



Commerce City

7887 E. 60th Ave.
Commerce City, CO 80022
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Meeting Minutes

Cultural Council

Tuesday, August 8, 2017

6:00 PM

Room #2108

1. Call To Order/Roll Call

Present 10 - Debra Bullock, Brian Connor, Crystal Elliott, David Soucie, Ed Hanson, Heidi McNeely, Jacob Wilson, Jadie Carson, Susan Carabajal, and Cathleen Teter

Absent 2 - Brian Draxten, and Heather LaCrue

2. Welcome and Guest Introductions

No new members

3. Regular Business Items

Approve July Meeting Minutes

Kristi motioned to approve July meeting minutes with the following edits:

Under Music in the Park, make correction that the AME Church donated the blankets that were given out Change the Rapids Game date to August 19th

2nd motion: Heather

Motion approved

Financial Update

Daniela will send out financial update via email for approval

MitP chcek from city hasn't been cashed

Total in MitP fundraising efforts:

Total from foodtrucks \$426

Chipotle \$588.98

Individual donations \$21

Additional in-kind donations for the raffle:

\$50 hair package

Package to golf with councilman Steve Douglas

King Soopers \$25 gift card

Family pack to Paradise Island \$21 value

Complete outside hours document

4. Committee Reports and Discussion

Music in the Park Concert Series Debrief

Lessons Learned

Need to be more vigilant about trash left over after events

Southlawn is not a city park, board members are responsible for clean-up

Need to make sure that for 2018 bands are responsible for their own clean up

The process of payment for bands and sound can be improved upon for next year.

Have check ready before every concert

The lawn at Southlawn park seems to be wet every year

Reunion has been asked to not water the grass the day before
It is difficult to put up signage at Southlawn park. Need to plan for a ladder for 2018
Local fire truck display at 7/27 Southlawn concert was a success
Survey results were reviewed
Thank you letters
Ed presented a thank you letter to City Council and the Parks staff during the August 7th regular council meeting
Ed will send out letters to our sponsors
Heidi has sent thank you letter to food trucks
Susan thanked each band personally

2018 Planning

Reunion typically leaves key to the park bathroom and supplies are to pick up at their rec center
All board members should have a to do list
coordinate logistics and materials
assign roles; who brings what
Daniela will send out MitP to do list to members for edits
Better coordination with bands in terms of when they take a break
Ask bands if they'd be willing to do some announcement in between songs
Do announcement of the drawing early earlier during the concert so that individuals won't be rushing to turn them in on time
Make announcements about future sponsorships and any new interested board members
Look into how much portable restrooms cost
Consider doing a beer garden; now that food trucks are legal we look into if there is a mobile bar
Some signage is falling apart, might consider ordering some new banners
Consider doing concerts at a different location like Turnberry and Fronterra

Aug 10 Community Outreach

Susan will not be able to go
Ed, Jacob, Heather, Heidi and Debra will be present
Kristi will be at CCBPA table
Jadie has rocks and paintbrushes
Daniela will bring giveaways, information cards, applications for public art committees, and new board member applications

8/19 Rapids Game

Susan, Kristi, Heidi, Crystal, Jacob, David, Jadie will be attending

Public Art wrap

Daniela reached out to City but has yet to hear back
Ed asked members to bring suggestions on locations
Jadie suggests either around the civic center or the rec center
Other suggestion is having it by the Conter center
Daniela will email the Art Collective to accept the donation

5. New Business

- o Annual retreat planning
The retreat will be on Oct 7th from 9-3 p.m. at the MSC building
- Topics of discussion
- Elections

How to move forward in being an advisory board
SCFD presentation
Cultural Master Plan
2018 Budget
Review MitP sponsorship materials
Board members will send Daniela suggestions about food and additional agenda topics.
Daniela will send out last year's retreat agenda
Heidi suggested doing a special planning meeting for 2018 MitP
Daniela will send out a doodle

Dunk Tank
David's suggestion for outreach or concert
David will find out price

Unity Project
Will be added as a topic for the retreat

6. Member Comments/Announcements

Public art donation – life size dolphin
will table for next meeting to consider costs
transportation
maintenance
integrity

CCHS invites you to attend the CASINO TRIP on Sunday, Sept 10th at 1p.m.

Stop the bleed campaign
If you would like to take a course to prepare yourself to assist injured people following a traumatic event, contact Cathleen Teter

7. Adjourn

This was approved