

**CITY OF COMMERCE CITY**

**SPECIAL CONDITIONS  
PROJECT NAME: PARADICE ISLAND POOL REPAIR  
PROJECT NO.: 2024-05-FAC**

**1. Liquidated Damages.**

Liquidated damages assessed in accordance with the Contract Documents shall be at the rate of **one thousand (\$1000.00)** per day.

**2. No Liability for Consequential Damages.**

The City shall not be liable to the Contractor, Surety or any subcontractor or supplier for consequential damages, including without limitation impairment of bonding capacity.

**3. Measurement.**

Measurement of pay items subject to Unit Prices shall be **time and percentage of work installed**

**4. Licenses.**

In addition to any licenses and permits required by law, the Contractor and any Subcontractor (if applicable to that Subcontractor's performance of Work) the following required licenses: **Plumbing license, Electrical license, and General Contractor's License with the City of Commerce City.**

**5. Mobilization.**

The Contractor shall be responsible for obtaining all necessary permits and paying required permit fees. The Contractor shall be responsible for paying the City's Use Tax. Details of the City's Use Tax can be found on the City's website.

**6. Holidays.**

Holidays recognized by the City of Commerce City are:

- |                     |                        |
|---------------------|------------------------|
| • January 1, 2024   | New Year's Day         |
| • January 15, 2024  | Martin Luther King Day |
| • February 19, 2024 | President's Day        |
| • May 27, 2024      | Memorial Day           |
| • June 19, 2024     | Juneteenth             |
| • July 4, 2024      | Independence Day       |
| • September 2, 2024 | Labor Day              |
| • November 11, 2024 | Veteran's Day          |
| • November 28, 2024 | Thanksgiving Day       |
| • November 29, 2024 | Day After Thanksgiving |
| • December 25, 2024 | Christmas Day          |

When New Year's Day, Independence Day, or Christmas Day falls on a Sunday, the following Monday shall be considered a holiday. When one of these days falls on a Saturday, the

preceding Friday shall be considered a holiday.

## **7. Project Communications for Capital Improvement Program (CIP) Projects.**

- 7.1. Communications Support: The City is responsible for implementing project-related communications, outreach and engagement activities for this project. The Contractor will be required to provide support to the City's CIP communications coordinator unless otherwise designated by the City, to implement communications, outreach, engagement and information activities. The following is the contact information for the City's CIP communications coordinator:

CIP Communications Coordinator  
City of Commerce City | 7887 E. 60th Avenue | Commerce City, CO 80022  
Office: 303-289-3600  
Email: comsupport@c3gov.com

- 7.2. Communications Contact: The Contractor will provide a communications contact that is available every day, accessible and on-call by cell phone at all times and available upon request at other than normal working hours and during emergencies. The Contractor will review information and presentation materials for technical accuracy, approving content within forty-eight (48) hours of receipt.

- 7.3. Project Information & Schedule: The Contractor will provide the CIP communication coordinator with project and schedule information on a continual and timely basis. Project and schedule updates will be formal documents. The Contractor will include the City's CIP communications coordinator in weekly project meetings and provide weekly project and schedule information. Project and schedule updates will at a minimum include items such as: road/facility closures, parking impacts, utility impacts, schedule impacts, and other critical construction activities that could impact the public. Unscheduled or unforeseen construction events that will impact the public should be immediately report to the City's CIP communications coordinator by phone.

- 7.4. Project Signage: The City has created project signage. The City has created branding specifically for the CIP that the public has come to identify with CIP projects and serves as the primary visual identification for CIP projects. The Contractor shall not install any corporate identity signage on-site, with the exception of identifying the contractor's on-site office, with signage on the trailer/building.

- 7.5. Media & Governmental Relations Outreach:

The City's communications and government affairs division will handle all media and governmental relations and outreach unless otherwise directed. The following is the point of contact for the City's division of communications and government affairs:

Government Relations and Outreach  
City of Commerce City | 7887 E. 60th Avenue | Commerce City, CO 80022  
Office: 303-289-3600  
Email: govrelations@c3gov.com

The Contractor shall coordinate any corporate promotional/marketing materials about the project with the City. The Contractor shall immediately notify the City in the event of a media

inquiry/visit.

7.6. Milestone Events:

The contractor shall partner with the City to host milestone events on-site, including:

- Groundbreaking (Assume 1 event)
- Public sidewalk tours (Assume 2 tours)
- Elected official briefings (Assume 2 briefings)
- Ribbon cutting (Assume 1 event)
- Opening event (Assume 1 event)

7.7. Closures and Construction Impacts:

7.7.1. Low-capacity road or facility closures will be communicated to the City's CIP communication coordinator, not less than eight (8) days prior to the expected closure, so that the City can provide the public at least seven (7) days prior notice of the expected closure.

7.7.2. The Contractor will communicate high-capacity road closures, highway closures, night work with noise and light implications, or construction impacts to the public to the City's CIP communication coordinator, not less than fifteen (15) days prior to the expected closure, so that the City can provide the public with at least fourteen (14) days prior notice of the closure. High-capacity road closures, highway closures, night work with noise and light implications will require advanced written approval from the City.

7.7.3. The Contractor will communicate utility or construction impacts to the City's communication coordinator, not less than three (3) days prior to the expected impacts, so that the City can provide the public with at least forty-eight (48) hours prior notice of the expected impact.