City Council Communication

AGENDA DATE: September 15, 2025 **LEGISTAR ITEM #:** 25-233

PRESENTER: Councilmember Renee Chacon **DEPARTMENT:** City Manager's Office

☐ Administrative Business	☒ Noticed Council Business
☐ Informational Presentation	☐ Consensus-Building Presentation

BACKGROUND/REQUEST

Notice of Council business to direct Council to support the memorial for Isabella Salas Morales. As you may recall, on October 7, 2024, Council directed staff to work with Isabella's family to plan a permanent memorial in her honor—a commitment that was made and one that has deeply resonated with the family and our community.

Since that time, staff has worked diligently to fulfill this promise. Public Works reached out to the family in October 2024, and after thoughtful conversations, they collectively agreed on a memorial bench. Staff have since collaborated with Isabella's church to select a meaningful location, and both Jeff Bowman and John Bourjaily have kept the family informed throughout the process.

Second is Councilmember Kristi Douglas.

Project Detail, breakdown of costs for the memorial bench:
Bench - approximately $1800
Pad - approximately $2,600 (based on previous concrete work our contractor has performed)
We already have the bench type and details figured out; we just need to order it.
Lead time for it is about 6 weeks.
For the pad, we already have Orozco under contract. They have done the same type of job for us before.
From John Bourjaily in PW: estimate total price at around $5,000 but would recommend Council authorize the expenditure of up to $7,500 in case there are any complications or unforeseen circumstances.

FINANCIAL IMPACT

Contractor	Orozco
Amount of Request/Contract	$5,000
Amount Not To Exceed	$7,500
Amount Budgeted	$8,914.68
Budget Year	FY2025
Funding Source	N/A

Additional Funds Needed	$N/A
Funding Source (if funds needed)	Per the Budget Manager, either of these budgets have sufficient monies available: **010-21-201-731-000** Outside Services General "which is just a general bucket for work we have others do" **010-21-201-734-003** Non-City Agency Grants "if Council wants to consider the memorial bench a grant"

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
Approximately 6 weeks from Council approval and order of relevant materials.	N/A
Years and Months of Contract	**Number of Times Renewable**
N/A	N/A

JUSTIFICATION

☐Council Goal	☐Strategic Plan	☒Work Plan	☐Legal
Citation	Notice of Council Business to direct Council to support the construction of the Memorial Bench for Isabella Salas Morales.		