

# 2020 Work Plan - DRAFT

## Promote a balanced and thriving city economy

GOAL		OUTCOME	OBJECTIVE	
1	1.1	Balanced mix of land uses	Assist 40 low to moderate income residents through improving their housing situations by December 31, 2020.	Cramer
			Market development opportunities in the City to at least 10 commercial and/or industrial developers by December 31, 2020.	Claymore
			Work with at least six existing landowners by December 31, 2020 to help get their commercial, mixed-use and/or industrial properties more market ready.	Claymore
1	1.2	Location of choice for primary employers	Work with at least 80 companies or their representatives--including retailers--to evaluate the City as a new business location by December 31, 2020.	Claymore
			Connect at least 20 entrepreneurs and/or small businesses with relevant programs and services by December 31, 2020.	Claymore
			Recognize and/or meet with at least 20 existing primary employers by December 31, 2020 in support of business retention and expansion efforts.	Claymore
			Work with the other Regional Aerotropolis Committee (ARC) members to implement a targeted aerotropolis marketing and business development campaign based on recommendations from the ACC and marketing consultants.	Claymore
			Update the City's Economic Development Strategic Plan in conjunction with other City Departments working on citywide plan updates by December 31, 2020.	Claymore

## Promote efficient and effective city government to improve levels of service

GOAL		OUTCOME	OBJECTIVE	
2	2.1	Be an employer of choice	Maintain full-time employee vacancies under 11% by providing: customer service focused recruitment, hiring and onboarding; comprehensive performance management system; investment in employee development through coaching and training and development programs; and ensure a competitive Total Rewards Program.	Lantz
			Provide quality assurance by maintaining 100% compliance with State and Federal employment law and City Policy related to leave management, record management, and benefit administration.	Lantz
			Provide quality and responsive city services within 95% of the stated service level standard.	Lantz
2	2.2	A healthy and safe workforce	Maintain Workers Compensation Experienced Modification Rating (EMod) <= 1.0 by December 31, 2020.	Lantz
			Provide quality and responsive city services within 95% of the stated service level standard.	Lantz
2	2.3	Reliable, scalable, available, and secure technology	Achieve 99.9% technology infrastructure availability each quarter outside of planned maintenance outages.	Bingham
			Increase annual security assessment score by 10% by December 31, 2020.	Bingham
			Provide quality and responsive city services within 95% of the stated service level standard.	Bingham

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## Promote efficient and effective city government to improve levels of service

GOAL		OUTCOME	OBJECTIVE	
2	2.4	Efficient and effective business processes	Complete a process evaluation of three speciality licenses by December 31, 2020.	Bauer
			Complete procurement for document shredding program by December 31, 2020.	Bauer
			Create a comprehensive approach for approved agenda items by December 31, 2020.	Bauer
			Integrate all infrastructure assets into Cartegraph by December 31, 2020.	Wilson
			Integrate all facility & fleet assets into Facility/Fleet Management System(s) by December 31, 2020.	Wilson
			Incorporate all Cartegraph and Facility/Fleet Management System elements into GIS by December 31, 2020.	Wilson
			Complete business evaluations of five current IT systems by December 31, 2020.	Bingham
			Implement five technology projects by December 31, 2020.	Bingham
			Upgrade or expand usage of five current technology systems by December 31, 2020.	Bingham
			Increase technology online training system usage by 10% by December 31, 2020.	Bingham
			Provide quality and responsive city services within 95% of the stated service level standard.	Bingham

## Promote efficient and effective city government to improve levels of service

GOAL		OUTCOME	OBJECTIVE	
2	2.5	Financial compliance and stability	Complete annual review/analysis of city fees by December 31, 2020.	Carstens
			Maintain or improve credit ratings on all debt issuances annually.	Carstens
			Increase tax compliance awareness by providing tax payers educational opportunities, enhanced online resources/tools, and by directly engaging at least 3.5% of licensed businesses during 2020.	Carstens
			Annually manage expenditures within 2% of the approved budget for each department.	Carstens
			Obtain clean 2019 audit opinion by July 31, 2020. (Financial statements present fairly in all material respects of the government).	Carstens
			Demonstrate compliance with the procurement policy by conducting an annual audit by December 31, 2020.	Carstens

# 2020 Work Plan - DRAFT

Develop and maintain the public infrastructure to improve community appearance and encourage continued development				
GOAL		OUTCOME	OBJECTIVE	
3	3.1	Aesthetically-pleasing neighborhoods free from noise and hazards	Achieve 92% voluntary compliance with the City's Municipal Codes for all residential properties through the 2020 3C's program.	Cramer
			Achieve 42% voluntary compliance of all properties after initial contact through regular code enforcement in 2020.	Cramer
			Initiate infrastrusture construction for MHGP by June 30, 2020.	Cramer
			Regulate Oil and Gas Activity in compliance with the LDC to improve resident health, safety and welfare.	Cramer
			Implement Irondale Drainage Plan by December 31, 2022.	Wilson
			Implement Second Creek Drainage Plan at 112th Ave/O'Brien Canal by December 31, 2022.	Wilson
			Maintain City's drainage and storm sewer system by collecting and disposing of at least 40 tons of debris by December 31, 2020.	Wilson
			Provide quality and responsive city services within 95% of the stated service level standard.	Wilson
3	3.2	Safe, multi-modal travel network	Maintain injury traffic crashes, through engineering, education, and enforcement measures, to no more than 2016 levels (209 crashes and 11.36 injury crashes/1,000 population).	Wilson
			Manage local traffic impacts, as a result of the I-70 Widening project, to no greater than 2018 volumes plus 10%.	Wilson
			Secure external funding of at least \$4M for regional transportation improvements by December 31, 2020.	Wilson
			Construct Vasquez Blvd. Improvements (60th Ave. - 64th Ave.) by December 31, 2022.	Wilson
			Widen 88th Ave. (not including grade seperation) I-76 to Rosemary St by December 31, 2022.	Wilson
			Widen Rosemary St.; HWY 2 to 88th Ave. by December 31, 2023.	Wilson
			Construct a grade separated interchange at 120th Ave. and Hwy 85 by December 31, 2023.	Wilson
			Provide quality and responsive city services within 95% of the stated service level standard.	Wilson
3	3.3	Safe and sustainable public facilities	Maintain the City's improved pavement network to an average Pavement Condition Index (PCI) overall condition rating of no less than 60 to provide safe, smooth and durable roadways for all Commerce City residents, businesses and motorists.	Wilson
			Maintain City vehicles so that the fleet is available for service 90% of the time or greater, each quarter.	Wilson
			Construct a 2-lane roadway with bike lanes on 112th Avenue, between Potomac Street and Landmark Drive by December 31, 2022.	Wilson
			Complete all approved phases of capital improvement projects on time, on budget and to a high level of quality.	Wilson
			Fix/update core city infrastructure through pavement, sidewalk, storm sewer and traffic signal maintenance by December 31, 2021.	Wilson
			Provide quality and responsive city services within 95% of the stated service level standard.	Keith

