



# City Council Communication

**AGENDA DATE:** March 2, 2026

**LEGISTAR ITEM #:** Res 2026-018

**PRESENTER:** Kimberly Adame

**DEPARTMENT:** City Clerk's Office

<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Public Hearing
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## REQUEST

Approve a resolution appointing members for designated Boards and Commissions to the City of Commerce City.

## BACKGROUND

The Commerce City Charter, Section 11.1, gives the City Council the power to create boards and commissions and the authority to appoint the members of the boards and commissions. Advisory boards and commissions are created by motion or resolution and all others are created by Ordinance. Most of the boards and commissions are codified in the Commerce City Revised Municipal Code Chapter 2 Article III. The Code provides for member qualifications, term limits, and duties and powers afforded to them by the City Council. City Council has adopted Council Policy #CP-2, which established the Boards and Commissions Committee of the City Council ("The Committee").

The Committee is responsible for reviewing applications, interviewing applicants, and making recommendations for appointment by the full City Council in compliance with Charter. Council Policy #CP-3 sets the guidelines for appointment, reappointment, and qualifications of members in addition to the Code. The Community Relations division, together with the City Clerk's office, conducts a quarterly advertising campaign to solicit interest and applications to the city's boards and commissions.

Following the most recent campaign, and after review of all application materials by the Committee and interviews occurring on February 7 and 14, 2026, the Committee has made recommendations to the full City Council to appoint persons to the designated boards and commissions as contained in the attached resolution.

## CITY COUNCIL COMMUNICATION CONTINUED

In adopting this resolution, the City Council is also choosing not to appoint or reappoint applicants to certain boards or commissions. Despite the appointments being made by this resolution, there are still vacancies on various boards or commissions that will be filled as we receive additional applicants.

Lastly, this resolution amends Res. 2025-167, through which a member of the Zoning Board of Adjustments and a member of the Senior Commission were appointed in the wrong categories. This resolution ensures that these members are correctly appointed as either alternates or regular members. A copy of Resolution 2025-167 is attached with this item.

### **PUBLIC OUTREACH**

The impact of the Board and Commission marketing efforts via social media, Connected newspaper, educational collateral, branded swag, City events, and word of mouth to Commerce City residents.

### **AVAILABLE ACTIONS**

- Action #1 Adopt Resolution as presented.
- Action #2 Continue Resolution to later date.
- Action #3 To deny the Resolution.

### **STAFF RECOMMENDATION**

Staff recommends action #1, adopt the resolution as presented.

**A RESOLUTION APPOINTING MEMBERS TO DESIGNATED BOARDS AND COMMISSIONS OF COMMERCE CITY**

**NO. 2025-167**

WHEREAS, pursuant to Commerce City Charter Sec. 11.1, the City Council has the power to create boards and commissions, and members of the boards and commissions shall be appointed by the City Council;

WHEREAS, Council Policy #2 established the Boards and Commissions Committee of the City Council, and the Committee is tasked with reviewing applications for City boards and commissions, conducting applicant interviews, and making appointment recommendations to the full City Council;

WHEREAS, Council Policy #3 established guidelines concerning appointments, reappointments, and qualifications of members of the various boards and commissions;

WHEREAS, the Boards and Commissions Committee conducted interviews of applicants on October 25, 2025, and is recommending the following members for appointment by the City Council; and

WHEREAS, Council is desirous of appointing and reappointing board and commission members to a term expiring as stated below.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO, AS FOLLOWS:

**SECTION 1. Findings.** The recitals to this resolution are incorporated as findings of the City Council. This resolution is found to be necessary for the preservation of the public health, safety, and welfare and in the public interest.

**SECTION 2. Nomination and Appointment.** The Boards and Commissions Committee, in accordance with Council Policy #2, hereby nominates the following applicants to the respective boards and commissions, commencing on November 18, 2025, and continuing until expiration of their terms of appointment, or until such time as the member's successor shall be seated, whichever date shall last occur. The Planning Commission and Zoning Board of Adjustment member(s) shall expire at the end of their term and shall not continue after such date.

Citizen Public Safety Advisory Board		Term
Scott Hefty	Regular Member	11/17/2028
Cultural Council		Term
Jacqueline Riggs-Gonzales	Regular Member	11/17/2028
Derby Review Board		Term
Edwin Flores	Regular Member	11/17/2028

Environmental Policy Advisory Committee		Term
Garrett Lutz	Alternate Member	11/17/2028
Parks, Recreation & Golf Commission		Term
Octavio “Oz” Flores	Regular Member	11/17/2028
Quality Community Foundation		Term
Tisha Chapman	Regular Member	11/17/2028
Martha Beavers	Regular Member	11/17/2028
Senior Commission		Term
Tina Ledesma	Regular Member	11/17/2028
Carlita Plummer	Regular Member	11/17/2028
Rachel Uwingabiye	Alternate Member	11/17/2028
Youth Commission		Term
Luis Martinez	Youth Member	11/17/2028
Zoning Board of Adjustment		Term
Aaron G Vlatakis	Regular Member	11/17/2028

RESOLVED AND PASSED THIS 17TH DAY OF NOVEMBER 2025.

CITY OF COMMERCE CITY, COLORADO

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Steve J. Douglas, Mayor

ATTEST

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Kim Garland, Acting City Clerk