



Commerce City

7887 E. 60th Ave.
Commerce City, CO 80022
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Meeting Minutes - Final

Parks, Recreation, and Golf Advisory Committee

Tuesday, July 16, 2019

6:00 PM

Eagle Pointe Recreation Center
Animas Conference Room
6060 E. Parkway Drive
Commerce City, CO 80022

1. Call To Order/Roll Call/Pledge of Allegiance

Meeting called to order at 6:08 p.m.

Attendees: Clark Berggren, Brendan Binns, Steve Douglas, Bruce Emery, Alejandro Garcia, Josh Houde, Adam Venanzi, Bret Walker

Absent: Mary Hogan Chan, Steve Davis, Justin Maillet, Paul Welander, Jacob Wilson

Staff Present: Carolyn Keith, Karen O'Donnell, Paul Hebinck, Maria Jepson

2. Approval of Minutes

Prior to the PRG Announcements a motion was made by Member Houde seconded by Member Emery to approve the June 18, 2019 minutes as submitted. Vote: Unanimous. The motion passed.

This was approved

3. New Business

[19-47](#)

Inclusion Policy - Karen O'Donnell

Attachments: [INCLUSION POLICY](#)
[PRESENTATION](#)

Recreation Manager, Karen O'Donnell reviewed the Inclusion Policy presentation. Currently two in five Parks & Recreation agencies have a formal inclusion policy. Challenges include funding, staffing, adequate facility space and training. She shared reasons that support the importance for having such a policy as well as the key components of our policy and reviewed the Commerce City Parks, Recreation & Golf Inclusion Policy Draft. Member Berggren and others shared some of their recent experiences with various forms of inclusion and exclusion that exist.

Let the record show Member Houde joined the meeting at 6:12 p.m.

This Administrative Business was continued

4. Future Agenda

[19-48](#) Park Maintenance Overview - Mike Brown/Willis Waterhouse - Oct 15

[19-54](#) Emergency Plan/Safety Training - Brennan Mendus - Nov 19

5. City Council Member Updates

Councilman Douglas shared that at the July 15, 2019 Council meeting there were nine resolutions passed; one was for a \$750K Adams County grant and overall there were \$3.2 million in funds designated. Thursday, July 18th is Music in the Park at Southlawn. Fall grant cycle in process.

Member Emery made a motion for Co-Chair Walker to advance the letters of support to the Adams County Open Space Advisory Board for the consideration of grant funds; motion seconded by Member Berggren. Vote: Unanimous. The motion passed.

6. Committee Member Reports & Information

Member Garcia inquired about installing permanent public restroom elements at certain parks and there was some discussion of the challenges such as cost, inappropriate use, and maintenance. He indicated that he has some knowledge in this area and may possibly be able to share ideas regarding options that other cities are utilizing.

Member Emery shared a draft of the six-panel stainless steel structure public art element that is proposed for Fronterra Park and indicated that there is interest from the Senior Commission to collaborate with other boards and commissions where possible.

Let the record show Member Binns joined the meeting at 7:06 p.m.

Clark Berggren was introduced as the newest committee member appointed this month. He briefly shared a bit about himself and his interest in the PRG Advisory Committee. Co-Chair Walker welcomed and thanked him for his interest, participation and commitment.

7. PRG Announcements

Distributed to all members via email on July 12, 2019 and available on www.c3gov.com.

The 12th Annual Fishing Frenzy Derby has been rescheduled for September 28, 2019.

Golf Course Manager, Paul Hebinck, spoke of the PGA Hope program that started in July. It is a six-week program that developed from a partnership with the Colorado section of the PGA. This year there are 94 active duty, veteran, or retired military participants, which is up from the 43 that registered last year. The program offers golf clinics, skill formation, interactive support and relationship building with a banquet at the conclusion.

The Buffalo Run Golf Course lake dredge project is underway and scheduled to wrap up around the end of July. The sediment removed will then be left to dry for

approximately six months and used next year on the course.

PRG Staff Update:

Recreation Manager, Karen O'Donnell's last day with the City of Commerce City is July 19, 2019. She will be the new Parks and Recreation Director for the City of Wheat Ridge, CO as of July 25, 2019. Members congratulated and thanked Karen for all that she has done and been a part of here over the past eight years.

8. Adjourn

The meeting adjourned at 7:41 p.m.

Respectfully submitted by Maria Jepson