Activities

Please tell us about yourself and why you want to serve.

List any training, experience, education, or skills that would enhance your ability to serve on this board/commission.

I have been a leader of a girl scout troop, was treasurer for a boy scout troop, serve on the North Range Village Metro district as a director, serve on the HOA committee for Foxton Village, was on the safety team for church, and serve on the board of directors for the Commerce City Chamber of commerce. I presently serve as an alternate for the planning commission.

List all civic/professional/sports organizations and activities in which you have participated during the last five years.

Commerce City Chamber of Commerce, taught Tae Kwon Do at the rec center

Please briefly state why you are interested in serving on this board or commission.

I would like to serve to help plan the future of Commerce City.

Conflict of Interest Statement

Conflict of Interest is defined as the participation in any board/commission activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether direct or indirect.

In accordance with this definition, do you have legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

No.

In accordance with this definition, do you own any real property located in Commerce City or Adams County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

No.

Are you related to any City of Commerce City employees or elected officials? If yes, please explain:

Yes No

If yes, please explain:

Emergency Contact

Demographics

The following information helps track our recruitment and diversity efforts. None of the questions below are required, nor will they be used in anything other than data gathering to ensure every citizen is adequately engaged to represent their community.

Ethnicity

Gender

Date of Birth

Certification

Are interested in serving on any other board or commission?

Question applies to multiple boards

By checking the boxes below, I hereby certify and acknowledge, understand and agree to the following:

Question applies to multiple boards

The foregoing is true and correct to the best of my knowledge.

Yes No

Question applies to multiple boards

I expressly release and discharge the City of Commerce City and its agents and employees from any liability, claim or demand of any nature whatsoever; arising out of the dissemination of information I have provided herein.

Yes No

To be considered for a position on a board or commission the City of Commerce City may need to conduct a criminal background check on me. I therefore authorize the City of Commerce City to conduct a criminal background investigation, including obtaining my criminal history from law enforcement agencies. I understand that information resulting from such an investigation may be subject to public scrutiny under the Colorado Open Records Act.

Yes No

I understand that my application is a public records and can be requested at anytime under the Colorado Open Records Act.

Yes No

Question applies to multiple boards

I have read and understand the qualifications and the responsibilities for the board or commission to which I have applied, and certify I meet the qualifications to serve on the board or commission.

Yes No

PLANNING COMMISSION

INTERVIEW QUESTIONS

APPLICANT: Debra Eggleston

<u>Rating Scale</u>				
1 = low	2 = below average	3 = average	4 = above average	5 = high

- RATING**
1. What does a “quality community for a lifetime” mean to you?

 2. Please explain your interests in serving on the Planning Commission and any past experiences with development, construction, and land and zoning use issues.

 3. What aspects of the city’s Comprehensive Plan, the document that lays out the long-term growth scenarios of the city, do you like or dislike?

 4. What are your views on the growth that is currently taking place in Commerce City? Are you familiar with the Council’s goals regarding growth and development?

 5. What are your thoughts on the relationship between the Historic City and the Northern Range? How do you envision the two areas interrelating over time?

 6. Explain how you see the role between the Planning Commission and the City Council.

TOTAL:

Council Policy #CP-3 Adopted 8/31/09 by Resolution 2009-31

Revised 9/18/23 by Resolution 2023-80

Revised 6/17/24 by Resolution 2024-074

SUBJECT: Boards and Commissions

POLICY STATEMENT: It is the policy of the Council to obtain quality representation on City boards and commissions, to encourage all members of the community to volunteer on boards and commissions and to establish guidelines to govern City boards and commissions. The conduct of these City Council appointees is a matter of public integrity and as such is a matter of public importance. In this regard, City Council intends that complaints relative to the conduct of board and commission members be handled in a manner that is reflective of the values of the City. The handling of such complaints must occur in a fair and impartial manner while also protecting volunteer board and commission members from frivolous complaints that improperly exhaust public resources for otherwise improper purposes. The goal of this policy is to balance these interests.

A. APPOINTMENT, REAPPOINTMENT AND VACANCIES

1. Appointment

- a. Members of the public interested in serving on a board or commission shall submit an application to the City Clerk.
- b. The City Clerk will submit the respective application materials to Council for their consideration.
- c. All new candidates for any board or commission vacancy shall be subject to an interview process as required by Council.
- d. Due to the nature of responsibilities of the City's various boards and commissions, applicants may be required to undergo background checks prior to appointment. The City Manager will review any background information on applicants and provide Council the information on the candidates. All background information is confidential and should only be used for the purposes above. No person with official access to this information shall utilize it for any other purpose nor share it with any other individuals not authorized, including the applicant.
- e. Applicants for City boards and commissions will be notified of the Council's decision made at a regularly scheduled council meeting.
- f. Council members' or department directors' family members, as defined by the nepotism policy, shall not be allowed to fill a seat on a board or commission.

