

City Manager Week in Review Report

WEEK OF: Oct. 25, 2024



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

Get City Alerts – c3gov.com/Subscribe

Report a Concern – c3gov.com/AccessC3



New & Notable

Seeking nominees for this year's last MyC3 Yard of the Month awards!

The city is looking for nominees from each of the city's four wards for our final round of MyC3 Yard of the Month award winners here in 2024. Our last round of winners can be recognized not only for having beautiful and well-maintained landscaping, but also for impressive Halloween or fall-themed decorations to celebrate the season. Nominate yourself or a neighbor with an outstanding yard this spooky season and help us celebrate our community's beauty.



Nominate today at bit.ly/MyC3Yard. The final round of 2024 winners will be recognized in November.

DEA Takeback Day is coming Saturday. Oct. 26

The Commerce City Police Department is teaming up with the U.S. Drug Enforcement Agency (DEA) to keep unused medications out of the wrong hands and out of the environment. Get rid of your expired/unused over the counter and prescription medications safely and for free at King Soopers at 104th Avenue and Chambers Road in Commerce City on Saturday, Oct. 26 from 10 a.m. to 2 p.m.

Learn more about this nationwide effort at DEAtakeback.com. For questions about the local events sponsored by the Commerce City Police Department, call the Property and Evidence Unit at 303-289-3657. If you can't make the event, you can always drop off medications in the permanent kiosk inside the Commerce City Civic Center (7887 E. 60th Ave.) anytime during regular business hours.

[Council Work Schedules](#)

[HR Q2 Dashboard](#)

Commerce City's Grant Office [Grants](#) – September Update



Business/Economic Development



- Staff attended the annual conference of the Economic Development Council of Colorado (EDCC). The EDCC conference introduced innovative tools and solutions to address economic challenges including workforce development collaboration, best practices in site selection, and small business ecosystem development.
- Staff met with Rocky Mountain Partnership, the Colorado Enterprise Fund, Adams County Workforce Center, and Adams-14 School District to continue program development for the Advancing Commerce City Together (ACT) workforce training pipeline program.
- Staff reviewed a Request for Information (RFI) and is currently preparing a response to Project Zeus, received from the Colorado Office of Economic Development.
- Staff met with the owners of a property along Colorado Blvd to discuss potential development on their property. Staff presented a case for the best possible land use in the future.
- Staff created a vacancy tracker tool which shows a monthly picture of vacancy rates for properties in the City, broken down by type and between City regions.
- Staff met with the owners of local restaurant concept to discuss a potential new location in our community. They confirmed the proposed size, projected guest count and other design elements.
- Staff created a project tracking tool containing data on an RFI received by the economic development department and will be used to study trends on the needs disclosed by site selectors.
- Staff connected with a developer to discuss updates on business tenants and timelines for their development project on Tower Road.
- Staff represented the City on the quarterly coordination call with the team at Denver International Airport (DEN). Staff provided updates on projects in vicinity of Tower Road as well as other plans and initiatives underway in the community.
- Staff received an update on a proposed industrial development near E. 94th Avenue. They confirmed approximately 450,000 square feet in four buildings are planned for the rail served site.
- Staff met with a development manager for a proposed commercial development site along Tower Road. Staff advocated for new dining options.
- Staff held the first meeting of the Small Business Taskforce. The taskforce is designed to enhance collaboration between the City and small business owners to advance recommended policies to support small business growth and success.
- Staff provided business retention, expansion, and land development support for a contractor business, a local realtor office, and a restaurant.
- Staff provided land development business liaison support for a hotel development along Tower Rd.



