



Legislation Text

File #: Res 2019-77, **Version:** 1

RESOLUTION APPROVING THE AMENDED 2018 ANNUAL ACTION PLAN

Summary and Background Information:

In 2016, the City became an Entitlement Community and now directly receives funding from the Community Development Block Grant (CDBG). As required by HUD, the City works through its Citizen Participation Plan to determine the allocation of project funds. The final document produced with this procedure is the Annual Action Plan (AAP). The AAP serves as the City's application and plan for the following CDBG funding year.

Consideration Number One - Amending the 2018 AAP to Reallocate Unspent Funds

During the first 2-months of the 2018 CDBG Program, the Access Housing Staffing project withdrew their application due to staff changes. The total amount of the unspent grant funding was \$21,840. HUD requires CDBG grant funds be spent within certain timeframes. Reallocating the unspent funds will help the City's CDBG Program stay in good standing with HUD.

Current or future CDBG projects may use the unspent funds. The CDBG Office recommends placing the funds into the remaining active 2018 AAP Public Service projects to help meet the looming HUD Timeliness Test.

The process to reallocate the funding consists of:

- Citizen participation and input,
- CDBG Team review and recommendations,
- Amending the AAPs
- City Council approval, and
- Submitting the amended AAPs to HUD.

Funding reallocation opportunities were presented at the March 28, 2019 Public Input Meeting. Legal notices in the *Sentinel* and *La Prensa* invited citizens to provide written comments on the funding reallocations and the same information was placed on the City's website. During this time, the CDBG Office sought additional input from citizens through the City's Facebook, Twitter, and Channel 8 platforms. The deadline to receive written comments is June 28, 2019. The public will also have an opportunity to comment on the reallocations at the City Council's regular meeting on July 1, 2019.

The CDBG Team recommended the 2018 Domestic Violence Victim program receive the \$11,840 and the SBRC Staffing project receive \$10,000 of the withdrawn Access Housing funding. This decision was based on the number of LMI households served, meeting identified community needs, the past success of the projects, and the regulatory limitations on where and what types of projects

could receive the funding. Please see the Reallocation Table below.

Should the City Council approve the funding reallocations, the CDBG Office will submit the necessary amendments to the 2018 AAP to HUD in late July 2019.

Staff Responsible (Department Head): Chris Cramer, Director of Community Development
Staff Member Presenting: Cheryl Steinberg, CDBG Coordinator

Financial Impact:

Funding Source:

Staff Recommendation: Approve the 2018 amended AAP

Suggested Motion: Move to approve Resolution 2019-77