

# City Manager Week in Review Report

WEEK OF: Dec. 20, 2024



## RESOURCES

Agendas and meeting schedules – [commerce.legistar.com](https://commerce.legistar.com)

City online events calendar – [c3gov.com/Calendar](https://c3gov.com/Calendar)

Get City Alerts – [c3gov.com/Subscribe](https://c3gov.com/Subscribe)

Report a Concern – [c3gov.com/AccessC3](https://c3gov.com/AccessC3)



# New & Notable

## Happy Holidays from Commerce City

On behalf of the Commerce City Council and staff, we'd like to wish you a happy, healthy, and safe holiday season. We wish you all the best in the celebrations to come and throughout the New Year! On Dec. 24 and Dec. 31, city offices will be closing at noon and recreation centers will close at 1 p.m. in observance of Christmas Eve and New Year's Eve, respectively. On Dec. 25 and Jan. 1, all city facilities will be closed in observance of Christmas Day and New Year's Day.



Note: There will be no City Manager's Week in Review Report during Christmas week or New Year's week, so our next edition will be sent on Friday, Jan. 10, 2025.

## Trash and recycling service operating on a one-day delay for the holidays

Residents on Wednesday, Thursday, and Friday routes should expect a one-day delay for trash and recycling services from Republic Services during the weeks of Christmas and New Year's, with both Dec. 25 and Jan. 1 falling on Wednesdays. For more information on your service schedule, visit [RepublicServices.com](https://RepublicServices.com), click on "See Schedule" on the top right menu tab, and enter your address to find your service day and recycling week.

## 64th Avenue Corridor Study to help determine safety and mobility improvements

Commerce City is conducting a comprehensive corridor study of E. 64th Avenue from Highway 2 to Quebec Parkway, spanning approximately 1.5 miles. The corridor study aims to advance the complete streets vision for E. 64th Avenue by increasing safety and enhancing transportation infrastructure to accommodate various modes of transportation, including walking, biking, and transit. For more information and to provide your input by Jan. 11, visit [c3gov.com/64th](https://c3gov.com/64th).

## Help shape two exciting public art projects as a selection committee member

Are you passionate about art in our community? The Commerce City Cultural Council is seeking creative individuals to join our art selection committees for two exciting public art projects moving forward in 2025. One will be a reimagining of the former Cocklebur statue in Pioneer Park, while the other will be a new installation at CALU Park (under construction near the Buffalo Highlands neighborhood) celebrating the indigenous heritage of the Cheyenne, Arapahoe, Lakota, and Ute.

Joining an art selection committee includes attending committee meetings in late January/early February and late April/early May, reviewing artist submissions, providing feedback, and selecting finalists for each project to recommend to the Cultural Council. Learn more and apply by Jan. 20 at [c3gov.com/Art](https://c3gov.com/Art).

[Council Work Schedules](#)

[HR Q3 Dashboard](#)

[Commerce City's Grant Office  
November Update](#)



# Business/Economic Development



- Staff promoted the city at the International Council of Shopping Centers (ICSC) 2024 New York Deal Making Conference. Staff advertised development sites and market conditions to prospective retailers including grocery stores, restaurants, and entertainment concepts.
- Staff assisted a franchisee with real estate due diligence as they evaluate potential sites for a fitness concept along 104th Ave.
- Staff assisted a prospective industrial tenant with their real estate research and utility infrastructure as they consider potential sites in the city.
- Staff worked with an owner representative to assist in the development of new hospitality developments along Tower Road and Hwy 2.
- Staff received an update on next steps in the development of a potential new dining concept along 120th Ave.
- Staff continued business retention visits with Gordi Buena, Magnolia Street Art Space and Steel Storage Systems.
- Staff participated in Best Practices for Business Incentives in Colorado host by EDCC, where they learned best practices in incentives to support business expansion, and attraction.
- Staff provided land development business liaison support for the Tribute/TR Ranch project.
- Staff attended the AC-Rep Roundtable meeting planning for the BRE regional group.
- Staff and communications team met to discuss ED Marketing Strategic Plan Implementation elements for 2025. Ongoing projects include website redesign, photography/videography development, and LinkedIn development.
- Staff continued land development business liaison support for the Holiday Inn Express & Suites development at 96th and Tower.
- Staff met with the company behind Project Holy Cross and toured a facility on Tower Rd. that fits their needs. Staff is now discussing permits for their expansion into the city.
- Staff researched real estate options for a possible new beauty salon that is looking to relocate to the city.
- Staff researched real estate options for a boutique gym. Staff identified a few buildings that could meet the business' needs.
- Staff is working with the relevant counterpart at the State level to update the Enterprise Zones map in Commerce City. This affects incentives for new and existing businesses.