Community Appearance/Clean Ups

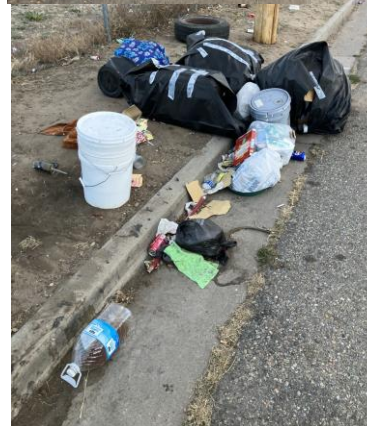
Hot Shot Crew Highlights:

Monday – Friday

- During the past week, the Hot Shot Crew was divided into two, two-person teams. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to SeeClickFix requests.
- Hot Shot Crews conducted inspections and removed abandoned items (tires, mattresses, TVs, and furniture) at the following scheduled, routine locations:
 - E. 64th Avenue and Colorado Boulevard (I-270)
 - E. 83rd Avenue and Rosemary Street
 - E. 84th Avenue and Pontiac Street
 - E. 93rd and Yosemite Street
 - E. 96th Avenue and Peoria Street
 - E. 120th Avenue and Cameron Street
 - E. 112th Avenue and Tower Road
 - E. 69th Avenue to 72nd Avenue-Elm Street
 - E. 48th Avenue and Ivy Street
 - E. 50th Avenue and Forest Street
 - E. 52nd Place and Oneida Street
 - E. 60th Avenue from Brighton Boulevard to Clermont Street
 - E. 56th Avenue and Sand creek drive

Distinctive Highlights:

- 12 tires were picked up and taken to the recycling center to be disposed of properly.
- 14 RTD trash receptacles in the core city were cleaned and will continue to be cleaned weekly.



Community Response Team (CRT) Highlights:

This past week, the CRT group consisting of staff from Code Enforcement, the Police Department, Community Well-Being, and Public Works joined forces to discuss the following areas

- Colorado Boulevard from E. 68th to E. 72nd avenues
- The area of E. 56th Avenue and Holly Street

The CRT met with community members and contractors to discuss their concerns about parking in these areas.

- Code Enforcement met with contractors in the area to discuss the parking disruptions in the neighborhood.
- Public Works identified several drains that needed to be cleaned.
- The team walked the City's access road where unhoused groups were given a 10-day notice.
- Community Well-Being connected with unhoused individuals and gave them bus vouchers to ensure they had a means of travelling when vacating the area.



Housing & Community Well-Being

Community Well-Being	Weekly	YTD
Homeless Navigator		
Unhoused Resident Contacts	36	1,289
Voucher Matches to Housing	0	15
Unhoused Resident: Shelter	0	6
Unhoused Resident: Transitional Housing	0	17
Unhoused Resident: Permanent Housing	1	14
Family & Senior Navigator		
Senior Contacts	11	583
Senior Resource Referrals Made	23	1,065
Family Contacts	10	463
Family Resource Referrals Made	13	717

CWB's monthly "The Well" community meal event included Yahweh Health Clinic (YHC). 18 residents attended to enjoy a warm meal as well as leaving with a food box; seven residents were seen by a medical provider at no cost.

CWB hosted Colorado Legal Services in their new space on Oct. 2 and Oct. 16 along with Mile High United Way to provide free tax prep and filing services. A total of 22 residents were served.



Environment & Sustainability

Energy, Equity, and Environmental Weekly Report – Oct. 25

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC) and Community Education/Outreach
- Municipal Operations (Leading by Example)
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management Commission (ECMC), Oil & Gas Projects and Policy
- Water Resources & Environmental Reviews



Growth and Development

Ward Report: **September Ward Report**

* New Report will be updated by second Wednesday of the month

PERMITS	Weekly Totals	2024 YTD Total	CODE ENFORCEMENT / CDBG	Weekly Totals	2024 YTD Total
SFD Permits Issued	25	470	Total Case Action	859	28,323
Multi-Family Permits Issued	0	0	Pro-Active Cases	159	3,746
Duplex Permits Issued (SFA)	0	28	CAI	2	874
Townhome Permits Issued (SFA)	0	0	SCF-CRM	16	952
Residential CO issued	19	632	Violations Issued	282	7,465
Total Permits Issued	51	1,713	Weed Violations Greater	3	123
Permits Processed	62	2,296	Weed Violations Less Than	18	677
Residential Permits Processed	55	1,690	Abatement Hearings	0	208
Non-Residential Permits Processed	7	606	Abatement Ordered	3	229
Residential CO Processed	19	632	CDBG Services	0	386
Residential Inspections	417	18,901	CDBG Draw Downs	\$0	\$199,157.00
Non-Residential Inspections	62	1,911	CDBG Inspections	0	11

