



Council Policy Update: Evaluations & Public Comment/Conduct

Study Session, September 9, 2019

Purpose

- Update Council Policies:
 - Council appointee oversight
 - Meeting procedures
 - Public comment & conduct
- Policies affected:
 - 2 (Council Norms and Standards of Conduct)
 - 9 (Recruitment and Evaluation of City Manager)
 - 16 (Council Meeting Procedures)
 - 20 (Public Comment during City Council Meetings)
 - 22 (Procedure for Quasi-Judicial Hearings)



Council Appointee Oversight

- Policies affected: 2 & 9
- Relocates Manager evaluation to CP-9
- Establishes broad purpose and method to evaluation
 - City Manager: 2 evaluations; 1 facilitated
- Adds provisions for Attorney & Judge evaluation & recruitment
- Formally establishes Evaluation Subcommittee



Meeting Procedures

- Policies affected: 16
- Agenda:
 - Motions in response to Citizen Communication delayed until Administrative Business (unless agenda amended)
 - Mayor can dispense with introduction
 - Sets Mayor's Report as concluding item



Public Comment

- Policies affected: 2, 16, 20
- Consolidates public comment rules in CP-20
- Standard rules for all comments:
 - 3 minutes for public (not staff/applicants)
 - Speakers may not yield time or return to speak
 - Authority to end remarks for rule violations
- Citizen communication (Charter 4.24)
 - Issues affecting City business & items within purview of Council to act
 - No overall time limit



Public Conduct

- Policies affected: 16, 20
- Standards for safety/public access & orderly & efficient conduct of public business
 - Interruption of speakers
 - Structures/objects (posters)
 - Blocking views/aisles
 - Moving past podium/onto dais



Public Hearings

- Policies affected: 2, 20, 22
- Limited to quasi-judicial hearings
- Clarifies the “record” (CP-22(J))
- Clarifies *ex parte* disclosure requirements (CP-22(N)):
 - Timing & standard
 - Removal from room during proceeding



Other Standards

- Policies affected: 2, 16, 20
- Clarifies sections potentially in conflict with City Charter/state laws/other policies
 - Council interaction with department heads
 - Council comments during public hearings
 - Information about police events/confidential information
 - Action items
- Removes outdated provisions (paper meeting packets; changes to minutes; calling special meetings)
- Removes designation of City Attorney as sergeant at arms





Questions?

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