



Meeting Minutes - Final-revised

Parks, Recreation, and Golf Advisory Committee

Tuesday, February 18, 2020

6:00 PM

Bison Ridge Recreation Center
13905 E. 112th Avenue
Commerce City, CO 80022

1. Call To Order/Roll Call/Pledge of Allegiance

Members Present: Mary Hogan Chan, Bruce Emery, Alejandro Garcia, Jose Guardiola, Josh Houde, Adam Venanzi, Bret Walker

Absent: Clark Berggren, Craig Hurst, Justin Maillet, Paul Welander

PRG Staff present: Carolyn Keith, Chad Redin, Paul Hebinck, Maria Jepson

Guest: Angela Burgos, Finance Department Budget and Performance Analyst and Commerce City resident.

Let the record show Member Houde joined the meeting at 6:04 p.m. and Co-Chair Walker joined the meeting at 6:15 p.m.

2. Approval of Minutes

A motion was made by Member Hogan Chan seconded by Member Venanzi to approve the January 21, 2020 minutes as submitted. VOTE: Unanimous. The motion passed.

This was approved

3. Unfinished Business

[20-04](#)

Veterans Memorial Park Update - Carolyn Keith

Councilman Guardiola shared details from the Veterans Memorial Park groundbreaking that took place on February 7, 2020. This event included a short presentation sharing the vision and outline of the next phase of work. Although the recent snow made the day a bit more interesting, it did not hinder the enthusiasm for the continuing progress that will be visibly taking shape over the next few months. A video rendering of the park, inclusive elements, perimeter trails and play equipment was reviewed and discussed.

[20-06](#)

Bison Ridge Park Property Master Plan Update - Carolyn Keith

Carolyn Keith, Director of Parks, Recreation and Golf, updated the group on the initial development in process determining the potential components and structures to be incorporated as well as the challenges being faced. Resident input will be encouraged in the months ahead through open house and online opportunities. Councilman Guardiola requested that open house events take place at both recreation centers.

[20-14](#)

Collaboration with Quality Community Foundation (QCF)/Fundraising - Carolyn Keith

Based on previous feedback, PRG Director Keith invited input on ways that the PRG Advisory Committee might explore in order to expand the collaboration opportunities with the QCF and Cultural Council, as well as other groups within the City. The discussion resulted in potential crossover meetings, events and scholarship ideas being developed and encouraged.

[20-15](#)

Collaboration with other PRG advisory committees - Carolyn Keith, Jose Guardiola

PRG Director Keith initiated discussion around the idea of bringing the PRG Advisory, Active Adult and Youth Advisory Committees together along with the and City Council members to collaborate on areas within Parks, Recreation and Golf that encourage future efforts of identifying ways to interact, connect and collaborate with the others. The group was in support of this and finding ways to implement this idea going forward.

4. New Business

[20-16](#)

GOCO 2020 Strategic Plan Listening Tour - Carolyn Keith

Monday, March 9 from 4:30-6:00 p.m.

City Park Recreation Center at 10455 Sheridan Blvd., Westminster, CO 80020

<https://www.goco.org/blog/goco-2020-strategic-plan-listening-tour>

PRG Director Keith shared information regarding the upcoming GOCO Strategic Plan meeting taking place in early March. GOCO uses a portion of Colorado Lottery proceeds to preserve, protect and enhance the state's wildlife, parks, rivers, trails and open spaces. If you are interested in attending this meeting, email Carolyn and she will share more information on it with you.

[20-17](#)

CIPP 5 Year Plan - 2021 Update, PRG Advisory Committee Proposed Projects - Carolyn Keith

PRG Director Keith reviewed the current projects on the CIPP Five Year plan as well as how these components are determined, developed and prioritized; including information regarding their funding aspects. The intention is to be a fluid outline that provides for the repair, replacement and conservation needs that are identified within it. Input from the community for items considered is encouraged.

5. Council Member Reports & Information

Councilman Guardiola suggested that everyone continue to reach out, communicate with the City Council members, and participate in the meetings, programs, groups or events in their various forms. Encourage your family, friends and neighbors to be aware, informed and involved.

6. Committee Member Reports & Information

Member Emery brought and passed out copies of the Colorado Avid Golfer magazine noting that Buffalo Run Golf Course was featured from page 63 to 66. He also provided an update after attending the Daddy Daughter Dance and shared highlights feedback from the February 7th event.

7. PRG Announcements

Distributed to all members via email on February 14, 2020 and available on www.c3gov.com.

8. Adjourn

The meeting adjourned at 7:41 p.m.

Respectfully submitted by Maria Jepson