



Legislation Details (With Text)

File #: 18-44 **Version:** 1 **Name:**
Type: Administrative Business **Status:** Filed
File created: 5/16/2018 **In control:** City Council Boards & Commissions Committee
On agenda: 5/21/2018 **Final action:**
Title: Planning Commission Review

Sponsors:

Indexes:

Code sections:

Attachments: 1. Planning Commission Rules of Procedure, 2. Section 10.1 Planning Commission Organization and Qualifications, 3. Member Attendance 2017-2018, 4. Council Policy #3

Date	Ver.	Action By	Action	Result
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Planning Commission Review

Summary and Background Information:

During the April 7th meeting, the boards and commissions council subcommittee members expressed a desire to review and audit each of the city's boards and commissions during the monthly meetings. The review and audit was desired in order for the subcommittee to compare each board or commissions' bylaws or rules of procedure, purpose, authority, and membership requirements with the Council Policy #3. The goal of this audit is to bring all boards and commissions bylaws or rules of procedure and requirements in alignment with Council Policy #3 and to provide consistency across all boards and commissions.

Attached subcommittee members will find Council Policy #3, the planning commission's rules of procedure, a copy of the section of the code which lays out the composition and requirements of the planning commission, and the most recent attendance records of planning commission members.

Community Development Director Chris Cramer and Executive Administrative Supervisor Tricia Mason who serve as staff liaisons on the planning commission will be present during the meeting to answer any questions subcommittee members may have and also to bring up any topics of information or request guidance on areas from the subcommittee members.

Staff Responsible (Department Head): Laura Bauer, City Clerk

Staff Member Presenting: N/A

Financial Impact: N/A

Funding Source: N/A

Staff Recommendation: N/A

Suggested Motion: N/A