PLANNING

Completed Cases	0
New Cases (Deemed Complete/Included in Total)	0
Total Active Cases	140
POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements	19

SELECT CASE STATUS UPDATES

Carbajal Automotive Zoning	Preparing for Public Hearings
Thompson Thrift Residential	Preparing for November City Council
One Buckley	Continued to December City Council

PUBLIC HEARINGS (Recent & Upcoming)

Z-979-24, Z-980-24 - Applegreen North and South Zoning	Approved on 1 st Reading on October 7 th . Second reading scheduled for October 21 City Council
PUDA23-0005 – Mile High Greyhound Park PUD Amendment	Approved on 1 st Reading on October 7 th . Scheduled for 2 nd reading on October 21
Z24-0001 – JFW Zone Change	Approved on 1 st Reading on October 7 th . Scheduled for 2 nd reading on October 21
Z-973-21-22, AN-268-24, NIGID23-0001 – Anderson Ranch Annexation, Zoning, and GID inclusion	Scheduled for 1 st reading at the October 21 City Council meeting



Public Safety

Second Annual “Costumes with a Cop” this Saturday

The Commerce City Police Department is excited to announce our second annual “Costumes with a Cop” event is this Saturday, Oct. 26, from 9 a.m. until noon at the Civic Center.

Through generous community donations and police and city employee contributions, we have collected more than 300 gently used and brand-new Halloween costumes we will be distributed to event attendees on a first come, first costumed basis. The costumes are free because we believe there shouldn't be a financial barrier for families wanting to celebrate Halloween.

We have sizes infant to larger teen, and children must be present to choose their costumes. We'll have treat bags for every participant as well as Halloween themed games to pass the time while you wait your family's turn to shop with a cop in our costume tents.

When families arrive, they will be given a number, so they don't have to stand in line; once your number is called, you'll have a few minutes to pick out the costume of your choice, completely for free. Show up early to assure your children will leave with a costume! Be there or be scared!

CCPD to host second “Dia de los Muertos” celebration Nov. 1

It's back! The second annual “Day of the Dead” celebration with CCPD and Our Lady Mother of the Church will be held on Friday, Nov. 1, from 6 to 9 p.m.

This was a first of its kind partnership between the church and the police department when we hosted this popular event last year, and we are excited to be bringing it back again in 2024. The Day of the Dead celebration features folklorico dancing, food vendors, giveaways, face painting, and a culturally immersive experience in honor of the holiday that means so much to so many of our community members and department employees as well.

CCPD is proud that nearly a third of our officers are Hispanic and/or speak Spanish, and many hail from Mexico, so this holiday is very near and dear to our hearts and another opportunity to build bridges with the people we serve and protect.

El Departamento de Policia de Commerce City te invita a celebrar

Día de los Muertos

Viernes
1 de noviembre

6.00-9.00

6690 E. 72nd Ave

COMIDA RIFAS ACTIVIDADES

Commerce CITY POLICE DEPARTMENT



Infrastructure

PW Updates

Preservation and Safety

- Teams successfully completed the Southlawn Elementary project, which included the installation of 2 stop legends, the grinding of 1 existing stop bar and the installation and relocation of a new stop bar.
- The city's "Tool Trailer Rental" program is still in full swing with 41 reservations so far in 2024. Residents will be able to continue making reservations through October and staff will process individual reservations past October as weather permits.

Engineering

- Bids for 2024 Asphalt Crack Repair Phase II will go to City Council for consideration. Work is planned for winter 2024/2025.
- The Mill and Overlay program continued and paving on Tower Road at 104th has now been completed.
- The Slurry Seal program continued and work in North Range Village has now been completed.
- Construction for the E 62nd and Holly intersection project has now been substantially completed.
- Construction continued along Colorado Boulevard. Last week, curb and gutter work was completed. This week, work on driveways and sidewalks continued, and the overall project is on track to be completed by the end of 2024.
- Staff attended another Vasquez Boulevard coordination meeting.
- Staff attended the DRCOG Board of Directors meeting.
- Staff met with the design team for the 27J high school project.
- Staff met with the City of Brighton to discuss a collaborative grant opportunity.
- Staff met with the consultants for Transportation Master Plan to review preliminary traffic and crash data.

