



# Environmental Services RFP

City Council Meeting September 2020

# Background

- Prior to COVID-19 outbreak in March, city staff had drafted an Environmental Consulting services to be released
  - Objective (at the time)
    - Establish Environmental Quality Initiative Policy Framework and Recommendations
    - Assist in Air Quality Monitoring for associated Oil and Gas Permit activity in the city
- On August 31, Council voted for staff to investigate the creation of a city-wide Air Quality and Water Quality network
- New Objective of the Environmental Consulting Services to address Council's request:
  - Air Quality Monitoring
  - Water Quality Monitoring
  - Overall Environmental Policy Development
  - Audit and Assessment of municipal facilities and operations
- Staff Identified Benefits to Environmental Consultant Approach
  - Cost efficiencies through combined efforts
  - Similar overlap in the overall project objectives and categories
  - Quickest path to selecting necessary consultants

# Air Quality Monitoring

- Seeking qualified vendor to provide air quality monitoring services, technical expertise, and policy recommendations as it pertains to local air quality regulations
  - Expertise and Skill Set:
    - Experience developing Air Quality regulations and policy recommendations at the local municipal level
    - Ability to administer municipal Air Quality monitoring and/or policy programs
    - Ability to advise on community engagement and/or education programs
- Anticipated Scope of Work:
  - An inventory of community-wide and area specific air quality impacts
  - An inventory of existing GHG emissions produced within the community, a recommended set of reduction targets and timeframes, and strategies to reduce or mitigate such emissions
  - Air quality guidelines that would include strategies to reduce Hazardous Air Pollutants (HAP's), Particulate and Fine Particulate Matter (PM), Greenhouse Gas Emissions (GHG's), odors, and other substances of significant health concerns
  - Thresholds of significance, and screening at the project and plan level
  - Air quality modeling guidelines



# Water Quality Monitoring

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- Seeking a qualified vendor to provide water quality monitoring and testing services, technical expertise, and policy recommendations as it pertains to water quality and watershed improvement strategies
- Anticipated Scope of Work:
  - Development of Low Impact Development (LID) Stormwater infrastructure guidelines and Best Management Practices
  - Land use policy recommendations and strategies as it pertains to furthering local water quality and wildlife habitats, including a review and assessment of the city's Land Development Code
  - Identification of both significant point source and non-point source pollution causes, an assessment of groundwater quality in the southern industrialized area of Commerce City, and a series of policy recommendations and potential remediation strategies for the city to implement
  - Long term water quality management strategies and recommendations for the first, second, and third creek corridors
  - Identification of potential future capital investments, green infrastructure projects, or other efforts the city could take in to improve water quality
  - Development of a water quality monitoring plan that determines the targeted location(s) and frequency of monitoring activities, in conjunction with the outcomes described above



# Environmental Policy Development

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- Seeking a qualified vendor to produce an overall set of policy recommendations and strategies as it pertains to improving community health outcomes, environmental impacts, sustainability, and overall community resiliency.
- Scope of Work broken down into two major categories
  - External Development: Within the community and applying to new development
  - Internal Development: Within the organization and applying to internal operations and efficiencies



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# Environmental Policy Development

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- Anticipated Scope of Work:
  - Community-wide waste reduction strategies
  - Community-wide water use reduction strategies
  - Community-wide energy efficiency and energy reduction strategies, as it pertains to the residential, commercial, and industrial sectors
  - Energy efficiency, waste reduction, and water use strategies, as it pertains to municipal facilities and operations, buildings, infrastructure, equipment, and vehicle fleets
  - incentive strategies for green building development, adaptive reuse or net zero buildings
  - Policy recommendations and strategies to adopt environmental review of land use impacts of public and private development
  - Process recommendations as it pertains to an overall environmental review framework for land development activities occurring within the city.
  - Hazard mitigation strategies and techniques
  - Brownfield Management, identification, assessment, and revitalization strategies
  - Incentive strategies for renewable energy development
  - Geology and soil management strategies



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# Timeline – Consultant Onboarding

<b>Publication and distribution of RFP:</b>	Friday, October 02, 2020
<b>Question submission deadline:</b>	Friday, October 16, 2020 (5:00 p.m. MT)
<b>Responses to questions posted (anticipated):</b>	Tuesday, October 20, 2020
<b>Proposal submission deadline:</b>	Friday, October 30, 2020, (5:00 p.m. MT)
<b>Review period (anticipated):</b>	1-2 weeks
<b>Interviews (if any) (anticipated):</b>	Week of November 16, 2020
<b>City Council interviews (anticipated):</b>	Monday, November 23 at 6:00PM MT
<b>Selection (anticipated):</b>	Wednesday, November 25, 2020
<b>Respondent submits insurance and other required documentation:</b>	Within ten (10) calendar days of Notice of Intent to Award
<b>Execute contract (anticipated):</b>	Friday, December 04, 2020

# Budget

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- Prior RFP authorized for \$75,000
- Previous requested services, plus expanded scope for Air Quality & Water Quality monitoring services would put overall cost at \$225,000
- Staff resources
  - Multiple city departments involved in working with consultant and implementing recommendations, including Community Development, Public Works, PRG, CMO etc
  - Opportunity to engage external agencies (i.e. CDPHE and TCHD) to provide additional resources and support during the process
- From contract execution to receiving all deliverables requested in scope, total estimated timeframe: 12-18 months





# Request

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- Staff Requests the following from Council:
  - Consensus support of the proposed Scope of Work presented by staff
  - Give direction on notice to proceed with releasing the RFP by October 2
  - Direction to prepare a budget re-appropriation for the full anticipated cost of \$225,000 to fund the Scope of Work as proposed



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# Questions?

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