

City Manager Week in Review Report

WEEK OF: July 26, 2024



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

Get City Alerts – c3gov.com/Subscribe

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New & Notable

Second City Council Town Hall coming Wednesday to Bison Ridge Recreation Center

City Council wants to hear from you at our second City Council Town Hall of this month to address whatever topics are on your mind. Your local elected officials will be listening to resident questions, thoughts, feedback on various topics and issues at the meeting, which follows the meeting held on July 23 at the Eagle Pointe Recreation Center. The meeting is open to all community members, so please join us to offer your input on what is happening in the city!

Wednesday, July 31 | 6 – 7:30 p.m.

Bison Ridge Recreation Center, 13905 E. 112th Ave.

The nine-member City Council is the city's legislative and governing body, consisting of one representative from each of the city's four wards, four at-large representatives, and an at-large mayor. Council members establish the vision and goals for the city, enact laws, and approve the city budget. Visit c3gov.com/Council for more information about the City Council and how to get involved in regular meetings, and keep an eye out for additional opportunities to chat with City Council members in the coming months!

Council Work Schedules

HR Q2 Dashboard

Commerce City's Grant Office

Grants - June Update



Business/Economic Development



- Staff met with a business owner in Derby to discuss potential support for service and hours of operation expansion. The business owner also discussed an interest in adding another location in the northern range and utilizing their existing business to prepare items to ensure quality standards are met for their brand.
- Staff connected with the Adams County Workforce Center to plan for the workforce development component for the Build C3 program. They also discussed workforce data for Commerce City businesses and residents.
- Staff provided business retention and expansion support for a lumber company, foundation repair company, and manufacturing company.
- Staff collaborated with the Community Relations division to create and distribute flyers for the upcoming Hispanic Heritage Celebration event scheduled for September 22 in downtown Derby. Staff also provided additional flyers to leave behind with Adelante Community Development to help inform their clients.
- Staff coordinated an internal team to review and discuss an annexation request.
- Staff met with the real estate director for a fast casual dining concept. They discussed potential sites in Commerce City for new restaurant locations. Staff was able to confirm their space and real estate requirements to assist them in their search.
- Staff met with the Commerce City Chamber of Commerce staff to coordinate planning efforts for future ribbon cuttings for new businesses opening in our community.
- Staff collaborated with the Community Relations division to connect with El Jardin, DGO's Tacos, La Casa Del Rey and Mama's Diner to inquire interest in hosting the *Talk Around Town* community engagement events.
- Staff provided land development and business liaison support for a developer that is planning to build a hotel at E. 81st Avenue & Tower Road.
- Staff met with a developer for a food & entertainment concept to discuss a proposed location along E. 104th Avenue. Staff is providing assistance with permitting and licensing.
- Staff met with the development team for a planned hotel on Tower Road. They provided an update on the timing for construction for the property.
- Staff received an update from the owner of a planned fitness facility along E. 104th Avenue. They provided an updated timeline for submitting final development plans.
- Staff participated in a quarterly coordination meeting with staff from the Denver International Airport (DEN). Staff provided updates on city plans, staff changes and active projects.
- Staff assisted the developer of a hotel at Mile High Greyhound Park by working with the South Adams County Water & Sanitation District (SACWSD) to execute easement agreement needed to obtain final approvals for the project.