## DID YOU KNOW:

The Economic Development Division publishes a monthly newsletter?

You can find the December newsletter here in both [English](#) and [Spanish](#).

This newsletter is published monthly to promote resources, celebrate local successes, and invite engagement.

Sign up at: [bit.ly/CommerceCorner](https://bit.ly/CommerceCorner)

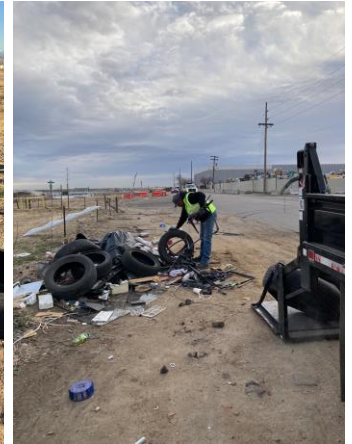


# Community Appearance/Clean Ups

## Hot Shot Crew

Monday – Friday

- During the past work week, Hot Shot crews were divided into two, two-person teams that worked 8 hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to Access C3 requests.
- Hot Shot crews conducted inspections and removed abandoned items at the following scheduled, routine locations:
  - E. 48th Avenue and Ivy Street
  - E. 50th Avenue and Forest Street
  - E. 52nd Place and Oneida Street
  - E. 60th Avenue from Brighton Boulevard to Clermont Street
  - E. 64th Avenue and Colorado Boulevard (I-270)
  - E. 83rd Avenue and Rosemary Street
  - E. 84th Avenue and Pontiac Street
  - E. 96th Avenue and Peoria Street
  - E. 112th Avenue and Tower Road
  - E. 120th Avenue and Cameron Street
  - Elm Street - E. 69th Avenue to 72nd Avenue
- In addition to routine areas, crews performed clean-up at the following locations:
  - 48th Avenue and Ivy Street
  - 58th Avenue and Holly Street
  - 87th Avenue and Tower Road
  - 96th Avenue and Dallas Street



## Distinctive Highlights

- Hot Shot crews continue their dedication to provide safe and debris-free roadways throughout our city.
- This week, crews picked up 34 tires throughout the city. All tires are taken to the recycling center to prevent damage to motorists' vehicles or contamination throughout the city's roadways.
- A large dumping of debris was reported near 48th Avenue and the west side of the Ivy Street. All debris was hauled to the landfill to prevent spreading on to the roadway.
- Teams conducted inspections near the Nexus and Belle Creek areas. South teams were focused in the I-Park neighborhood and the Rose Hill area.



# Housing & Community Well-Being

| Community Well-Being                    | Weekly | YTD   |
|---|--------|-------|
| <b>Homeless Navigator</b>               |        |       |
| Unhoused Resident Contacts              | 21     | 1,595 |
| Voucher Matches to Housing              | 0      | 18    |
| Unhoused Resident: Shelter              | 0      | 6     |
| Unhoused Resident: Transitional Housing |        | 22    |
| Unhoused Resident: Permanent Housing    | 0      | 17    |
| <b>Family &amp; Senior Navigator</b>    |        |       |
| Senior Contacts                         | 9      | 646   |
| Senior Resource Referrals Made          | 13     | 1,163 |
| Family Contacts                         | 6      | 515   |
| Family Resource Referrals Made          | 10     | 806   |

Community Well-Being hosted their monthly The Well event, providing 55 meals. Yahweh Health Clinic participated, offering free medical services to 10 residents.

Community Well-Being also hosted its monthly Resource Roundup event at Eagle Pointe with Volunteers of America educating the community on their programs to 17 residents in attendance.



