

# **Commerce City**

*7887 E. 60th Ave  
Commerce City, CO 80022  
c3gov.com*



## **Meeting Minutes - Final**

**Tuesday, April 16, 2019**

**5:30 PM**

**Commerce City Civic Center, 7887 E. 60th Ave, Commerce City,  
CO 80022**

### **Derby Review Board**

## Call to Order

*Chairperson Mercado called the meeting to order at 5:30 p.m.*

## Roll Call

*Candice Alexander called roll.*

**Present** 4 - Chair Anita Mercado, Alternate Board Member Esther Hall, Council Regular Rick A. Teter, and Vice Chair Ted Ertl

## Approval of Minutes:

### [Min 19-48](#)

May 15 2018

**Attachments:** [Minutes](#)

*Board member Hall made a motion to approve the May 15, 2018 meeting minutes. Vice Chair Ertl seconded the motion.*

*Yes: 3 - Mercado, Ertl, Hall*

*Abstained: 1 - Teter*

*Motion passed.*

## Case(s):

### [Pres 19-222](#)

DRB-073-19: Trent Younger (Younger Bros. Lumber) is requesting the following at 6350 E 72nd Place, Commerce City, CO 80022

A. Approval to replace 1 exterior door.

B. Approval of \$851.75 in Catalyst Funds.

**Attachments:** [Staff Report](#)  
[Proposed Door](#)

*City Planner, Brayan Marin, reviewed the staff report and presentation. Staff is recommending approval of the proposed door replacement and catalyst fund request as the proposal meets the design principles of the Derby Design Guidelines and the requirements of the Land Development Code.*

*The applicant, Trent Younger, was present to answer questions. Mr Younger explained how the current door is very outdated and the new door will be a nicely upated outward swinging door.*

*The board discussed the need for a new door, the door's self closing mechanism, and handicapped accessibility.*

*In response to a question by the board, Planner Marin stated there is no city code requiring handicapped accessible doors.*

*There being no further business to discuss on the request, a motion was requested.*

*Request 1:*

*Board member Hall made the following Recommended Motion: "Based upon the finding that the application meets the design principles of the Derby Design Guidelines, I move that the Derby Review Board grant approval in case DRB-073-19, a Derby Redevelopment application for the property located at 6350 East 72nd Place." Vice Chair Ertl seconded the motion.*

*Yes: 4 - Mercado, Ertl, Hall, Teter*

*Motion passed*

*Request 2:*

*Vice Chair Ertl made the following Recommended Catalyst Fund Motion: "I move that the Derby Review Board approve the use of catalyst funds in an amount not to exceed \$851.75 to reimburse the applicant for costs the City determines qualify under the program."*

*Yes: 4 - Mercado, Ertl, Hall, Teter*

*Motion passed*

**Board Business:**

*The board asked staff about upcoming projects in Derby and inquired on the status of the Derby Review Board open vacancies.*

**Staff Business:**

*Executive Administrative Supervisor, Tricia Mason, introduced new staff and distributed 2K coins and gifts from 2018 Appreciate Night.*

**Adjournment**

*Chairperson Mercado adjourned the meeting at 5:50 p.m.*