



# Commerce City

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## Council Communication File Number: Res 2024-103

**Agenda Date:** 11/4/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Resolution

A RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR AUDIO VISUAL UPGRADES AT THE EAGLE POINTE RECREATION CENTER TO BEACON COMMUNICATIONS, LLC

### **Summary and Background Information:**

The Commerce City Information Technology Department are seeking to upgrade and modernize the Audio-Visual equipment and access at the Eagle Pointe Recreation Center. Offering modern technology to residents and staff will support the Commerce City Unity and Wellness goals by increasing the opportunity for community programming, classes, workshops and offer an inviting opportunity for residents to use the Eagle Pointe Recreation center for events and gatherings. The current project plan would kick off in Q4 2024 and complete in Q3 2025.

The City has conducted an RFP process in accordance with the City's procurement policy. The following shows the schedule of events pertaining to the RFP process. The City received 4 responses to the RFP. IT staff evaluated all 4 vendors for functionality, technical and security requirements, approach to system implementation and support. Beacon stood out as the best solution for Commerce City.

### **Solicitation Activity**

Publication and distribution of the RFP:

Wednesday, May 22, 2024

RFP response deadline:

Friday, June 14, 2024, 5:00 p.m. MT)

Vendor finalist selected:

Tuesday, July 2, 2024

Contract negotiation finalized (anticipated):

November 29, 2024

**Staff Responsible (Department Head):** Justin Bingham

**Staff Member Presenting:** Tiffany Chacon (if questions arise)

**Financial Impact:** \$515,000

**Funding Source:** 395-17-750-732

**Staff Recommendation:** Staff recommends moving forward awarding the contract to Beacon Communications, LLC for the upgrade of Audio-Visual Equipment at the Eagle Pointe Recreation center subject to finalization of the contract and executed by the Commerce City Manager.

**Suggested Motion:** Move to approve Resolution 2024-103, authorizing award of contract for Audio Visual upgrades at the Eagle Pointe Recreation center to Beacon Communications, LLC.