



Legislation Details (With Text)

**File #:** Res 2020-01    **Version:** 1    **Name:** Adoption of the CDBG Consolidated Annual Performance and Evaluation Report (CAPER).

**Type:** Resolution    **Status:** Passed

**File created:** 9/13/2019    **In control:** City Council

**On agenda:** 1/6/2020    **Final action:** 1/6/2020

**Title:** RESOLUTION AUTHORIZING THE SUBMISSION OF THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Resolution, 2. Draft 2018 CAPER, 3. CDBG Financial Summary Report, 4. CDBG Grantee Summary Activity Report, 5. Fair Housing and Equal Opportunity Summary Table, 6. CDBG Program Projects Map, 7. Affidavit of Publication, 8. 2016-2020 Consolidated Plan Goals Summary Information Table, 9. Presentation

Date	Ver.	Action By	Action	Result
1/6/2020	1	City Council	adopted	Pass

RESOLUTION AUTHORIZING THE SUBMISSION OF THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR

**Summary and Background Information:**

In 2016, the City became an Entitlement Community and now directly received funding from the Community Development Block Grant (CDBG). As required by HUD, the City must submit an annual CAPER to publicly account for how the CDBG funds were utilized in the prior Program Year.

Each year, the CAPER is due to HUD 90-days after the end of each CDBG Program Year. This equates to December 29, 2019. This year, a 30-day extension was granted due to a family emergency of the CDBG Coordinator. During this extended period, per the City’s Citizen Participation Plan, the following steps need to be taken:

1. Draft the 2018 CAPER.
2. Publish the draft 2018 CAPER on the City’s CDBG webpage and provide physical copies around the Core City for public review. Consider any comments submitted.
3. Publish in the newspaper, newsletter, website and others a notice to review and comment on the draft 2018 CAPER. This starts the required minimum 15-day public comment period which ended on January 6, 20 at 4pm.
4. Hold a Public Hearing on the draft 2018 CAPER and consider any additional comments from the public.

5. Present the 2018 CAPER to the City Council for submittal to HUD - scheduled for January 6, 2020.
6. Post the approved 2018 CAPER on the City's website.
7. Submit the 2018 CAPER to HUD in the IDIS software by January 28, 2020.

Staff will make a visual presentation at the CC meeting. The purpose of the presentation is to:

1. Review the progress of all active CDBG projects described within in the draft 2018 CAPER
2. Consider any public input on the 2018 CAPER
3. Answer any questions

**Staff Responsible (Department Head):** Jason Rogers, Community Development Director  
**Staff Member Presenting:** Cheryl Steinberg, CDBG Coordinator

**Financial Impact:** No Financial Impact for approving the 2018 CAPER

**Funding Source:** HUD's Community Development Block Grant

**Staff Recommendation:** Staff recommends the approval and submission of the 2018 CAPER.

**Suggested Motion:** Pass the resolution to approve the submission of the 2018 CAPER.