



Meeting Minutes - Final

Parks, Recreation, and Golf Advisory Committee

Tuesday, January 19, 2021

6:00 PM This meeting will be conducted electronically via Zoom

Zoom Meeting

1. Call To Order/Roll Call/Pledge of Allegiance

Register in advance for this webinar:

https://c3gov.zoom.us/webinar/register/WN_CPFV1AhaSu2UKGg7Liou3w

Meeting was called to order at 6:02 p.m. by Co-Chair Walker.

Members Present: Clark Berggren, DeLilah Collins, Jose Guardiola, Josh Houde, Craig Hurst, Justin Maillet, Shawn McDowell, Kendall Ryerson, Adam Venanzi, Bret Walker, Paul Welander

Absent: Mary Hogan Chan, Alejandro Garcia

PRG Staff Present: Carolyn Keith, Chad Redin, Paul Hebinck, Traci Ferguson, Lisa Nordholt, Maria Jepson

Guest: Angela Burgos, Finance Department Budget and Performance Analyst and Commerce City resident.

Let the record show that Member Houde joined the meeting at 6:09 p.m.

2. Approval of Minutes

A motion was made by Member Welander seconded by Member Berggren to approve the November 17, 2020 minutes as submitted: VOTE: Unanimous. The motion passed.

3. New Business

[21-08](#)

PRG Advisory Committee Charter and Resolution Review
Discussion regarding why members joined the committee and what they would like to accomplish on the committee.

Attachments: [Committee Charter](#)
 [Resolution 2016-12](#)
 [Resolution 2016-117 Membership Update](#)

Members discussed possible updates to the Charter and Resolution.

Member Guardiola suggested continuing to meet monthly in 2021. Member Collins

proposed continuing the Zoom meeting option going forward.

Director Keith advised that staff will bring any attendance issues to the attention of the co-chairs if members are regularly missing meetings and not giving advance notice.

For yearly updates to City Council, Member Hurst proposed doing the update in mid spring to provide information on upcoming summer and events to promote the programming and activities. Director Keith indicated it could align with the roll out of the summer brochure in late March or early April.

Director Keith advised that staff will work with the City's legal department with regard to item 2B in Resolution 2016-12 due to the recent dissolution of the Capital Improvement Project Citizen Advisory Committee to address this item and bring it back to the committee to review.

Co-Chair Walker asked that members review why they joined the committee and what they would like to see accomplished as a member.

Member Houde recommended under the Purpose of the committee to incorporate sustainability as well as adding diversity and inclusion in the Membership section.

21-09

Elect PRG Advisory Committee Co-Chairs for 2021

Member Berggren motioned to retain Bret Walker and Justin Maillet as the Co-Chairs of the committee. Member McDowell seconded the motion. VOTE: Unanimous. The motion passed.

4. Unfinished Business

20-83

Parks, Recreation & Golf COVID-19 Updates - Staff

Recreation Manager Redin provided updates on Recreation. Restrictions have moved to the orange level which means increased participants in the center while continuing to do reservations for patrons and maintaining all safety protocols. We anticipate opening Paradise Island in the summer with restrictions that will require reservations and time blocks.

Golf Manager Hebinck provided updates on Golf. Everyone is excited to have people in the club house again. The change to orange level permits indoor seating at 25% capacity. Some days are warm enough to eat the patio but the majority of the time it is too cold. We continue to be vigilant with all safety precautions for staff and guests. Plans for the upcoming season are being finalized including the Denver Golf Expo in February which will be a Cyber-Expo.

20-62

City Comp Plan/PRG Master Plan Update - Traci Ferguson

Meetings kicked off last week for the Technical Advisory Group and the Staff Working Group. PRG has representatives in both areas. The public outreach will begin in March. The website is live for the outreach at <https://www.hlplanning.com/portals/commercecity/>. There is a tutorial on the website (Map.Social) that is a mapping activity to enter issues and opportunities. The Parks, Recreation & Golf Master Plan is on track for 2022 with the components currently in process building a base for that.

5. Council Member Reports & Information

Nothing to report.

6. Committee Member Reports & Information

Member Welander recognized staff working on the Second Creek Open Space recently. Surface gravel was placed on the trail as well as mowing along that area. The efforts are beneficial and appreciated.

Co-Chair Maillet thanked those that donated to Project Present in December. The committee was recognized as a sponsor. Additionally, there was a recent article in the Colorado Byline about the renovation at Eagle Pointe.

Guest Angela Burgos, Budget & Performance Analyst, gave an update on the City budget cycle. Things are starting to take shape as they prepare for the 2022 budget year.

Co-Chair Walker asked if the committee would continue to meet on a monthly basis. There were no changes proposed therefore, the meetings will remain as the third Tuesday of each month.

7. PRG Announcements

Distributed to all members via email on January 15, 2021.

8. Adjourn

The meeting adjourned at 7:26 p.m.

Respectfully submitted by Maria Jepson & Candice Turnage