



City Council Communication

AGENDA DATE: March 2, 2026

LEGISTAR ITEM #: RES 2026-038

PRESENTER: Jenna Hahn

DEPARTMENT: Public Works

<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Public Hearing
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REQUEST

A resolution approving an extension in time with Applied Property Services INC. for non-irrigated landscape services.

BACKGROUND

In June of 2023, the City Manager’s Office approved the Master Services Agreement (MSA) to authorize award of a one-year contract with the option for 4 renewals for city-wide, non-irrigated landscape services to Applied Property Services, Inc. the base amount of the contract was \$240,000. In 2024, the Public Works Department was tasked with increasing levels of services and providing property maintenance to all City-owned parcels. Public Works staff developed a Request for Proposals (RFP) formally soliciting for pricing to complete the work. The additional tasks completed by the contractor included weed control (chemical and manual weed removal), mowing, and trash pick-up. To meet levels of service expected of the Public Works Department, the MSA with Applied Property Services, Inc. was increased by \$320,000, bringing the total contract expenditure to \$560,000. This contract renewal does not add any more expenditure, and is only to extend the time and create a third amendment to the contract to renew for one year.

FINANCIAL IMPACT

Contractor	Applied Property Services
Amount of Request/Contract	\$N/A
Amount Not To Exceed	\$N/A
Amount Budgeted	\$560,000
Budget Year	FY2026/2027
Funding Source	Public Works Outside Services
Additional Funds Needed	\$N/A
Funding Source (if funds needed)	N/A

CITY COUNCIL COMMUNICATION CONTINUED

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
March 9, 2026	March 8, 2027
Years and Months of Contract	Number of Times Renewable
5 Years	4

JUSTIFICATION

<input checked="" type="checkbox"/> Council Goal	<input type="checkbox"/> Strategic Plan	<input type="checkbox"/> Work Plan	<input type="checkbox"/> Legal
Citation	Council Goal 1The City of Commerce City will develop and maintain public infrastructure, facilities, and transportation to improve community appearance and encourage continued development.		

AVAILABLE ACTIONS

<ul style="list-style-type: none">• Available Action #1. Approve extension for landscaping services to continue into growing season.• Available Action #2: Deny time extension and rebid for non-irrigated landscaping services; not recommended because growing season will be established before a new contract can be implemented to maintain landscaping.
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STAFF RECOMMENDATION

Staff recommends approval of Available Action #1.