2. Reappointment

- a. The City Clerk's Office is responsible for monitoring the terms of members of the various boards and commissions and will notify each member of his/her expiring term. If the member wishes to be reappointed, the member shall fill out an application and submit it to the City Clerk for Council consideration.
 - b. City staff will document past participation of each member who desires to be reappointed and submit the same to the Council along with the application by the member wishing reappointment.
 - c. All existing board or commission members and alternates can be subject to an interview process as required by Council.
 - d. Applicants for reappointment on boards and commissions will be notified of the Council's decision made at a regularly scheduled council meeting.
3. Criteria for appointment and reappointment
- a. No conflicts.
 - b. Regular attendance (not missing more than two (2) meetings without a valid excuse).
 - c. Participation.
 - d. Preparation.
 - e. Support of community.
 - f. Respect for staff and public.
 - g. Working for community versus personal purposes.
 - h. Indication of a desire to promote and act in accord with established policies of the City and Council's vision for the City.
4. Vacancies
- a. In addition to the provisions established by the City Charter and/or Municipal Code, a vacancy is identified by (1) newly-created seat on a board or commission, or an expired term after a successor has been duly appointed.
 - b. Solicitations to fill vacancies may be in the form of (1) press releases to the local media, (2) posting a notice at the officially designated posting locations, (3) City website, (4) City newsletter, and (5) cable television.
5. Needs of members
- a. To know Council's vision; once board and commission members are seated,

they will meet with Council members; they will receive orientation and training by staff.

- b. To understand their roles, authority and prohibitions.
- c. To know annual priorities of Council.
- d. To know the process and parameters within which to work, including citizen involvement.
- e. To know what to do when board or commission members and Council members disagree.
- f. Chairs and vice-chairs shall receive support training from staff.

B. TERMS OF OFFICE

1. Terms established

- a. The length of the terms of office for boards and commissions is defined in the City Charter, the Municipal Code or by-laws.
- b. The terms will begin and expire as determined by the City Council.
- c. The terms of each respective council member appointed to a board or commission shall not exceed two (2) years plus the time necessary to reach the next council organizational meeting (if applicable), unless no other council member has volunteered by the end of the relevant term, is qualified to serve on such board or commission, or has been appointed to the respective commission within two months following a vacancy, as long as such process is consistent with Charter and City Code. This term limitation does not apply if the City Charter, Code or other law or regulation requires a particular council member or the Mayor to be appointed to such board or commission.

C. ROLES AND RESPONSIBILITIES

- 1. The roles and responsibilities for each board and commission are set by the City Charter, ordinance, enabling legislation or by Council.
- 2. In the absence of other by-laws, meetings will be conducted using Robert's Rules of Order.

D. ORIENTATION, TRAINING AND DECISION MAKING – CITY BOARDS AND COMMISSIONS

- 1. All newly appointed members of City boards and commissions will be provided with an orientation as to their roles and responsibilities as a member of that board or commission. This orientation shall be provided by the City department responsible for staffing said board or commission and shall be provided as soon as possible following the new member's appointment.

2. On an annual basis, on-going training may be provided to all board and commission members.
3. As determined by the Council, the Council shall schedule a meeting(s) to meet with all board and commission members for the purpose of providing additional orientation to board and commission members on City issues impacting their responsibility, and to enhance communication and coordination of Council and board and commission activities and responsibilities. The Council may call other meetings with any or all of the boards and commissions whenever deemed appropriate or necessary to provide additional training or to facilitate Council/board and commission communication.
4. City staff will make available, on a periodic basis, additional in-house and outside training that would enhance the ability of board and commission members to perform their roles and responsibilities. Board and commission members will be encouraged to participate in such training when it is made available. The City department staffing the respective board or commission will have primary responsibility to identify and make available this training.
5. Members of the City boards and commissions are expected to comply with Council adopted policies which may include policies related to conflict of interest, ethics, discrimination and sexual harassment. Board and commission members will be provided with a copy of these policies for their guidance.
6. Board and commission chairs shall meet as necessary with the Mayor and/or Council to provide feedback and to be kept informed.
7. If an issue arises during a board or commission meeting and the appointed Council member is unsure of the City's position, the Council member shall endeavor to delay a decision until the Council can be consulted. If a delay is not possible, the Council member shall endeavor to contact the City Manager or City Attorney and, in their absence, other staff, to confirm whether the City has adopted a position. If a position has been adopted, the Council member shall vote according to the position adopted by the City.

