



Council Communication File Number: Res 2024-120

Agenda Date: 12/2/2024

Version: 1

Status: Agenda Ready

In Control: City Council

File Type: Resolution

A RESOLUTION AUTHORIZING THE SUBMISSION OF THE EVALUATION REPORT (CAPER) FOR THE 2023 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR

Summary & Background

In 2016, the City became an Entitlement Community and now directly received funding from the Community Development Block Grant (CDBG). As required by HUD, the City must submit an annual CAPER to publicly account for how the CDBG funds were utilized in the prior Program Year.

Each year, the CAPER is due to HUD 90-days after the end of each CDBG Program Year. This equates to December 29, 2024. This year, a 30-day extension was granted due to a family emergency of the CDBG Coordinator. During this extended period, per the City's Citizen Participation Plan, the following steps need to be taken:

1. Draft the 2023 CAPER
2. Publish the 2023 CAPER on the City's CDBG webpage and provide physical copies around the Core City for public review. Consider any comments submitted.
3. Publish in the newspaper, newsletter, website and others a notice to review and comment on the draft 2023 CAPER. This starts the required minimum 15-day public comment period which will end of December 17th, 2024 at 4pm.
4. Hold a Public hearing on the draft 2023 CAPER and consider any additional comments from the public.
5. Present the 2023 CAPER to the City Council for submittal to HUD - scheduled for December 2nd, 2024.
6. Post the approved 2023 CAPER on the City's website.
7. Submit the 2023 CAPER to HUS in the IDIS software by December 28, 2024.

Staff will make a visual presentation at CC meeting. The purpose of the presentation is to:

1. Review the progress of all active CDBG projects described within the draft 2023 CAPER
2. Consider any public input on the 2023 CAPER
3. Answer any questions

Staff Responsible: Jeff Brasel, Community Development Director

Staff Presenting: George Lewis, CDBG Coordinator

Financial Impact: No financial impact for approving the 2023 CAPER

Funding Source: HUD's Community Development Block Grant

Staff Recommendation: Staff recommends the approval and submission of the 2023 CAPER.

Suggested Motion: Motion to approve Resolution 2024-120