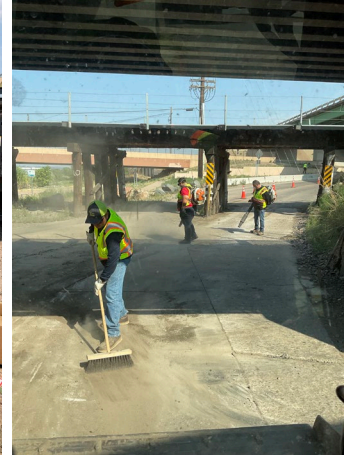


Community Appearance/Clean Ups

Hot Shot Crew

Monday – Friday

- During the past work week, the Hot Shot Crew was divided into 2, two-person teams that worked 8 hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to SeeClickFix requests.
- Hot Shot Crews conducted inspections and removed abandoned items at the following scheduled, routine locations:
 - E. 48th Avenue and Ivy Street
 - E. 50th Avenue and Forest Street
 - E. 52nd Place and Oneida Street
 - E. 60th Avenue from Brighton Boulevard to Clermont Street
 - E. 64th Avenue and Colorado Boulevard (I-270)
 - E. 83rd Avenue and Rosemary Street
 - E. 84th Avenue and Pontiac Street
 - E. 96th Avenue and Peoria Street
 - E. 112th Avenue and Tower Road
 - E. 120th Avenue and Cameron Street
 - Elm Street - E. 69th Avenue to E. 72nd Avenue
- In addition to routine areas, crews performed clean-up at the following locations:
 - E. 60th Avenue and Brighton Boulevard
 - E. 60th Avenue and Hudson Road
 - E. 62nd Avenue and Holly Street
 - E. 69th Avenue and Dexter Street
 - E. 90th Avenue and Heinz Way
 - E. 96th Avenue and Tower Road
 - E. 100th Avenue and Tower Road
 - E. 104th Avenue and Tower Road
 - E. 112th Parkside to Tower Road
 - E. 106th Avenue and Biscay Street



Distinctive Highlights

- This week, Hotshot crews were busy at work promoting safety and cleanliness throughout our streets.
- Crews began by working side-by-side with our Streets Maintenance crews by removing some graffiti that was found under the trestle bridge near E. 60th Avenue and Brighton Road. The graffiti was removed and painted over swiftly.
- A large dumping of furniture was found near E. 60th Avenue and Brighton Boulevard and crews were dispatched to ensure safe and quick removal, so no drivers were affected due to the debris. All debris was disposed of accordingly.
- Crews continued recycling and sustainability by picking up 30 tires and taking them to the recycling center this week.



Housing & Community Well-Being

Community Well-Being	Weekly	YTD	Housing / CDBG	Weekly Totals	YTD
Homeless Navigator			ERA: Rent/ Mortgage	\$0.00	\$245,027.87
Unhoused Resident Contacts	50	861	ERA: Utility	\$0.00	\$8,875.00
Voucher Matches to Housing	1	12	ERA: Car repairs	\$0.00	\$0.00
Voucher Orientations for Housing	0	6	ERA: Homeless	0	2
Unhoused Resident: Shelter	0	4	ERA totals	\$0.00	\$251,000.00
Unhoused Resident: Transitional Housing	1	6	ERA: Families Served	0	54
Unhoused Resident: Permanent Housing	0	7	ERA: Total Applications	0	73
Family & Senior Navigator			In-Person Resident Service	41	768
Senior Contacts	8	352	Phone Contacts	253	4,452
Senior Resource Referrals Made	22	533	CDBG Services	0	386
Family Contacts	8	323	CDBG Draw Downs	\$0	\$199,157.00
Family Resource Referrals Made	16	473	CDBG Inspections	0	11



Environment & Sustainability

Energy, Equity, and Environmental Weekly Report – July 22

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy
- The included exceedance report is provided and updated on a monthly basis.



Growth and Development

Ward Report: **June Ward Report**

* New Report will be updated by second Wednesday of the month

PERMITS	Weekly Totals	2024 YTD Total	CODE ENFORCEMENT	Weekly Totals	2024 YTD Total
SFD Permits Issued	21	355	Total Case Action	786	19,322
Multi-Family Permits Issued	0	0	Pro-Active Cases	115	2,542
Duplex Permits Issued (SFA)	2	14	CAI	0	805
Townhome Permits Issued (SFA)	0	0	SCF-CRM	18	703
Residential CO issued	10	417	Violations Issued	229	4,826
Total Permits Issued	50	1,203	Weed Violations Undeveloped	5	105
Permits Processed	30	1,509	Weed Violations Developed	21	347
Residential Permits Processed	44	1,129	Abatement Hearings	11	156
Non-Residential Permits Processed	4	361	Abatement Ordered	10	124
Residential CO Processed	8	415	CRT Violations	0	131
Residential Inspections	452	13,470	CRT Outreach	0	30
Non-Residential Inspections	54	1,229			

