



# Commerce City

7887 E. 60th Ave.  
Commerce City, CO 80022  
c3gov.com

## Meeting Minutes - Final

### City Council

---

Monday, August 1, 2022

6:00 PM Council Chambers, 7887 E. 60th Ave Commerce City, CO 80022. The meeting will be live on Channel 8 and c3gov.com/video. Zoom Registration: [https://c3gov.zoom.us/webinar/register/WN\\_zd2iolgRsem1tHTifmeaoA](https://c3gov.zoom.us/webinar/register/WN_zd2iolgRsem1tHTifmeaoA)

---

**Regular Meeting. Times given are estimates only.**

**Updated 8/1/2022 @ 12:00 PM**

#### 1. Call to Order/Roll Call

*A regular meeting of the City Council of the City of Commerce City was called to order by Mayor Huseman on August 1, 2022 at 6:03 PM.*

*A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Madera, to excuse those members not present. VOTE: 8 - Aye, 1 - Excused (Douglas)*

**Present:** 9 - Mayor Benjamin Huseman, Mayor Pro Tem Jennifer Allen-Thomas, Council Member Oscar Madera, Council Member Rick Davis, Council Member Susan Noble, Council Member Craig Hurst, Council Member Meghan Grimes, Council Member Sean Ford and Council Member Kristi Douglas

#### 2. Pledge of Allegiance

*The Pledge of Allegiance was recited.*

#### 3. Citizen Communication

*Council Member Douglas arrived to the meeting.*

[22-142](#)

Citizen Communication - City Council will conduct this meeting in person at the Commerce City Civic Center, 7887 E 60th Ave, Commerce City, CO 80022. There will be the opportunity for public comment at the meeting during citizen communication and/or for each agenda item. Comments may be consolidated under the Citizen Comment part of the meeting. The public can submit their comments live during the meeting in person, via Zoom, or in advance through mail or email. Visit [c3gov.com/council](https://c3gov.com/council) and click on "Meeting agendas" for the full meeting agenda and "Virtual Meeting and Public Comment Instructions" for instructions on how to submit live verbal and written comments. The deadline to register via Zoom or submit written comments is noon on Monday, August 1.

#### 4. Proclamations and Recognitions

[22-140](#)

2022 Curt Holland Employee of The Year Award

*Interim Chief Sadar presented the 2022 Curt Holland Employee of the Year Award to Sgt. Fender.*

[Proc 22-15](#)

Proclamation Declaring the Week of August 7-13, 2022 as National Health Center Week in Commerce City

**A motion was made by Council Member Madera, seconded by Mayor Pro Tem Allen-Thomas, that this Proclamation be approved. VOTE:**

**Aye:** 9 - Mayor Huseman, Mayor Pro Tem Allen-Thomas, Council Member Madera, Council Member Davis, Council Member Noble, Council Member Hurst, Council Member Grimes, Council Member Ford and Council Member Douglas

[Proc 22-16](#)

Proclamation Declaring August 2022 as Employee Appreciation Month in Commerce City

**A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Madera, that this Proclamation be approved. VOTE:**

**Aye:** 9 - Mayor Huseman, Mayor Pro Tem Allen-Thomas, Council Member Madera, Council Member Davis, Council Member Noble, Council Member Hurst, Council Member Grimes, Council Member Ford and Council Member Douglas

#### 5. Presentations

[Pres 22-252](#)

Environmental Planning Policy and Oil and Gas Monthly Update

*Dr. Rosemarie Russo, Environmental Planner, gave the monthly environmental planning policy and oil and gas update.*

[Pres 22-425](#)

Q2 2022 Work Plan Updates

*Roger Tinklenberg, City Manager, introduced the presentation and Trenten Robinson, Management Analyst, gave the presentation.*

*A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Ford, to direct staff to explore using funds to provide bonuses or retention funds to frontline or essential employees. VOTE: 9 - Aye*

[Pres 22-417](#)

Feasibility Study for Potential Criminal Justice Center Headquarters in Northern Range

*Roger Tinklenberg, City Manager, introduced the presentation and Trenten Robinson, Management Analyst, gave the presentation.*

*Jeff Goodale and Ashlyn Jach, HOK, gave the HOK part of the presentation and to*

*answered questions from Council.*

## 6. Executive Session

### [22-123](#)

An executive session pursuant to C.R.S. 24-6-402(4)(e) for the purpose of discussing the acquisition of potential real property to locate a potential Criminal Justice Center.

**A motion was made by Council Member Grimes, seconded by Council Member Madera, to enter into an executive session pursuant to C.R.S. 24-6-402(4)(e) for the purpose of discussing the acquisition of potential real property to locate a potential Criminal Justice Center. VOTE:**

**Aye:** 9 - Mayor Huseman, Mayor Pro Tem Allen-Thomas, Council Member Madera, Council Member Davis, Council Member Noble, Council Member Hurst, Council Member Grimes, Council Member Ford and Council Member Douglas

## 7. Approval of Minutes

### [Min 22-207](#)

Minutes of the July 11, 2022 Special Meeting

**A motion was made by Council Member Hurst, seconded by Mayor Pro Tem Allen-Thomas, that this Minutes be approved. VOTE:**

**Aye:** 7 - Mayor Huseman, Mayor Pro Tem Allen-Thomas, Council Member Madera, Council Member Davis, Council Member Hurst, Council Member Ford and Council Member Douglas

**Abstained:** 2 - Council Member Noble and Council Member Grimes

## 8. Public Hearings

### [Res 2022-76](#)

A RESOLUTION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM APPROVING THE 2022 ANNUAL ACTION PLAN

*Mayor Huseman opened the public hearing.*

*George Lewis, CDBG Coordinator, provided the staff presentation to Council. George provided an overview of the 2022 Action Plan including program history, Consolidated Plan/Annual Action Plan Process, Community Development Block Grant Program, and the anticipated 2022 funds.*

