



INTEROFFICE MEMORANDUM

To: Planning Commission
From: Jamie Rice, Planner III
Date: January 1, 2021
Subject: Comprehensive Plan Update

The Community Development Department is undergoing an update to the Comprehensive Plan (Plan). This Plan is the guiding document for future land use planning in Commerce City and was last updated in 2010.

As a part of this process staff has been working with the planning consultant, Houseal Lavigne Associates (HLA) to create a schedule, outreach materials, and website.

An updated logo for the Plan and marketing materials has been finalized:



The website houses a questionnaire that will be tabulated and documented for use in preparing the Plan. Additionally the website hosts map.social, a public outreach tool, allowing residents, stakeholders, and other participants to provide feedback and comments tied spatially to a point or area.

In addition to engagement with City Council and Planning Commission, a Staff Working Group, Comprehensive Plan Citizen's Advisory Committee, and a Technical Advisory Group will be utilized to ensure proper citizen and stakeholder outreach. These groups will be meeting throughout the update process.

Staff and HLA will be conducting an introductory workshop for the Planning Commission on January 25, 2021. This workshop will be held virtually via Zoom. The Planning Commission can expect to discuss project timelines and expectations throughout the process during this meeting.