



Purchasing Justification Form

Sole Source Justification

(Complete the appropriate section below and attach additional pages as needed.)

Procurement Description: Tyler Technologies services and support contract renewal for NewWorld ERP software. This is a one year contract with automatic renewal for up to 3 years.

Vendor: Tyler Technologies

Contract Length: 3 years

Cost: \$122,058.30 + 3%/yr
x 3 yrs = \$377,270.00

Responsible Dept. / Div.: Information Technology Application & Business Services

Author: Alice McCarthy

Single Response

Type of solicitation: Select Method.

Provided detailed justification for not re-soliciting (considering price, quality, time, availability of other vendors, etc.): Why is using this vendor in the best interest of the city? Is the price/proposal fair and reasonable?

Sole Source

Is this Sole Source due to ☒ product or ☒ product source?

Provide justification for using this vendor: This is a contract renewal for the New World ERP software. This software was implemented 10+ years ago and is used by all City departments and is the primary software application for business critical Finance and Human Resource activities. It would be an administrative and financial burden to bid this out competitively at this time. Additionally, there is no other vendor who provides support for this product.

Collaborative Purchasing

Agency: [Identify Procuring Agency]

Base Contract Expiration Date: Select date.

Primary Contract/Project Name/Number: [Insert complete identifying description.]

Approvals

(City Manager must approve Sole Source Procurements. Other approvals are required based on contract amount.)

Division Manager:

Date:

Department Director:

DocuSigned by:

Alice McCarthy

Date:

9/14/2020 | 11:10 AM MDT

City Manager:

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DocuSigned by:

Roger Tinklenberg

Date:

9/14/2020 | 1:27 PM PDT



Purchasing Justification Form

Received by FD:

DocuSigned by:
Theresa Wilson
66E6320059DA475...

Date: 9/14/2020 | 1:42 PM PDT