



# City Council Communication

**AGENDA DATE:** March 2, 2026

**LEGISTAR ITEM #:** Ord 2762

**PRESENTER:** Kirk Dominic

**DEPARTMENT:** Police

|   |                                     |   |
|---|-------------------------------------|---|
| <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Resolution | <input type="checkbox"/> Public Hearing |
|---|-------------------------------------|---|

## REQUEST

Approve the amendment to revise Chapter 23 of the CCRMC as stated in Ordinance #2762. This Chapter shall be known as the “Disaster Emergency Management Ordinance” of the City.

## BACKGROUND

An Emergency Operations Plan (EOP) is a document that outlines the policies, procedures, and responsibilities for an organization or jurisdiction to respond to an emergency or disaster. The EOP provides general guidelines and principles for managing and coordinating the overall response activities before, during, and after emergencies and disasters. FEMA strongly recommends updating Emergency Operations Plans regularly, ideally **at least annually**, or whenever significant changes occur like new hazards, new capabilities, staff turnover, or after drills/incidents that reveal gaps. The city’s current EOP is Chapter 23 of the Commerce City Revised Municipal Code. By approving the request to amend Chapter 23, it allows real time changes to occur as needed to the EOP without going through a formal City Council voting process. The EOP is a living document which requires edits to occur frequently as requirements and capabilities change to meet the demands of a growing city.

# CITY COUNCIL COMMUNICATION CONTINUED

## JUSTIFICATION

|                                       |   |                                    |   |
|---------------------------------------|---|------------------------------------|---|
| <input type="checkbox"/> Council Goal | <input type="checkbox"/> Strategic Plan   | <input type="checkbox"/> Work Plan | <input checked="" type="checkbox"/> Legal |
| Revisions Needed                      | Amend Chapter 23 of the CCRMC as stated in Ordinance #2762 so the City Manager, as the chief executive, shall appoint an emergency manager responsible for the development and maintenance of the City's EOP, which shall be formally approved by the City Manager. |                                    |   |

## AVAILABLE ACTIONS

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| <ul style="list-style-type: none"><li>• Available Action #1: Direct the City Manager, or the City Manager's designee, to develop and maintain an Emergency Operations Plan for the City.</li></ul> |
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## STAFF RECOMMENDATION

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| Staff recommends approval of Available Action #1. |
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