



Legislation Details (With Text)

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**Type:** Administrative Business      **Status:** Agenda Ready

**File created:** 11/27/2023      **In control:** City Council

**On agenda:** 1/8/2024      **Final action:** 1/8/2024

**Title:** Planning Commission Request for Council Authorized Committee on Comprehensive Plan Training

**Sponsors:** City Council

**Indexes:**

**Code sections:**

**Attachments:** 1. Council Communication, 2. Planning Commission Request Memo

Date	Ver.	Action By	Action	Result
1/8/2024	1	City Council	discussed and closed	

Planning Commission Request for Council Authorized Committee on Comprehensive Plan Training

**Summary and Background Information:**

In order to fulfill our duties and obligations as set forth in the City Charter, the Commerce City Revised Municipal Code, and the Land Development Code, the Planning Commission collectively and unanimously ask the City Council to:

1. Create a subcommittee, reportable to the Planning Commission, comprised of two members of the Planning Commission as delegated by the Planning Commission, and one member of City Council, as delegated by City Council, with the purpose of reviewing and making a recommendation to the Planning Commission as to the retention of an external consultant (or other appropriate entity); and
2. Authorize the procurement of an external consultant (or other appropriate entity) to provide guidance and training pertaining to the Planning Commission’s duties and responsibilities, including but not limited to review and recommendations to the City Council on the master plan, i.e. Comprehensive Plan, to be supported by an appropriation of funds for budget year 2024.

**Staff Responsible (Department Head):** Jim Tolbert, Assistant City Manager

**Staff Member Presenting:** Jim Tolbert, Assistant City Manager

**Financial Impact:** Unknown at this time.

**Funding Source:** General fund

**Staff Recommendation:** N/A

**Suggested Motion:**