



# Commerce City

7887 E. 60th Ave.  
Commerce City, CO 80022  
c3gov.com

## Meeting Minutes

### City Council

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Friday, March 13, 2020

5:00 PM

Council Chambers

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#### Special Meeting

**Citizen communication is not permitted at special meetings.**

**To exercise precaution in light of the COVID-19 outbreak, members of the public are strongly encouraged to participate by viewing the meeting at [c3gov.com/video](https://c3gov.com/video) or on Channel 8**

#### 1. Call to Order/Roll Call

*A special meeting of the City Council of the City of Commerce City was called to order by Mayor Huseman on March 13, 2020, at 5:01 PM.*

**Present:** 9 - Mayor Benjamin Huseman, Mayor Pro Tem Nicole Frank, Council Member Oscar Madera, Council Member Jennifer Allen-Thomas, Council Member Susan Noble, Council Member Jose Guardiola, Council Member Craig Hurst, Council Member Meghan Grimes and Council Member Robyn Smith

#### 2. Consent Agenda

**A motion was made by Council Member Madera, seconded by Mayor Pro Tem Frank, to approve the consent agenda as presented. ROLL CALL VOTE:**

**Aye:** 9 - Mayor Huseman, Mayor Pro Tem Frank, Council Member Madera, Council Member Allen-Thomas, Council Member Noble, Council Member Guardiola, Council Member Hurst, Council Member Grimes and Council Member Smith

[Res 2020-11](#)

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR DESIGN OF BRIGHTON ROAD BETWEEN EAST 104TH AVENUE AND EAST 112TH AVENUE PROJECT TO HUITT-ZOLLARS, INC.

[Res 2020-20](#)

RESOLUTION APPROVING MAINTENANCE CONTRACT FOR BEACON COMMUNICATIONS

[Res 2020-28](#)

RESOLUTION APPROVING SELECTION OF BASELINE CORPORATION TO PROVIDE ADDITIONAL PROFESSIONAL PLANNING AND DEVELOPMENT TECHNICAL SUPPORT SERVICES

#### 3. Administrative Council Business

*City Manager McBroom and Chief Nichols provided council an update on the city's response to the COVID-19 outbreak.*

## Council Meeting Schedules

*A motion was made by Mayor Pro Tem Frank, seconded by Council Member Madera, to cancel all city council and board and commission meetings through March 31st unless a special meeting is required and to direct staff to look into extending city-imposed deadlines. VOTE: Unanimous, all present affirmed.*

## Directions on Potential Remote Participation Policies

*City Attorney Sheesley distributed draft emergency Ordinance No. 2271 of the City of Commerce City, Colorado establishing electronic and emergency meeting procedures and authorizing the remote conduct of meetings for the City of Commerce City during declared certain disasters and emergencies. A copy of the ordinance was provided for the public in chambers. After discussion, the draft ordinance was modified to its final form including the removal of proposed language authorizing remote attendance for non-electronic meetings and modification of language regarding the public comment.*

*A motion was made by Mayor Pro Tem Frank, seconded by Council Member Hurst, to introduce Ordinance No. 2271 as an emergency ordinance by council as seated and approve on first reading. ROLL CALL VOTE: 9 - Aye (Huseman, Frank, Madera, Allen-Thomas, Noble, Guardiola, Hurst, Grimes, Smith)*

## Renewal of Disaster Declaration

*A motion was made by Mayor Pro Tem Frank, seconded by Council Member Madera, to consent to the renewal or continuation of the Disaster Declaration related to COVID-19 for a period longer than seven days but not beyond the expiration of the Governor's executive order declaring a disaster, as it may be extended. VOTE: Unanimous, all present affirmed.*

## 4. Executive Session

[20-19](#)

An executive session of the City Council and City staff, pursuant to CRS 24-6-402(4)(a, e), to discuss and determine negotiating positions regarding the potential purchase of property.

*A motion was made by Council Member Guardiola, seconded by Council Member Grimes, to not go with buying the 5 acres in Villages [at Buffalo Run] East for \$644,000. VOICE VOTE: Unanimous, all present affirmed.*

*Mr. Guardiola requested the consent of Council to raise an administrative Council item relating to the Council trip to Washington, D.C. for the National League of Cities conference and his belief that a council member printed his name and room number and placed a \$107 bar tab on his hotel bill without his knowledge. All council members consented to the discussion of the issue. After discussion, a motion was made by Council Member Allen-Thomas, seconded by Council Member Grimes, to allow the City Attorney to hire an outside investigator. VOICE VOTE: Unanimous, all present affirmed.*

**A motion was made by Council Member Madera, seconded by Council Member Hurst, to enter into an executive session of the City Council and City staff, pursuant to CRS 24-6-402(4)(a, e), to discuss and determine negotiating positions regarding the potential purchase of property. VOICE VOTE: Unanimous, all present affirmed.**

## 5. Adjourn

*The meeting adjourned at 6:00 p.m.*

*In accord with the city charter, the city attorney read the title to all ordinances and resolutions adopted by Council at this meeting.*

*Respectfully submitted by:*

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*Dylan A. Gibson, Deputy City Clerk*