



Ordinance 2308

Contract Authority Amendment

December 7, 2020

Purpose

- Ordinance:
 - References and conforms to Charter requirements
 - Clarifies ambiguities regarding certain contract situations
 - Matches contract authority with procurement policy
- Council recommended no changes during study session review (11/9/20)



Property Interests

- Council approval required for permanent easements or long-term (greater than 12 months) or indefinite irrevocable licenses



Intergovernmental Agreements

- City Manager authority
 - With no direct monetary payment (without significant policy considerations)
 - Raised from \$10,000 to \$25,000 (without significant policy considerations)
 - Raised from \$100,000 to \$250,000 (in furtherance of a policy, work plan item, project, or agreement specifically approved by council)
- All others remain subject to Council approval (Charter 4.13)



Other Contract Authority

- Authority to match procurement policy
 - To \$10,000 (Director/Manager/City Manager)
 - \$10,000-\$75,000 (Director/City Manager)
 - Over \$75,000 (City Manager)
 - Requires Council approval of award over \$250,000 per procurement policy
- Includes contracts accepting funds
- Confirms requirement of filing with the City Clerk