Parks Operations

- Staff continues to maintain each park per the City's Levels of Service schedule, removing graffiti and trash and ensuring that playgrounds are free of hazards. Shelters and city buildings are pressure-washed as needed to remove stains and waste matter.
- All District 2 irrigated sites have been winterized, except for Fairfax Park. Staff will begin winterizing the system this week.
- Staff is assisting with Christmas light installation at the City buildings and entranceways.
- Staff completed playground inspections and repairs on Oct. 14.
- Staff repaired an irrigation main line break at Pioneer Park on Oct. 16 – 18.
- Staff started amenities installation at Monaco Park and six trash cans were installed on Oct. 17 and 18.

Streets

- Teams continued responding to AccessC3 tickets and emergency requests to repair or replace a total of six signs around the city.
- The team successfully completed the E. 103rd Avenue and Landmark intersection project.
- The team successfully completed Quebec Parkway Crack Seal project, which sealed cracks along both northbound lanes from E. 64th Avenue to Highway 2. Two tons of material were used to extend the lifespan of the roadway by preventing moisture infiltration and further pavement deterioration.
- The team responded to a city traffic light power outage emergency and installed generators to ensure intersection traffic signals worked properly for the public.

Active Permits





Parks, Recreation and Golf

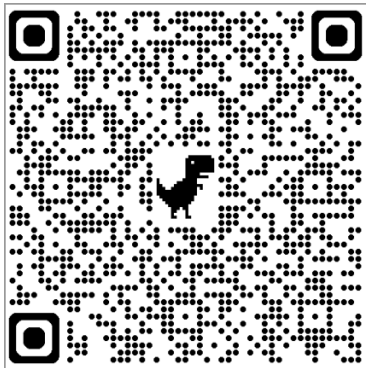
Run with the Buffalo

Join us for our annual Run with the Buffalo Ugly Sweater Fun Run! Wear your favorite holiday sweater, and enjoy a fun-filled run or walk around the new route at the Buffalo Run Golf Course. Whether you are an avid runner or just want to have fun, this fun run is for you!

The run fee includes a swag bag, medal, and other festive goodies. After the race, hang out for snacks, photo ops, ugly sweater contest winner announcements, and our annual raffle supporting Commerce City's Project Present!



Register here:



Scholarship Program

Parks, Recreation & Golf (PRG) provides a scholarship program for Commerce City residents in need. The scholarship provides up to a 50% discount on monthly memberships, up to 25% on annual memberships, and up to 50% on programs offered throughout PRG.

Call 303-289-3760 or email askrecreation@c3gov.com for more information about our program scholarships.

Parks, Recreation, and Golf Scholarship Program

The PRG Scholarship Program provides Commerce City families the opportunity to participate in engaging, quality programs that they may not be able to afford without assistance.

- 21** Available for most programs \$21 and up
- 50** Up to 50% discount on programs
- 100** Available to 100% of our residents

For more information please visit c3gov.com/prg-scholarships



Financial Reports

Where to find budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2024 Adopted Budget](#)
- [2024 Budget at a Glance](#)
- [2023 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2023 Popular Annual Financial Report \(PAFR\)](#)

Monthly Financial Report – September 2024

Each monthly financial report contains cumulative financial data through the end of the reporting month.



Municipal Court

Municipal Court & Probation Report

- through September 2024





Boards and Commissions

Fourth Quarter Boards and Commissions Recruitment is open and taking applications through Friday, Oct. 18. Interviews will be held via Zoom on Saturday, Oct. 26 from 10 a.m. to 2 p.m. via Zoom.

Persons interested in serving on a city board or commission must first fill out an application at c3gov.com/Boards. Interviews will be scheduled on a first-come-first-serve basis.

Questions may be sent to Dylan Gibson, City Clerk, at dgibson@c3gov.com.