



# **Council Policy Update: Evaluations & Public Comment/Conduct**

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Study Session, September 9, 2019

# Purpose

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- Update Council Policies:
  - Council appointee oversight
  - Meeting procedures
  - Public comment & conduct
- Policies affected:
  - 2 (Council Norms and Standards of Conduct)
  - 9 (Recruitment and Evaluation of City Manager)
  - 16 (Council Meeting Procedures)
  - 20 (Public Comment during City Council Meetings)
  - 22 (Procedure for Quasi-Judicial Hearings)



# Council Appointee Oversight

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- Policies affected: 2 & 9
- Relocates Manager evaluation to CP-9
- Establishes broad purpose and method to evaluation
  - City Manager: 2 evaluations; 1 facilitated
- Adds provisions for Attorney & Judge evaluation & recruitment
- Formally establishes Evaluation Subcommittee



# Meeting Procedures

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- Policies affected: 16
- Agenda:
  - Motions in response to Citizen Communication delayed until Administrative Business (unless agenda amended)
  - Mayor can dispense with introduction
  - Sets Mayor's Report as concluding item



# Public Comment

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- Policies affected: 2, 16, 20
- Consolidates public comment rules in CP-20
- Standard rules for all comments:
  - 3 minutes for public (not staff/applicants)
  - Speakers may not yield time or return to speak
  - Authority to end remarks for rule violations
- Citizen communication (Charter 4.24)
  - Issues affecting City business & items within purview of Council to act
  - No overall time limit



# Public Conduct

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- Policies affected: 16, 20
- Standards for safety/public access & orderly & efficient conduct of public business
  - Interruption of speakers
  - Structures/objects (posters)
  - Blocking views/aisles
  - Moving past podium/onto dais



# Public Hearings

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- Policies affected: 2, 20, 22
- Limited to quasi-judicial hearings
- Clarifies the “record” (CP-22(J))
- Clarifies *ex parte* disclosure requirements (CP-22(N)):
  - Timing & standard
  - Removal from room during proceeding



# Other Standards

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- Policies affected: 2, 16, 20
- Clarifies sections potentially in conflict with City Charter/state laws/other policies
  - Council interaction with department heads
  - Council comments during public hearings
  - Information about police events/confidential information
  - Action items
- Removes outdated provisions (paper meeting packets; changes to minutes; calling special meetings)
- Removes designation of City Attorney as sergeant at arms







# Questions?

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