*Mayor Huseman closed the public hearing.*

**A motion was made by Council Member Hurst, seconded by Council Member Madera, that this Resolution be adopted. VOTE:**

**Aye:** 9 - Mayor Huseman, Mayor Pro Tem Allen-Thomas, Council Member Madera, Council Member Davis, Council Member Noble, Council Member Hurst, Council Member Grimes, Council Member Ford and Council Member Douglas

The public hearings will be conducted electronically via Zoom. There will be an opportunity to testify live during the meeting via Zoom or in advance via email or regular mail. Visit [c3gov.com/council](https://c3gov.com/council) and click on “Virtual Meeting and Public Comment Instructions” for instructions on how to register or submit comments. The deadline to register to comment and to submit written comments is noon on Monday, August 1. Please contact the City Clerk to request paper copies of materials.

## 9. Resolutions

### [Res 2022-82](#)

A RESOLUTION AUTHORIZING THE SECOND AMENDMENT TO THE INTERIM EMPLOYMENT AGREEMENT OF THE CITY ATTORNEY

**A motion was made by Council Member Hurst, seconded by Mayor Pro Tem Allen-Thomas, that this Resolution be adopted. VOTE:**

**Aye:** 9 - Mayor Huseman, Mayor Pro Tem Allen-Thomas, Council Member Madera, Council Member Davis, Council Member Noble, Council Member Hurst, Council Member Grimes, Council Member Ford and Council Member Douglas

## 10. Ordinances on 1st Reading

### [Ord 2402](#)

SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE 2022 BUDGET OF THE CITY OF COMMERCE CITY, COLORADO, BY APPROPRIATING PORTIONS OF THE UNENCUMBERED FUND BALANCES OF THE GENERAL FUND, CAPITAL EXPENDITURES FUND AND FACILITY SERVICES FUND AND TRANSFERRING TO DESIGNATED FUNDS PORTIONS OF THE UNENCUMBERED FUND BALANCE IN THE GENERAL FUND, FOR A TOTAL AMOUNT OF \$12,659,472 AND AUTHORIZING THE EXPENDITURE THEREOF.

*A motion was made by Council Member Hurst, seconded by Council Member Madera, to amend Ordinance 2402 by striking through any reference to ballistic helmets, plates, and carriers and reducing the overall amount from \$176,732 to \$116,432.*

**VOTE:** 9 - Aye

**A motion was made by Council Member Hurst, seconded by Mayor Pro Tem Allen-Thomas, that this Ordinance be introduced by council as seated and approved on first reading as amended. VOTE:**

**Aye:** 8 - Mayor Pro Tem Allen-Thomas, Council Member Madera, Council Member Davis, Council Member Noble, Council Member Hurst, Council Member Grimes, Council Member Ford and Council Member Douglas

**Nay:** 1 - Mayor Huseman

## 11. Administrative Council Business

*A motion was made by Council Member Grimes, seconded by Council Member Ford, to direct Code Enforcement to begin citing City property and providing a report to the*

*City Council. VOTE: 7 - Aye, 2 - Nay (Allen-Thomas, Noble)*

[22-144](#)

**2nd Annual 'Hacking Fore Heroes' Golf Tournament Sponsorship Request**

*A motion was made by Council Member Madera, seconded by Mayor Pro Tem Allen-Thomas, to approve a \$2500 sponsorship for the 2nd Annual Hacking for Heroes Golf Tournament. VOTE: 9 - Aye*

**12. Council Reports**

*City Manager Tinklenberg highlighted items presented in his weekly report provided to Council earlier. The mayor and Council reported on their attendance at various meetings and events.*

*A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Noble, to extend the automatic adjournment time by one (1) hour. VOTE: 8 - Aye, 1 - Nay (Madera)*

**13. Executive Session**

[22-141](#)

An executive session of the City Council pursuant to C.R.S. 24-6-402(4) (F) for the purpose of discussion of the mid-year evaluation of the City Manager.

*A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Grimes, to extend the automatic adjourn time by thirty (30) minutes. VOTE: 8 - Aye, 1 - Nay (Madera).*

*A motion was made by Council Member Grimes, seconded by Mayor Pro Tem Allen-Thomas, to place City Manager Roger Tinklenberg on administrative leave for two weeks effective immediately. VOTE: 8 - Aye, 1 - Nay (Ford).*

*A motion was made by Council Member Grimes, seconded by Mayor Pro Tem Allen-Thomas, to appoint Deputy City Manager Blakeman as Interim City Manager for the period of two weeks. VOTE: 9 - Aye*

**A motion was made by Mayor Pro Tem Allen-Thomas, seconded by Council Member Noble, to enter into an executive session pursuant to C.R.S. 24-6-402(4) (F) for the purpose of discussion of the mid-year evaluation of the City Manager. VOTE:**

**Aye:** 9 - Mayor Huseman, Mayor Pro Tem Allen-Thomas, Council Member Madera, Council Member Davis, Council Member Noble, Council Member Hurst, Council Member Grimes, Council Member Ford and Council Member Douglas

**14. Adjourn**

*The meeting adjourned at 12:33 AM.*

*In accord with the city charter, the city clerk read the title to all ordinances and resolutions adopted by Council at this meeting.*

---

*Jordan D. Roberts, Deputy City Clerk*

**Any citizen requesting accommodations, with respect to rights under the Americans with Disabilities Act, to attend or participate in any public meeting, and/or to obtain this notice in alternate formats, is asked to please contact the City Clerk at 303-227-8791 as soon as possible before the meeting.**