



Meeting Minutes - Final

Parks, Recreation, and Golf Advisory Committee

Tuesday, October 20, 2020

6:00 PM This meeting will be conducted electronically via Zoom.
There will be no physical meeting.

Zoom Meeting

1. Call To Order/Roll Call/Pledge of Allegiance

Meeting was called to order at 6:02 pm by Co-Chair Maillet.

Members Present: Clark Berggren, Mary Hogan Chan, DeLilah Collins, Alejandro Garcia, Josh Houde, Craig Hurst, Justin Maillet, Shawn McDowell, Adam Venanzi, Bret Walker

Absent: Jose Guardiola, Kendall Ryerson, Paul Welander

PRG Staff present: Carolyn Keith, Chad Redin, Paul Hebinck, Traci Ferguson, Lisa Nordholt, Maria Jepson

Guest: Angela Burgos, Finance Department Budget and Performance Analyst and Commerce City resident.

Let the record show Member Hurst joined the meeting at 6:10 p.m.

A moment of silence was observed in honor of CCPD Detective Curt Holland and life-long Commerce City resident Francesca "Frannie" Dominguez who were both killed in a traffic accident that occurred on Highway 2 on October 16, 2020.

2. How the Meeting Works via Zoom - Maria Jepson

3. Committee Member Updates - Co-Chairs Introduction of 2 New Members

Two new PRG Advisory Committee members were confirmed at the October 19, 2020 City Council meeting.

New Member: Shawn McDowell

Mr. McDowell introduced himself and shared thoughts on being involved and his interest in the PRG Advisory Committee. Welcome Shawn!

New Member: Kendall Ryerson

Ms. Ryerson was unable to attend due to another commitment. Welcome Kendall! Everyone in attendance shared brief introductions as well.

4. Approval of Minutes

A motion was made by Member Collins seconded by Member Venanzi to approve the September 15, 2020 minutes as submitted. VOTE: Unanimous. The motion passed.

This was approved

5. New Business

[20-78](#)

Trail Update - Traci Ferguson

Attachments: [Trail Update](#)

Traci Ferguson, Parks Planner III, reviewed the Trail Update presentation which outlined the city's existing trails, the various types of trails, the connections that currently exist between them as well as the planning and projects taking place to further their development. She shared information on the various areas where collaboration with several various external entities is necessary; not only for the funds necessary to expand but also the land-use rights for access to do so.

[20-79](#)

Adams County Open Space Ballot Measures 1A and 1B to Preserve Adams County Open Space Funding (City Council Resolution 2020-83) - Carolyn Keith

Attachments: [Resolution 2020-83](#)

Carolyn Keith, Director of Parks, Recreation and Golf shared that on October 5, 2020 City Council approved a resolution in support of renewing the existing sales taxes in Adams County for parks, trails, and open space (Issue 1A) as well as road, bridge, and facilities (Issue 1B) to ensure responsible growth planning and management. Both of these measures will be on the November election ballot and have provided great benefit to PRG.

[20-80](#)

GOCO Resilient Community Grant Update - Lisa Nordholt

Lisa Nordholt, Strategic Initiatives Supervisor, shared information regarding the October 16, 2020 submission of the Resilient Communities grant application. This endeavor is two-fold and entails the collaborative development of a Commerce City Park Ranger position in conjunction with Adams County Open Space to provide education, outreach, and enforcement as well as an Urban Green Spaces Volunteer Investment Project with Bluff Lake Nature Center and Sand Creek Regional Greenway Partnership to recruit and encourage stewardship within our outdoor spaces. A determination by GoCO and grant response is expected in mid to late November.

[20-81](#)

Future Agenda Items - Carolyn Keith

Members reviewed items previously outlined as future agenda topics and provided feedback on the timing of their coverage at upcoming meetings. The five-year CIPP plan was recently reviewed with City Council and requested to be added to the November 2020 agenda. An inquiry was made to once again offer a City tour of the various parks and facilities. Staff will need to explore possible virtual options due to the group's size and current social distancing guidelines.

6. Unfinished Business

[20-66](#)

Inclusive Play Structures Discussion - Carolyn Keith

Traci Ferguson, Parks Planner III, discussed the completed renovation at Veterans Memorial Park and grand opening that was held for the inclusive, universally designed playground now available at this location. All of the City's playgrounds are ADA compliant however, the Veterans Memorial Park now provides additional structures and equipment to promote opportunities for individuals, children and families to engage and interact with one another throughout the park.

20-82

The Smart Approach to Cost Recovery Update - Chad Redin

Chad Redin, Recreation Manager, revisited the topic of cost recovery and the exercise done at the September meeting with Jamie Sabbach to categorize and assess cost recovery expectations for the various programs and services offered within the Parks, Recreation and Golf department. He shared the results and welcomed feedback and discussion regarding the continuum outline that was developed from the input received.

20-83

Parks, Recreation & Golf COVID-19 Updates - Staff

Tri-County Health released further updated guidelines reducing events from 25 to 10 people in attendance. The shelter rental season runs through the end of October and only one event was impacted by this change. The guidelines for event spectators are also limited and being adhered to and staff is continuing to be diligent in communicating the guidelines and necessity of following the set limits. Onsite fitness classes that were outdoors are transitioning indoors and limited based on restrictions and classroom size. Although there are some challenges encountered of the changing health department guidelines, the GroupExPRO site being kept up to date with class offerings and cancellations. On October 5, 2020 the reservation system was revised to only being necessary for pool access times. The remaining fitness areas are now first come, first served and adhering to capacity limitations. Staff in all locations are remaining diligent and attentive to cleaning, social distancing and wearing masks. No outbreaks have originated from City facilities.

7. Council Member Reports & Information

Councilman Hurst indicated that Councilman Guardiola was absent due to attending the vigil for Detective Holland and noted that he would be leaving to attend this event as well. The City Council has been busy with the 2021 budget as well as the initial activities and development of the Comprehensive Plan Commission. The City's budget influences the ten-year plan, focusing the vision for the City and shaping how we connect and interact with neighboring cities.

8. Committee Member Reports & Information

9. PRG Announcements

Distributed to all members via email on October 16, 2020 and available on www.c3gov.com

10. Adjourn

The meeting adjourned at 7:38 p.m.

Respectfully submitted by Maria Jepson

