



# Commerce City

7887 E. 60th Ave.  
Commerce City, CO 80022  
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## Meeting Minutes - Draft

### Quality Community Foundation

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Wednesday, December 10, 2025

5:00 PM Commerce City Civic Center - Rm 3109, 7887 E 60th Ave

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#### Special Meeting

#### 1. Call To Order/Roll Call

*A regular meeting of the Quality Community Foundation was called to order by Interim Chair Marsh on December 10, 2025, at 5:08 PM.*

*A motion was made by Interim Chair Marsh, seconded by Treasurer Lucero, to excuse those members not present. VOTE: 4 - Aye, 2 - Excused (Members Narvaez and Thomas)*

**Present** 4 - Board Member Rachel Marsh, Board Member Martha Beavers, Board Member Tisha Chapman, and Valerie Lucero

**Excused** 2 - Board Member Diane Narvaez, and Board Member Sarai Thomas

#### 2. Introductions

*Board introduced themselves.*

#### 3. Approval of Minutes

[Min 25-254](#)

April Meeting Minutes

**Member Chapman made a motion to approve the minutes of the April meeting. Member Lucero seconded the motion.**

**Ayes:** 4 - Board Member Marsh, Board Member Beavers, Board Member Chapman and Lucero

**Excused:** 2 - Board Member Narvaez and Board Member Thomas

#### 4. Scholarship Program Overview

*Board reviewed scholarship program and made edits to qualifications for the upcoming year. The board decided on scholarship cycle dates for 2026.*

**a. Student exception inquiries**

*Board decided that if student is in good standing, we continue payments for undergraduate student continuing on to graduate school with full-time graduate credits (9 credits).*

*Board decided to grant a 50% scholarship payment for students under the full-time requirement that are intentional and communicative.*

**5. Golf Tournament Overview**

*Board reviewed information about the golf tournament. Planning meetings will start in January.*

**6. Grant Program Overview**

*Board reviewed information on the grant program and reviewed cycle dates for this year.*

*The board decided to not partner with nonprofit consultants in their grant program.*

*The board decided to allow grants being used for lot rent within programs of program grants, but not allow rent payments for operational needs.*

**A motion was made by Interim Chair Marsh, seconded by Member Chapman, to move the March meeting date to March 31. VOTE: 4 - Aye, 2 - Excused**

**Ayes:** 4 - Board Member Marsh, Board Member Beavers, Board Member Chapman and Lucero

**Excused:** 2 - Board Member Narvaez and Board Member Thomas

**7. 2025 Review & 2026 Goals**

[25-287](#)

2026 Goals

*Board reviewed 2025 goals and discussed goals for 2026 to adopt at the January meeting.*

**8. Other Business****a. Group photo**

*moved to January meeting*

**b. Special January Meeting**

*Decided not to have additional January meeting. Board decided to hold elections in January and have a tutorial on scoring within Kaleidoscope.*

## **9. Adjourn**

*The meeting adjourned at 7:49 PM.*

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*Melissa Sumner, Community & Cultural Liaison*