

A RESOLUTION ESTABLISHING A WORKFORCE ADVISORY COMMITTEE

NO. 2026-048

WHEREAS, the City of Commerce City (“City”), by and through the City Council of the City of Commerce City (“City Council”), on March 23, 2026, approves and adopts Resolution 2026-048, establishing the Workforce Advisory Committee (“WFAC”);

WHEREAS, WFAC is created as an advisory committee with limited duration to advance employer-aligned training pathways leading to Tier 2 living wage careers by expanding apprenticeships and earn while you learn opportunities; improving annual industry-aligned job placement outcomes; embedding barrier-reduction supports such as childcare and transportation; supporting community and family-oriented recruitment strategies; delivering flexible, individualized programming; fostering collaboration among educational institutions to achieve Cradle to Career Target Champion goals; and providing actionable policy recommendations to City Council aligned with the City’s Strategic Plan and Council direction;

WHEREAS, WFAC is charged with focusing on pathways, partnerships, policy barriers, trends and coordinating expectations with existing initiatives and departments providing recommendations to City Council; and

WHEREAS, pursuant to Section 11.1 of the City Charter, the City Council is authorized to create advisory commissions and appoint members to such commissions as set forth in the Charter, the Commerce City Revised Municipal Code and the City of Commerce City Council Policies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO, AS FOLLOWS:

SECTION 1. Findings. The recitals to this resolution are incorporated as findings of the City Council. This resolution is found to be necessary for the preservation of public health, safety and welfare and in the public interest.

1. Committee Established. An advisory committee known as the Commerce City Workforce Advisory Committee (“WFAC”) is established pursuant to Section 11.1 of the City Charter by Resolution 2026-048 on March 23, 2026.

2. Functions. The WFAC shall perform the following functions and duties:
 - a. Provide recommendations to City Council, implementation of future policies, procedures, and standards to improve workforce quality outcomes in an equitable manner within Commerce City.
 - b. Advise the City Council, upon request, on meaningful methods and strategies to engage historically underrepresented and marginalized communities as it pertains to the formation of community wide workforce policy.
 - c. Attend scheduled stakeholder workshops and community wide meetings as designated committee representatives.
 - d. Help facilitate conversations with the community on the City's efforts to address workforce concerns in the community and to receive input from the community.
 - e. Analyze data, and draft policy pertaining to workforce outcomes in the City.

3. Authority. All formal positions adopted by the WFAC shall require the taking of a roll call vote, with 50% of the current membership plus one voting in favor of any motion to pass. The Committee shall have no authority to vary the direction of the City Council or to direct City staff.

4. Membership. The WFAC shall be comprised of thirteen (13) members. Members shall be, to the extent possible, from diverse economic groups, age groups, genders, nationalities, languages, abilities and city wards. Membership shall further meet the following criteria:

- a. Two (2) K-12 education representatives;
- b. Two (2) higher education representatives;
- c. Three (3) nonprofit/chamber representatives;
- d. Two (2) national business representative;
- e. Two (2) union and non-union trades representatives; and
- f. Two (2) partner governments representatives;

Members shall serve without compensation. Each member shall be a resident of the City, an employee of a business in the City, or an owner of property in the City. Members must attend at least 75% of all meetings. City employees and Council members, their immediate family members, and other elected officials are not eligible for membership.

5. Meetings. Notice of any meeting of the committee, and the agenda for such meeting, shall be publicly noticed in compliance with the Colorado Open Meetings Laws and City Council policy, and shall make best efforts to post the same on the city’s website.

6. Quorum. Seven (7) of thirteen (13) members must be present.

7. Appointment. Members shall be appointed and vacancies shall be filled by the City Council in accordance with the Charter and criteria established by applicable Council Policies, as amended from time to time, and shall include broad representation of interests, diversity, and geographical representation.

8. Applicability of Charter, Code, and Council Policies. The Committee and its membership and appointments shall be subject to the requirements of the City Charter, as amended, the Commerce City Revised Municipal Code, as amended, and applicable Council Policies, as amended.

SECTION 2. Repealer. All other resolutions or portions thereof inconsistent or conflicting with this resolution or any portion hereof are hereby repealed to the extent of such inconsistency.

SECTION 3. Effective Date. This Resolution shall be effective immediately upon passage.

RESOLVED AND PASSED THIS 23RD DAY OF MARCH, 2026.

CITY OF COMMERCE CITY, COLORADO

Steve J. Douglas, Mayor

ATTEST

Stephen J. Ruger, City Clerk