# Environment & Sustainability

## Energy, Equity, and Environmental Weekly Report – Dec. 20

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC) and Community Education/Outreach
- Municipal Operations (Leading by Example)
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management Commission (ECMC), Oil & Gas Projects and Policy
- Water Resources & Environmental Reviews



# Growth and Development

Ward Report: **November Ward Report**

\* New Report will be updated by second Wednesday of the month

| PERMITS                           | Weekly Totals | 2024 YTD Total | CDBG                       | Weekly Totals | YTD Total    |
|-----------------------------------|---------------|----------------|----------------------------|---------------|--------------|
| SFD Permits Issued                | 19            | 565            | CDBG Services              | 2             | 397          |
| Multi-Family Permits Issued       | 0             | 0              | CDBG Draw Downs            | 0.00          | \$260,162.99 |
| Duplex Permits Issued (SFA)       | 1             | 31             | CDBG Inspections           | 1             | 14           |
| Townhome Permits Issued (SFA)     | 0             | 0              | CODE ENFORCEMENT           | Weekly Totals | YTD Total    |
| Residential CO issued             | 24            | 745            | Violations Issued          | 102           | 8,454        |
| Total Permits Issued              | 50            | 1990           | Proactive Cases            | 84            | 4,489        |
| Permits Processed                 | 43            | 2612           | CAI and SCF-CRM            | 17            | 1,925        |
| Residential Permits Processed     | 27            | 1928           | Abatement Hearings         | 5             | 268          |
| Non-Residential Permits Processed | 16            | 644            | Snow Violations            | 1             | 16           |
| Residential CO Processed          | 24            | 745            | Snow Guardians Serviced    | 8             | 17           |
| Residential Inspections           | 498           | 22285          | 2024 YTD Percentages       |               |              |
| Non-Residential Inspections       | 33            | 2246           | Residential Violations     | 54%           |              |
|                                   |               |                | Non-Residential Violations | 46%           |              |
|                                   |               |                | Compliance Rate            | 96%           |              |

## PLANNING

|  |     |
|--|-----|
| Completed Cases  | 0   |
| New Cases (Deemed Complete/Included in Total)  | 4   |
| Total Active Cases   | 132 |
| POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements | 11  |

## SELECT CASE STATUS UPDATES

|                |  |
|----------------|--|
| Tower Landfill | Plat and PUD Permit are under 5th and 6th review |
| Reunion        | Reunion Village 8 comments issued                |
| Murray Farms   | Subdivision application received for filing 2    |

## PUBLIC HEARINGS (Recent & Upcoming)

|   |  |
|---|--|
| Z-792-05-24, One Buckley, Zone Change                           | Approved on 1st reading by City Council, scheduled for 2nd reading on January 6 <sup>th</sup> .  |
| AN-255-22-24, Z-959-19-24, Carbajal Auto, Annexation and Zoning | Zoning recommended for approval at December 3rd Planning Commission, Annexation and Zoning going to City Council on 1st reading on January 6 <sup>th</sup> . |
| PUDA23-0004, Turnberry PUD Amendment                            | PUD Amendment continued to January 7th Planning Commission.  |
| CUP24-0002, Werthwhile Event Center, Conditional Use Permit     | Conditional Use Permit recommended for approval at Planning Commission on December 3rd, going to City Council on 1st reading on January 6 <sup>th</sup> .    |
| AH24-0001, Metro Waste Water, Height Exception                  | Height Exception going to Board of Adjustment on January 14 <sup>th</sup> .  |

## NEW SUBMITTALS

|           |  |
|-----------|--|
| AN24-0005 | Bonnet Annexation                              |
| S24-0016  | Murray Family Farms File #2                    |
| D24-0011  | Horeb el Monte De Dios Church Development Plan |
| S24-0009  | Flaherty Subdivision                           |



# Public Safety

## Commerce City Police Departments Hosts Annual “Shop With a Cop” Event

The Commerce City Police Department just completed our annual “Shop With a Cop” event, and it was yet again a tremendous success. The experience is always life-changing for the officers who participate; we certainly hope it's life-changing for the families we shop with as well.

We worked closely with our local school districts, both Adams 14 and 27J, to select families most in need this holiday season. We know there were more, and we wish we could have afforded to shop for everyone, but we are so glad we were able to utilize a \$5,000 Walmart grant to accommodate 40 local kids! The grant allowed us to allot each child with \$100 to spend however they liked, whether that be to purchase gifts for themselves or gifts to give to their family member.

