



City Council Communication

AGENDA DATE: August 3, 2026

LEGISTAR ITEM #: No. 2026-020

PRESENTER: Kimberly Adame

DEPARTMENT: City Clerk's Office

☐ Ordinance

☒ Resolution

☐ Public Hearing

REQUEST

Approve a resolution appointing members for designated Boards and Commissions to the City of Commerce City.

BACKGROUND

The Commerce City Charter, Section 11.1, gives the City Council the power to create boards and commissions and the authority to appoint the members of the boards and commissions. Advisory boards and commissions are created by motion or Resolution and all others are created by Ordinance. Most of the boards and commissions are codified in the Commerce City Revised Municipal Code Chapter 2 Article III.

The Code provides for member qualifications, term limits, and duties and powers afforded to them by the City Council. City Council has adopted Council Policy #CP-2, which established the Boards and Commissions Committee of the City Council ("The Committee"). The Committee is responsible for reviewing applications, interviewing applicants, and making recommendations for appointment by the full City Council in compliance with Charter.

Council Policy#CP-3 sets the guidelines for appointment, reappointment, and qualifications of members in addition to the Code. The Community Relations division, together with the City Clerk's office, conducts a quarterly advertising campaign to solicit interest and applications to the city's boards and commissions. Following that campaign, review of all application materials by the Committee, and applicant interviews, the Committee has made recommendations to the full City Council to appoint persons to the designated boards and commissions. In adopting the recommendations, the City Council is also choosing not to appoint or reappoint applicants to certain boards or commissions.

CITY COUNCIL COMMUNICATION CONTINUED

JUSTIFICATION

☐ Council Goal ☒ Strategic Plan ☐ Work Plan ☐ Legal

6.5.1: Expand recruiting efforts for boards and commissions to engage historically excluded communities.

PUBLIC OUTREACH

Social Media Posts, Connected Newspaper, Flyers around the Civic Center Building, and participation in multiple City events.

AVAILABLE ACTIONS

- Action #1 Adopt Resolution as presented.
- Action #2 Continue Resolution to later date.
- Action #3 Deny or Amend the Resolution.

STAFF RECOMMENDATION

Staff recommends Action #1 – Adoption of the resolution as presented.