

RESOLUTION ESTABLISHING COMPREHENSIVE PLAN CITIZEN'S ADVISORY COMMITTEE

NO. 2020-65

WHEREAS, the City of Commerce City ("City") values its residents' input in determining the future vision of the community and believes public involvement in analyzing the pressing issues related to growth and development will assist the City Council and City staff in updating the Comprehensive Plan for the City and will aid in aligning city development with citizen's expectations;

WHEREAS, the City has dedicated substantial resources to update the City's Comprehensive Plan, including the provision of multiple avenues for public input and public education, and the hiring of a consultant to facilitate the update process;

WHEREAS, City Council recognizes the value in receiving community input in the Comprehensive Plan update process and the Citizen's Advisory Committee (CAC) will be a critical voice in understanding the community's preferences and vision for growth and the City Council wishes to more formally engage the community in an advisory capacity on such matters;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO, AS FOLLOWS:

1. Committee Established. The Community Development Director is directed to establish a Citizen's Advisory Committee for the Comprehensive Plan Update for the sole purpose of providing non-binding input to City staff regarding:

- a. Reviewing key Comprehensive Plan elements and acting as a sounding board for the Commerce City Community and staff.
- b. Attending scheduled CAC meetings throughout the project to work with the consultant team and City staff.
- c. Attending the Community Visioning Workshop, Open House, and adoption meetings to show support and continuity.
- d. Providing feedback throughout the planning process.
- e. Informing the Planning Commission and other City commissions, including consideration for adoption of the final plan.
- f. Providing a public face for the planning process and demonstrating the commitment of the City to seek meaningful input.

The Committee shall have no authority to direct staff, vary the direction of the City Council, or take any action to delay or disrupt any process or procedure established by law.

2. Meetings & Duration. The Committee shall be convened at key points throughout the planning process to discuss issues and overall policy direction and provide feedback for City Staff and City Council consideration. The CAC will meet as a group either in person or virtually approximately six times over twelve months with no fewer than four meetings over the update process. The CAC shall conclude once the plan update is adopted by Council. No CAC meeting will be held in the absence of at least 50% of its members. Meetings shall be led by City staff or the City's Consultant.

3. Participation. The Committee will be comprised of up to fifteen (15) members. The Committee shall consist of representatives from existing Commerce City Boards and Commissions, as well as additional members including residents, business owners, and developers. Members shall serve without compensation. Each member shall be either a resident, business owner or development stakeholder of the City. City employees and Councilpersons, their immediate family members, and other elected officials are not eligible for membership.

4. Appointment. Members shall be appointed and vacancies shall be filled by the City Council in accordance with the criteria established by applicable Council Policies, as amended. In addition, appointment of members shall be made to include broad representation of interests, diversity, and geographical representation.

5. Applicability of Charter and Council Policies. The Committee and its membership and appointments shall be subject to the requirements of the City Charter, as amended, and applicable Council Policies, as amended.

RESOLVED AND PASSED THIS 21ST DAY OF SEPTEMBER 2020.

CITY OF COMMERCE CITY, COLORADO

Benjamin A. Huseman, Mayor

ATTEST

Dylan A. Gibson, City Clerk