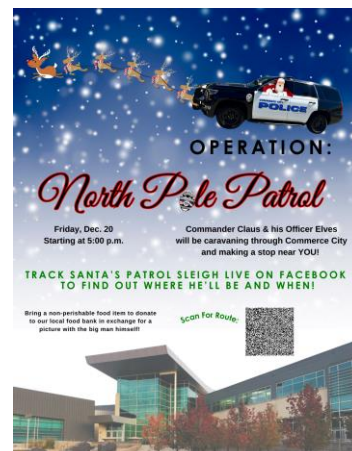
Events like these are a major part of why we do this job. We're here to help you in your darkest hour, but sometimes that's not because of a crime. Sometimes you just need a little hand-up during the holidays, and we're happy to offer our hands.

## Operation: North Pole Patrol Launches Friday, Dec. 20

We told you in a previous report that Operation: North Pole Patrol was preparing to launch, and today is the day! Commander Claus will be riding in the SWAT BearCat (commandeered by The Grinch) along with a caravan of his Officer Elves. The brigade will be making six stops at parks, school parking lots, and apartment complexes in Commerce City so kiddos can climb in the BearCat and visit with the Man in the Big Red Suit himself. All we ask is that you bring along a non-perishable food item that we can then donate to our local Adams County Food Bank.

Here's how it works: the patrol sleigh is leaving the station at 5 p.m. and heading to our first stop, Pioneer Park. We will update where we are on the route LIVE ON SOCIAL MEDIA so you can get to your chosen location with plenty of time to spare. Scan the QR code on the flier for a google maps version of our stops in the order we plan to make them, but here's the gist: Pioneer Park to Alsup Elementary School to Greyhound Grounds Coffee House to Belle Creek Family Center to North Range Crossings to our final destination, the Reunion Coffee House.

**NEW THIS YEAR:** This isn't a tricky attempt at a warrant roundup (Commander Claus has no nefarious intentions) but if you bring a letter for Santa in an envelope with your address on it, he'll write you back! See you all tonight, starting at 5 p.m.!





# Infrastructure

## PW Updates

### Preservation and Safety

- Streets Operations teams continue their ongoing efforts to provide safe and secure streets throughout our city. Crews fixed a total of ten signs this week from reports via Access C3.
- This week, Parks Operations crews began a new project at Fairfax Park. This new system aims to document all amenities at the park. The goal is to provide a Geographic Information System (GIS) map of Fairfax Park for users internally. Crews were dispatched to complete the project, and it was successfully wrapped up on Friday, Dec. 13. This project will continue to other parks throughout the city until all are completed.

### Engineering

- Construction continued along Colorado Boulevard, with preparation of the subgrade for curb, gutter, and pavement ongoing on the east side of the roadway. The project is on track to be completed by the end of 2024.
- On Dec. 9, staff and Adams County presented an update to City Council for the County's East 120th Avenue Corridor Study.
- On Dec. 10, staff met with representatives from the Mile High Flea Market to discuss the acquisition of right-of-way for the E. 88th Avenue project.
- Commerce City's Engineering staff as well as personnel from South Adams County Water and Sanitation District (SACWSD) met to finalize terms for a proposed Intergovernmental Agreement between the City and SACWSD for the 96th Avenue Widening project on Dec. 10.
- On Dec. 11, staff attended the South Adams County Water and Sanitation District Board Meeting to show support for the proposed Intergovernmental Agreement between the City and SACWSD for the 96th Avenue Widening project.
- Staff participated in the monthly coordination meeting with the Federal Railway Administration regarding the East 120th Avenue and US-85 interchange on Dec. 11.
- On Dec. 12, staff attended the Highway 85 Coalition meeting.
- On Dec. 13, staff and employees from South Adams County Water and Sanitation District (SACWSD) met with the contractor for the 96th Avenue Widening project to discuss construction timing and coordination for City and District improvements.

### Parks Operations

- Parks Operations crews continue their day-to-day maintenance of Commerce City's parks, trails and open spaces, ensuring cleanliness and responding to our community's needs.
- Crews continued maintenance at Fairfax Park, blowing and sweeping the park to ensure all sidewalks were leaves and debris free. All shrub beds were pruned and cleaned.
- Parks Operations teams completed native seeding at various open space sites, using over 500 pounds of seed. All fence lines and beauty bands were treated with nearly 200 pounds of seed at Second Creek Open Space. 70 pounds of seed were used at Landmark Academy Open Space, 50 pounds at Ragweed Draw Open Space, and 200 pounds at the Police Department Substation Open Space.
- Parks Operations staff worked through the snowstorm on Tuesday, Dec. 10, removing snow on the city buildings and parking lots, sidewalks, doorways, parks sidewalks, and trails.

