



Meeting Minutes - Draft

Parks, Recreation, and Golf Commission

Tuesday, March 17, 2026

6:00 PM Bison Ridge Recreation Center Active Adult Ctr.
13905 E. 112th Ave. Commerce City, CO 80022. Hybrid Meeting
- Registration Link:
https://c3gov.zoom.us/webinar/register/WN_CPFV1AhaSu2UKGg7Liou3w

1. Call To Order/Roll Call - 6:00 PM

Meeting was called to order at 6:05 pm by Co-chair Grandinetti.

Members Present: Russell Brown, Faviola Castillo, DeLilah Collins, Bob Grandinetti, Arron Hernandez, Desiree Martinelli, Shawn McDowell, Ronna Sanchez and Karl Zimmermann.

Members Absent: Charles Dukes, Oz Flores and Rocky Teter

Staff Present: Chad Redin, Kathy LeVeque, Paul Hebinck, Marina Andalon, Pam Young and Maria Jepson

Guests: Garrett Lutz, resident and member of the Environmental Policy Innovation Commission (EPIC)

A motion was made by Commissioner Collins, seconded by Commissioner McDowell to approve the absence of Commissioner Dukes, Commissioner Flores, and Commissioner Teter as excused. VOTE: YES. Motion Passed.

2. Pledge of Allegiance

The pledge of allegiance was recited.

3. Introductions for New Members

The co-chairs welcomed the three new PRGC appointees and invited all members to introduce themselves.

4. Public Comment

Garrett Lutz shared information about a proposed City Tree Policy that EPIC has drafted. He requested that the PRG Commissioners review it and share comments within the Google doc by April 6, 2026. EPIC plans to finalize the policy at their next meeting and then have City Council review it for consideration. (Link to the file will be emailed to all PRG Commissioners.)

5. Approval of Minutes

A motion was made by Commissioner Collins that the Minutes be approved, seconded by Commissioner Brown. VOTE: YES. Motion Passed.

[Min 26-054](#)

Minutes of February 17, 2026 Meeting

Attachments: [Minutes](#)

6. PRG Announcements & Updates

Distributed to all members via email on March 11, 2026.

Deputy Director LeVeque reviewed upcoming events and noted a correction, confirming the CALU Park grand opening will be on April 11th.

7. New Business

Deputy Director LeVeque outlined the grant application for the city to create an Open Space Management Plan. Any interested PRGC members may provide individual letters of support. Letters received by March 25th will be included with the grant application packet.

8. Old Business

[Pres 26-289](#)

Department Guide Transitioning to a Digital Guide, Summer 2026 - Marina Andalon

Attachments: [2026-03-17 PRGC Recreation Guide Transition Print to Pixel](#)

Communications Specialist II, Marina Andalon, shared an update on the transition to digital guides that is underway and the marketing plan to inform and educate residents on how they can access these going forward.

[Pres 26-204](#)

Buffalo Run Golf Clubhouse Renovation Project Update - Paul Hebinck

Attachments: [2026-02-17 Buffalo Run Clubhouse Renovation Presentation](#)

Golf Manager Hebinck reviewed the presentation and noted the course will remain open with staff operating out of a trailer while construction is underway. Work is expected to begin in May or June and anticipated to take approximately ten months to complete.

Private Golf Carts Subcommittee - Co-Chairs

Co-chair Martinelli said the Private Golf Cart Subcommittee is recommending to the full Commission a vote to recommend to Council to remove Commissioner Zimmermann from the Commission. Co-chair Martinelli provided copies of an email from Commissioner Zimmermann. After review and discussion, a motion was made by Commissioner Collins, seconded by Commissioner Grandinetti for the PRG Commission to make a recommendation to City Council to remove Mr. Zimmermann as a commission member.

VOTE: YES 5-1; Motion Passed. Yes: Martinelli, Grandinetti, Collins, Hernandez, McDowell.

No: Zimmermann.

The co-chairs excused Commissioners Brown, Sanchez and Castillo from the vote as this was their first meeting after being appointed to the PRGC.

The co-chairs indicated that Council requested to have a private cart pilot program created, and the Subcommittee shared its recommended fee schedule. A motion was

*made by Commissioner McDowell, seconded by Commissioner Collins to recommend fees of \$18.50 per seat and a \$150 annual fee to cover inspection and administration, prorating it at \$75 for the initial pilot program period.
VOTE: YES. Motion Passed.*

A motion was made by Commissioner McDowell, seconded by Commissioner Collins to extend the meeting by 30 minutes to 8:00 pm. VOTE: YES. Motion Passed.

9. Consideration of New Topics & Potential Future Agenda Items

The Commission asked about the status of the Transportation Master Plan and asked about the timing of the Public Works presentation on the 2026 PRGC Work Plan.

10. Community Engagement Updates & General Discussion Items

A motion was made by Commissioner McDowell, seconded by Commissioner Collins to extend the meeting by 10 minutes to 8:10 pm. VOTE: YES. Motion Passed.

Commissioner McDowell encouraged everyone to review the C3 Draft Transportation Plan and the items in it that are relevant to the members interests.

11. Reports

A. Council Member Reports & Information

None: Both Council members were traveling for the NLC conference.

B. Commissioner Reports & Information

Co-chair Grandinetti indicated the next Youth Town Hall will be on April 16th with a focus on safety and will include discussion related to trails as well.

12. Adjourn

The meeting adjourned at 8:11 p.m.

Respectfully submitted by Maria Jepson

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