



City Council Communication

AGENDA DATE: August 18, 2025

LEGISTAR ITEM #: Ord 2712

SUBMITTED BY: Jim Tolbert
Office

DEPARTMENT: City Manager's

<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Presentation
<input type="checkbox"/> Admin Business	<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Other

REQUEST

The lease agreement for the nonprofit tenant, Servicios de la Raza, on the 5th floor of Adams Tower has been amended to reflect changes in office space allocation. Servicios de la Raza has relinquished one of its three offices due to funding cuts in programming and will now occupy two offices. This vacant office now allows the opportunity for CWB to partner with a new community organization. These changes have been formally incorporated into the respective lease agreements.

BACKGROUND

The original leases went into effect Oct 1, 2024, for a 5-year term ending Sept 30, 2029. The tenant pay \$10 a month for rent.

FINANCIAL IMPACT

Contractor	Servicios De La Raza
Amount of Request/Contract	\$0
Amount Not To Exceed	0
Amount Budgeted	n/a
Budget Year	n/a
Funding Source	n/a
Additional Funds Needed	0
Funding Source (if funds needed)	n/a

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
October 1, 2024	September 30, 2029

CITY COUNCIL COMMUNICATION CONTINUED

Years and Months of Contract	Number of Times Renewable
5 years	none

JUSTIFICATION

<input type="checkbox"/> Council Goal	<input checked="" type="checkbox"/> Strategic Plan	<input type="checkbox"/> Work Plan	<input type="checkbox"/> Legal
Citation	Objective 4.3.5 Expand partnerships with non-profits and governmental partners to provide resources to the unhoused community to transition out of homelessness		

BOARDS & COMMISSIONS ASSIGNED

Board or Commission	n/a
Recommendation	n/a
Date of Recommendation	n/a

PUBLIC OUTREACH

n/a

AVAILABLE ACTIONS

Available Action #1, "Approve as submitted"

STAFF RECOMMENDATION

Staff recommends action #1, approve as submitted.