### Streets

- Streets Operations crews successfully completed the Holiday Lights Installation project for the season, installing 44 sets of lights at the following locations: 72nd Avenue/Derby area, Civic Center/60th Avenue and Eagle Pointe Recreation Center.
- Pavement Operations crews continue their road maintenance and repair of paved surfaces. This week, teams wrapped up transition sealing at various locations, using a half ton of mastic sealer. Affected sites were Potomac Street and Highway 2, 104th Avenue and Highway 2, Rosemary Street and Highway 2, 72nd Avenue and Quebec Parkway, and 64th Avenue and Quebec Parkway.
- Crews also filled and compacted a failure under one of the sidewalks at the 66th Avenue and Quebec Street intersections. Crews used 1.5 tons of recycle asphalt for the repairs.
- Teams responded to a resident report via Access C3 about Commerce City's dirt roads. The report stated the roads have been unsatisfactory for public use, so Pavement teams were dispatched to grade and compact the following dirt roads: 112th Avenue (Parkside Drive to Tower Road), Peoria Street (96th Avenue to 102nd Place), and Potomac Street (96th Avenue to Potomac Parkway).
- Sweeping Operations crews continue their hard work to clean streets by removing dirt, debris, and other particles from the roads. Crews are still working through the city-established winter schedule. This week, staff cleaned 112th Avenue, from Peoria Street to Brighton Road and Chambers Road to Parkside Drive. Teams received a special request via Access C3 for sweeping at 80th Avenue and Oneida Street. Crews cleaned an estimated 59 miles of roads in this past week.







# Parks, Recreation and Golf

## First Adopt-a-Park/Trail Takes Root!

The My C3 program just sprouted a fantastic new initiative: The Adopt-a-Park/Trail Program! This collaborative effort between Parks, Recreation and Golf (PRG) and Public Works (PW) allows passionate volunteers to make a real difference in our community.

Cub Scouts Pack 414 kicked things off in style with a successful cleanup event at Second Creek Open Space on Nov. 23. A dedicated crew of 16 adults and 21 enthusiastic youth members teamed up to beautify the area, demonstrating the program's potential to foster environmental awareness and civic pride. By serving as the program's "test pilots," Pack 414 is paving the way for a greener future for our parks and trails.



Inspired by their example? We encourage other groups to join the Adopt-a-Park/Trail Program and help us nurture this exciting initiative! Visit [recreation.c3gov.com/parks-trails](https://recreation.c3gov.com/parks-trails) to learn more and apply.

## Metropolitan Football Stadium District Funds

Nine dynamic organizations dedicated to enriching the lives of over 3,000 Commerce City youth have successfully utilized funds from the Commerce City and the Metropolitan Football Stadium District (MFSD). Over the past year, these groups turned their awards into impactful programs and essential equipment, empowering local kids through engaging activities and meaningful opportunities.



With this funding, organizations purchased sports uniforms and equipment, band and orchestra instruments, offered scholarships for participation, hosted art classes, produced an inspiring play, used recycled materials to design a stunning sculpture, held vibrant mariachi classes, and so much more! The creativity and dedication of these groups have transformed the funding into a lasting impact.

Our community has truly flourished thanks to this investment, which was made possible by funds provided to the city by MFSD from the sale of the Broncos.





# Financial Reports

Where to find budget and financial information:

## Main Budget & Financial Reports Webpage:

- [c3gov.com/FinancialReports](https://c3gov.com/FinancialReports)
- [2025 Adopted Budget](#)
- [2024 Budget at a Glance](#)
- [2023 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2023 Popular Annual Financial Report \(PAFR\)](#)

## **Monthly Financial Report – November 2024**

A preliminary unaudited December 2024 report will be issued in late February 2025. A monthly financial report for January 2025 will not be provided, however, monthly financial reports beginning with February will be provided in the middle of the following month. Each monthly financial report contains cumulative financial data through the end of the reporting month.



# Municipal Court

## **Municipal Court & Probation Report - through November 2024**



# Boards and Commissions

**Fourth Quarter Boards and Commissions Recruitment** is open and taking applications through Friday, Jan. 17. Interviews will be held on Saturday, Jan. 25 from 10 a.m. to 2 p.m. via Zoom. A list of current vacancies may be found at [c3gov.com/Boards](https://c3gov.com/Boards).