E. APPOINTMENT OF COUNCIL MEMBERS TO NON-CITY BOARDS AND COMMISSIONS

1. The City Council, at their reorganization meeting, shall designate Council members to serve at will on the various boards and commissions where Council appointment is in order, including the designation of alternates. Appointment of Council members to Council committees shall also be made during the reorganization meeting. The biennial reorganization meeting shall be held the second Monday following the regular municipal election in November unless otherwise determined by the City Council.
2. If the appointed Council member is not available or is not able to continue service for whatever reason on the board or commission to which the Council member was appointed, or if the City Council in its sole discretion desires to appoint a replacement, the City Council shall appoint a replacement from the Council.
3. If an issue arises during a board or commission meeting and the appointed Council member or seated alternate is unsure of the City's position, the Council member will diligently seek to learn of the City's position from the City Manager or City Attorney and, in his absence, from other staff, to confirm whether the City has adopted a position.

If a position has been adopted, the Council member shall vote according to the position adopted by the City. If no position has been adopted, the Council member shall exercise his/her best judgment to vote in a manner that best reflects the goals and visions of the City.

F. **COMPLAINT SUBMISSION AND INVESTIGATIVE PROCESS**

1. *Complaints.*

- a. For any apparent violation by a non-councilmember¹ board or commission member of City Charter, the Commerce City Revised Municipal Code, Council Policies or any other applicable law or policy (“City Law”), the City may initiate an investigation or impose penalties under this section based on a verified complaint. Any member of the public, board or commission members, or City staff must follow this procedure for bringing any complaint regarding a board or commission member to the City’s attention. Council members are encouraged to use this procedure but are not required to do so.
- b. In some circumstances, such as a complaint involving allegations of harassment, anonymous complaints may be submitted. However, the complaint must include a statement providing a reasonable basis for requesting anonymity.
- c. Verified complaints of an alleged violation of City Law shall be submitted to the City Manager’s Office. The City Manager or designee shall determine whether the complaint meets the requirements of this policy. If the complaint is determined to meet the requirements of this policy, the City Manager shall promptly forward the complaint to the entire Council, the City Manager, and the City Attorney including a designation of confidentiality and a copy of this policy. If the complaint is determined to not meet the requirements of this policy, the City Manager or designee shall return the complaint to the complainant, if known, with an explanation of the requirements of this policy.
- d. To meet the requirements of this policy, complaints must:
 - i. Be verified;
 - ii. With the exception of circumstances warranting anonymity, include the complainant’s name and contact information;
 - iii. Identify the individual alleged to have violated policy;
 - iv. Provide specific and sufficient factual detail to identify a policy that is at issue and the specific conduct alleged to have occurred that was in violation of the policy;
 - v. Claims and suspicions unsupported by sufficient factual allegations shall be insufficient to meet the requirements of this policy.
- e. Except in circumstances when the law prohibits sharing a complaint or when allegations concern minors or individuals whose identity the City has a legal

¹ Councilmembers are subject to the process outlined in CP#26

basis to protect, the complaint will be shared with the subject of the complaint.

- f. Retaliation of any kind against a person who in good faith files a complaint, participates in an investigation, or is a witness in any investigation is strictly prohibited.

2. *Investigation and Resolution*

- a. The City Manager or designee is authorized to conduct an investigation of all complaints and to determine if a third party or outside investigator will be used to conduct the investigation.
- b. Following an investigation, any report containing conclusions concerning whether or not any law, regulation, policy, or other standard was violated will be immediately forwarded to City Council.
- c. If immediate suspension of any board or commission member is legally required, the City Manager is authorized to request the subject member to refrain from attending any relevant board or commission meeting until otherwise directed by Council; otherwise, only Council as a whole may suspend a board or commission member at a regular or special meeting. The City Manager will have the authority to recommend and carry out an alternative method to address the board or commission member's behavior, such as training.
- d. The City Manager may place a resolution for removal of the board or commission member on the consent agenda for an upcoming Council meeting. Prior to any such action, the subject of the investigation will be apprised of the grounds for any removal and have an opportunity to appear at the Council meeting during which the resolution for removal is presented and to provide comment on the same.
- e. Pursuant to City Charter Section 11.1(4), board and commission members serve at the pleasure of Council and may be removed with or without cause for any reason by a majority vote of the entire council. Council may choose to disregard or waive this policy, and take any action with respect to any board or commission member's appointment that is authorized by Charter or Code, including removal. If any of the steps outlined in this policy are not followed, that will not affect the propriety of Council's action with respect to any otherwise authorized action taken with respect to a board or commission member.

G. PROCEDURAL RULES

Bob's Rules of Order for Colorado Local Governments (2023) is adopted as the rules of order for all City boards and commissions meetings, unless procedural rules are otherwise adopted in a board or commission's bylaws. In cases where the adopted edition of *Bob's Rules of Order* is inconsistent with the City Charter, City codes, and board or commission's bylaws, the City Charter, City codes, and board or commission's bylaws shall govern and control.