PLANNING

Completed Cases	1
New Cases (Deemed Complete/Included in Total)	3
Total Active Cases	148
POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements	27

SELECT CASE STATUS UPDATES

Reunion Ridge	Sketch Plat Second Submittal Under Review
Commons at 104th	PUD Permit and Plat Under Review
3rd Creek	Development Agreement Comments Sent

PUBLIC HEARINGS (Recent & Upcoming)

LUP-058-24	Tower Landfill Land Use Plan Amendment, August 5, City Council
Z-705-99-00-09-24	Tower Landfill Annexation Zoning, August 5, City Council
V-93-24	Tower Landfill Vacation Right-of-Way, August 5, City Council
V23-0001	Seventh Ave Vacation of Right of Way, August 19 City Council
Z23-0001	Galations Commons, Zone Change, August 19 City Council
Z24-0001	JFW Trucking, Zone Change, August 19 City Council
Z-973-21-24	Anderson Ranch, Annexation Zone Change, August 6 Planning Commission

NEW SUBMITTALS

NIGID24-0001	Adams Crossing
AN24-0004	Adams Crossing
Z24-0005	Adams Crossing



Public Safety

CCPD is Seeking Applicants for First Citizens' Academy in More Than 20 Years

The Commerce City Police Department is still seeking applicants to participate in our Citizens' Academy, which will run on Wednesday nights from 6 - 8:30 p.m. beginning Wednesday, September 11 and concluding with a graduation ceremony on November 6.

This free program is an opportunity to get an inside look at how the Commerce City Police Department operates, what our specialty units do, and how hard it is to actually do it; as a participant you'll get to try everything from our virtual reality training scenarios to some of our less lethal equipment. Each night will focus on a different interactive topic to include presentations by our Criminal Investigations Division (detective and crime scene investigators who will stage a mock crime scene), a demonstration of our drone program, accident reconstruction and vehicle stops with our traffic team, and a hands-on experience with our SWAT team negotiators and operators.

The program is designed for Commerce City residents and those living in Adams County specifically, and there are a few additional requirements to qualify to attend.

You can find out if you are eligible to enroll in the academy and access to the online application [here](#).

We will be performing background checks on applicants, so the submission process closes August 16.

CCPD is Using New Technology to Identify Stolen and Wanted Vehicles

You probably hear a lot about motor vehicle theft, but what about motor vehicle recovery?

Almost daily in the Denver-Metro area, stolen vehicle recoveries far outpace vehicle thefts (because many of those recoveries are of vehicles that were stolen months and years ago), so that's a little good news despite the fact that auto theft continues to be a problem across the state.



Here's even more positive news though: we're excited to be using new technology that alerts our officers in real-time when it picks up a license plate on a vehicle that's been reported stolen.

That's what happened last week when one of our patrol officers received an alert about a vehicle he then spotted in a nearby parking lot. He saw a woman exit the stolen vehicle, contacted her, and ultimately arrested her for Motor Vehicle Theft. She claimed to have been gifted the car (not by the registered owner who had reported it stolen out of Glendale) but admitted to not having keys and instead using pliers to get it started.

We hope your car never gets stolen, and we proactively patrol areas where this frequently occurs in order to reduce the odds you become a victim. But rest assured that if you do, we're using every tool at our disposal, from new tech to good old fashioned police work, to get your ride back.



Infrastructure

PW Updates

Preservation and Safety

- Pavement teams were busy this week – they filled and sealed 17 wide cracks. Teams are happy to report that the Crack Seal Project in the Turnberry Neighborhood has been completed. An estimated 1,200 lbs. of material was used.

