



City Council Communication

AGENDA DATE: February 2, 2025 **LEGISTAR ITEM #:** Ord 2759

PRESENTER: Theresa Wilson

DEPARTMENT: Finance

| | | |
|---|-------------------------------------|---|
| <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Resolution | <input type="checkbox"/> Public Hearing |
|---|-------------------------------------|---|

REQUEST

Approve an ordinance recognizing new revenue in the form of a \$90,500 transfer from the Urban Renewal Authority (URA) and appropriating said funding within the Grants Fund for use on the completion of the Derby Photometric Study & Lighting Plan (Plan). The information contained in this communication is similar to companion URA Resolution No. 2026-002, proposed for URA Board approval to authorize the transfer of \$90,500 to the City.

BACKGROUND

In 2024, the City of Commerce City (City) received a Crime Prevention Through Safer Streets Program Grant funding award of \$100,000 from the Colorado Division of Criminal Justice to be used for this Plan.

In 2025, the City conducted an Invitation for Bid (IFB) process to complete this Plan. After evaluating three IFB responses, NV5 was identified as the lowest responsive and responsible bidder. NV5's best and final offer bid amount is \$190,500. For this amount, NV5, with expertise in photometric studies, lighting evaluation, and design services will create a unified design and safe environment for residents and visitors of the Derby Downtown District. However, this bid amount is \$90,500 over the grant award amount available to cover the cost of this Plan.

A previous lighting study for the Derby Downtown District was completed in 2018. The previous study includes signage; however, the new Plan will focus on completing a photometric study of the area, recommendations for new lighting, and safety needs.

CITY COUNCIL COMMUNICATION CONTINUED

FINANCIAL IMPACT

| | |
|----------------------------------|---|
| Contractor | NV5 |
| Amount of Request/Contract | \$190,500 |
| Amount Not To Exceed | \$190,500 |
| Amount Budgeted | \$100,000 |
| Budget Year | FY2026 |
| Funding Source | Crime Prevention Through Safer Streets Program Grant from the Colorado Division of Criminal Justice |
| Additional Funds Needed | \$90,500 |
| Funding Source (if funds needed) | URA Derby Plan Area Funds |

PROJECT TIMELINE

| Estimated Start Date | Estimated End Date |
|------------------------------|---------------------------|
| January 1, 2026 | December 15, 2026 |
| Years and Months of Contract | Number of Times Renewable |
| 12 months | N/A |

JUSTIFICATION

| | | | |
|---------------------------------------|---|------------------------------------|--------------------------------|
| <input type="checkbox"/> Council Goal | <input checked="" type="checkbox"/> Strategic Plan | <input type="checkbox"/> Work Plan | <input type="checkbox"/> Legal |
| Citation | The need for improvements was first highlighted in the Derby Business District Urban Renewal Plan (2009), which prioritized critical intersections for reinvestment to support redevelopment and neighborhood vitality, and later reaffirmed in the City's Transportation Master Plan (2010). | | |

BOARDS & COMMISSIONS ASSIGNED

| | |
|------------------------|-------------------------------|
| Board or Commission | Urban Renewal Authority Board |
| Recommendation | Anticipated approval |
| Date of Recommendation | September 15, 2025 |

CITY COUNCIL COMMUNICATION CONTINUED

AVAILABLE ACTIONS

- Available Action #1. Approve Ordinance as Submitted.
- Available Action #2. Approve with Conditions or Amendments.
- Available Action #3. Continue the Item for Further Review. This action would postpone award of the contract and could impact the project timeline.
- Available Action #4. Take No Action / Maintain Status Quo. City Council may decline to approve the ordinance and not move forward with the project.

STAFF RECOMMENDATION

e.g. Staff recommends action #1, approval of the item.