



## Procurement Compliance Verification Form

**Solicitation Title:** Community Ice Rink

**Procurement Description:** Community Ice Rink operations including rink set up, maintenance, tear down, all operations, décor, lighting, restrooms, and skate rental.

**Department:** Parks, Rec, & Golf

**Division:**

**Contract/Project Manager:** Tim Duda

**GL Acct. Number:** TBD

**Requisition Number:** n/a

**Contract Amount:** To be determined not to exceed amount pending contract negotiations. Original proposed annual cost was \$275,000; however, additional options will be added during negotiations.

**Contract Length:** 5 Years

**Awarded Vendor:** Blue Line Sports & Entertainment

|                                   |                                   |                             |                                                                        |                                      |   |
|-----------------------------------|-----------------------------------|-----------------------------|------------------------------------------------------------------------|--------------------------------------|---|
| <b>Solicitation Type:</b>         | <b>Request for Proposal (RFP)</b> | <b>Solicitation Number:</b> | RFP-PRG-26-024                                                         |                                      |   |
| <b>Solicitation Opening Date:</b> | 5/13/26                           | <b>Published on BidNet:</b> | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No | <b>Number of Responses Received:</b> | 2 |

**Solicitation Summary:** Procurement originally published RFP-PRG-26-012 for the Community Ice Rink project through BidNet on 4/7/2026; 706 vendors were invited to participate in this opportunity and 48 downloaded RFP documents, but we did not receive any proposals in response to this RFP. Procurement subsequently learned of an interested vendor that was unable to submit by the deadline due to a technical issue, so we republished the solicitation as RFP-PRG-26-024 inviting the same vendors included on the original opportunity; we received two proposals on 5/13/2026.

An evaluation team comprised of representatives from PRG, Facilities, and Communications reviewed both submissions, completed consensus scoring, and elected to move forward to an interview with the highest scoring firm, Blue Line Sports and Entertainment. An interview was held on 5/26 and a Notice of Intent to Award was issued on 5/27 contingent upon successful contract negotiations.

|                                  |  |                                     |                                                             |                         |                                                             |
|----------------------------------|--|-------------------------------------|-------------------------------------------------------------|-------------------------|-------------------------------------------------------------|
| <b>Cooperative:</b>              |  | <b>Cooperative Contract Number:</b> |                                                             |                         |                                                             |
| <b>Contract Expiration Date:</b> |  | <b>Contract Pricing Confirmed:</b>  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | <b>Scope Confirmed:</b> | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |

### Cooperative Summary

**Procurement Representative:**

*Jennifer Harbour*

Jennifer Harbour, Procurement Officer  
June 2, 2026