Engineering

- The Asphalt Crack Repair project continued in Foxton Village, Eagle Creek, North Range Village, and Southlawn.
- The Asphalt Mill and Overlay project continued at Monaco St., E. 65th Ave., Leyden, Reunion, and E. 72nd Ave.
- A meeting was held with the Colorado Department of Transportation and city staff to discuss opportunities for CDOT to submit a Reconnecting Communities & Neighborhoods Grant from the Department of Transportation for evaluating potential connections of street and multi-modal improvements from Colorado Blvd. to E. 60th Ave.
- A coordination meeting was held with the engineer for the Reunion Metropolitan District and representatives from Mile High Flood District to discuss a future drainage crossing under the O'Brian Canal for Second Creek near the future E. 112th Ave. roadway between Chambers Road and Potomac Street.
- A coordination meeting hosted by the Colorado Department of Transportation was conducted with representatives from Union Pacific Railroad and Burlington, Northern Santa Fe Railroad companies to discuss opportunities to submit grants for Reconnecting Communities and Neighborhoods and Railroad Crossing Elimination grant programs.
- A progress meeting was held for the Highway 2 Corridor Study. Public outreach will continue by having a tent station at the Music in the Park event on July 25 to gather feedback from the public.
- A value engineering meeting was held for the E. 120th Ave. widening project to finalize the contract price for the selected contractor, which is Jalisco International, Inc.
- A coordination meeting between the Colorado Department of Transportation I-270 Improvements team and the City's Energy, Equity, & Environment (E3) team was conducted to provide an overview of the Environmental Impact Study (EIS) for the I-270 Improvement project.
- An All Way Stop Condition (AWSC) will be installed the week of July 22nd at the intersection of E. 72nd Ave. and Colorado Boulevard in addition to installing a crosswalk across Colorado Boulevard on the south side of E. 72nd Ave. The AWSC was warranted due to pedestrian activity and limited sight distance for traffic turning from westbound E. 72nd Ave. to southbound Colorado Boulevard.

Active Permits

Parks

- This week, our Parks operations crews have shown remarkable dedication and professionalism in ensuring the safety and maintenance of all parks and open spaces.
- Crews started off by removing weeds from the rock beds at Pioneer Park to enhance the aesthetics of the area. Crews also applied herbicide to prevent any further growth. Crews also applied broadleaf spraying applications at the Civic Center native grass and removed grassy weeds and broadleaf weeds from Fairfax Park ballfields.
- Crews continued weed prevention operations at Joe Reilly Park where staff applied a post-emergent herbicide to the rock beds. Applying post-emergent herbicides are used to control weeds in lawns and parks after they have already sprouted.
- Staff then began seeding procedures at Los Valientes Park and added 200 pounds of turf seed to bare areas to promote growth. Crews will continue to monitor the area and add water for proper germination and seedling establishment.
- Continuing maintenance at Los Valientes Park, crews completed round-up tree rings around the area. Tree rings are circles around the base of a tree that protect it from physical damage and help new trees access water and nutrients. Staff trimmed the fence vines and removed those that were encroaching onto the sidewalk.

Streets

- This week, our Traffic teams continued safety operations by responding to emergencies and various road hazards reported throughout the City.
- Teams identified and repaired 13 total signs along the busy roadways, ensuring road safety for all commuters.
- Crews replaced all signs in the middle of the road on E. 72nd Avenue and Niagara Street that were damaged during a vehicle accident. Teams replaced the signs with a solar set up to improve traffic flow.
- Teams also installed four new *No Parking* signs on E. 93rd Place in between Sedalia Street and Telluride Street. These signs are used to reinforce sections where parking and/or stopping is prohibited.
- Crews repaired nearly 243 potholes this week and used an estimated 3,750 lbs. of material.
- Stormwater crews were dispatched to clean storm basins in the Reunion neighborhood. Crews mowed the area and used a woodchipper to remove a tree that was found in the drainage area. In the Turnberry neighborhood, crews began inlet and outlet cleaning operations and continued through E. 100th Avenue and Tower Road storm basin with the removal of debris.
- This year, an estimated 331 drains and storm basins have been cleaned and inspected by our crews so far.



