



Commerce City

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Council Communication File Number: Ord 2664

Agenda Date: 1/6/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Ordinance

AN ORDINANCE AMENDING THE 2025 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO, BY TRANSFERRING \$172,000 OF UNENCUMBERED FUND BALANCE FROM THE GENERAL FUND TO THE CAPITAL EXPENDITURES FUND FOR USE ON CONTRACT MANAGEMENT AND SOURCING SOFTWARE AND AUTHORIZING THE EXPENDITURE THEREOF

Summary and Background Information:

Council passed Resolution No. 2024-133 on December 16, 2024, permitting the City Manager to negotiate and enter into a contract with Jaggaer, LLC to implement Jaggaer's software-as-a-service and related services for contract management and sourcing software.

City management has since successfully negotiated and entered into a contract with Jaggaer, LLC. The cost to implement Jaggaer's software-as-a-service and related services in 2025 is \$172,000. This cost was not included in the Adopted 2025 Budget, however, sufficient General Fund Unencumbered Fund Balance exists to enact this proposed 2025 budget amendment. Ongoing annual subscription costs for Jaggaer will be included in the Information Technology Department's base budget for 2026 and beyond.

City Attorney's Office and Finance Department staff will be available to answer questions you may have.

Staff Responsible (Department Head): Lee Zarzecki, City Attorney & Justin Bingham, Information Technology Director

Staff Member Presenting: Deanne Durfee & Tiffany Chacon, Deputy Information Technology Director (available for questions)

Financial Impact:
\$172,000

Funding Source: General Fund Unassigned Fund Balance

Staff Recommendation: Approve Ordinance 2664

Suggested Motion: Motion to introduce by council as seated and approve Ordinance

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