Parks, Recreation and Golf

Annual Facility Maintenance Closure Information

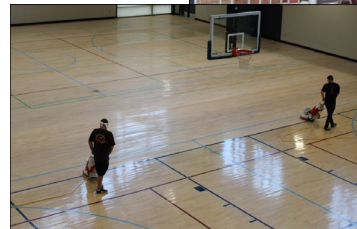
Bison Ridge Recreation Center:

- Please note that Bison Ridge Recreation Center will be closed from Monday, August 19, through Friday, August 30. The facility will reopen on Saturday, August 31, at 7 a.m. During this period, our staff will be conducting a deep cleaning, performing essential facility repairs that cannot be done during regular hours, replacing equipment and furniture, and undertaking a general refresh of the facility.



Eagle Pointe Recreation Center:

- Please be advised that Eagle Pointe Recreation Center will be closed from 1 p.m. on Monday, September 2 (Labor Day) through Friday, September 13. The facility will reopen on Saturday, September 14, at 7 a.m. During this time, we will be conducting a deep clean, making essential facility repairs, replacing equipment and furniture, and performing an overall refresh of the facility.
- **Lap Pool Closure Notice:** The lap pool will undergo replastering, resulting in a different closure schedule. The pool will be closed from Monday, September 2 (no pool opening that day) through Friday, September 20, and is scheduled to reopen on Saturday, September 21, at 7 a.m. However, the therapy pool and steam room will reopen with the main facility on Saturday, September 14, at 7 a.m. Thank you for your understanding and patience during these improvements.



Paradise Island Pool at Pioneer Park

Please note that after August 11, 2024, the aquatics park will switch to weekend-only operational hours. The facility will be open on weekends beginning August 17, with the season concluding on Labor Day, September 2.

Facility Operational Hours:

- **Open Daily:** May 25 through August 11 10 a.m. to 6 p.m.
- **Weekends Only:** August 17 - 18 10 a.m. to 6 p.m.
- August 24 - 25 10 a.m. to 6 p.m.
- August 31 - Sept. 2 10 a.m. to 6 p.m.





Urban Renewal

URA updates are forthcoming.



Financial Reports

Where to find budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2024 Adopted Budget](#)
- [2024 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report](#) (ACFR)
- [2022 Popular Annual Financial Report](#) (PAFR)

Monthly Financial Report - June 2024

The City's 2023 Financial Audit is underway and is expected to be completed by the end of August. The audit report and audited financial statements are planned to be presented to City Council on August 12. This has been twice delayed from the original and revised deadlines of 6/24/24 and 7/22/24, due to challenges with completing the Housing Authority's audit. The Housing Authority is a component unit of the City and the City's audit cannot be completed until the Housing Authority's Audit is complete. Each monthly financial report contains cumulative financial data through the end of the reporting month.



Municipal Court & Probation

Municipal Court & Probation Report - through June 2024



Text Message Notifications

Commerce City Municipal Court is utilizing text message notifications to send reminders to case parties. If you have an upcoming hearing, you should receive an initial 'opt-in' text message. If you have not received an 'opt-in' message and would like to receive text message notifications with reminders about your Municipal Court case, please call 303-289-3640 or send an email with your cell phone number to court1@c3gov.com.



Boards and Commissions

Senior Commission Lunch & Learn: Fraud Prevention

The Commerce City Senior Commission is hosting a Lunch & Learn on Tuesday, July 30 from noon to 2 p.m. at the Eagle Pointe Recreation Center, 6060 Parkway Dr., featuring an essential presentation on elderly fraud prevention. Senior Deputy District Attorneys Danny Paulson and Sarah Domke of the 17th Judicial District Attorney's Office will share their expertise and provide practical tips to help you recognize and avoid common scams targeting seniors. A complimentary lunch from Dion's will be provided and Spanish interpretation will be available.

For those who live closer to the Bison Ridge Recreation Center, a complimentary shuttle will be available to transport attendees from Bison Ridge to Eagle Pointe, departing at 11:30 a.m. and returning guests after the event. For questions, contact Sarah Burgess at sburgess@c3gov.com or 303-289-5040.