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Develop and maintain the public infrastructure to improve community appearance and encourage continued development				
GOAL		OUTCOME	OBJECTIVE	
3	3.4	High-quality natural and built environment	Complete 5 miles of recreational trail to create a loop trail system in the northern range and connect surrounding neighborhoods to Bison Ridge Recreation Center by December 31, 2020.	Keith
			Through cooperation with 27J School District, increase the number and quality of baseball/softball practice fields in the north for City Recreation and partnering agency athletic programs by December 31, 2020.	Keith
			Renovate Veterans Memorial Park to improve user experience with an emphasis on inclusive play elements and better integrate park amenities with the adjacent newly renovated Eagle Point Recreation Center by May 31, 2020.	Keith
			Evaluation of Buffalo Run expansion opportunities by September 30, 2020.	Keith
			Achieve an average walkability score of 43 in the five redevelopment areas, as defined in the 2010 comprehensive plan, by December 31, 2020.	Cramer
			Adopt the most recent Building Code editions within 24 months of their publication.	Cramer
			Adopt at least one update to the Land Development Code in 2020.	Cramer
			Administer CDBG program to meet all HUD required regulations and deadlines.	Cramer
			Continue the update to the city-wide Comprehensive Plan, and adopt by March 31, 2021.	Cramer
			Provide quality and responsive city services within 95% of the stated service level standard.	Cramer
3	3.5	Sense of historic and culture significance	Identify and protect the City's historic resources.	Hardee
			Increase the city's public art collection by adding one new selection of artwork by December 31, 2020.	Hardee
			Create a cultural master plan for the city, in alignment with the Artfully Adams County plan, by March 31, 2020.	Hardee
			Identify opportunities to promote cultural activities and events within the city to raise awareness by 2% by December 31, 2020.	Hardee

# 2020 Work Plan - DRAFT

Promote resident health, safety, and education				
GOAL		OUTCOME	OBJECTIVE	
4	4.1	Sense of safety in neighborhoods and personal security	Implement 3 new community based policing initiatives within the police department by December 31, 2020.	Nichols
			Assess the organizational impact of new personnel and resources while developing an annual methodology that allows the police department to plan for increasing service level demands December 31, 2020.	Nichols
			Reduce the level of family related violence within the City by 5% by December 31, 2020.	Nichols
			Reduce Auto Thefts by 5% in comparison with 2018 numbers by December 31, 2020.	Nichols
			Identify and remediate ten (10) illegal residential marijuana grows by December 31, 2020.	Nichols
			Reassessment of civilian personnel (animal control, CSO, traffic).	Nichols
4	4.2	Fair and impartial administration of justice	Provide all audited businesses resources that enable them to exercise options to resolve tax assessments, resulting in average protested audit resolution of less than 180 days from date of protest.	Carstens
			Provide quality and responsive city services within 95% of the stated service level standard.	Carstens
4	4.3	Active living and healthy lifestyles for all residents	Increase the available pedestrian network by 0.5 miles by October 31, 2020.	Wilson
			Reconstruct at least 20 pedestrian ramps to be in compliance with current ADA requirements by December 31, 2020.	Wilson
			Increase overall participation in PRG programs and services by 5% by December 31, 2020.	Keith
			Complete Colorado Health Foundation Healthy Places Grand execution by December 31, 2021.	Keith
			Provide quality and responsive city services within 95% of the stated service level standard.	Keith

# 2020 Work Plan - DRAFT

Improve community involvement and trust				
GOAL		OUTCOME	OBJECTIVE	
5	5.1	Accessible, reliable, and transparent information	Implement three new methods to disseminate timely and accurate criminal justice and public safety information to the community by December 31, 2020.	Nichols
			Publish the 2021 Budget by December 31, 2020.	Carstens
			Publish the 2021 Budget-At-A-Glance by December 31, 2020.	Carstens
			Publish 2019 Comprehensive Annual Financial (CAFR) by July 31, 2020.	Carstens
			Publish Five Year Capital Improvement and Preservation Plan by December 31, 2020.	Tinklenberg
			Increase how residents receive city information through established communication channels by 2% by December 31, 2020.	Hardee
			Increase satisfaction on how the city communicates with residents by 2% by December 31, 2020.	Hardee
			Increase citizen participation with City Council community engagement events within the city by 2% by December 31, 2020.	Hardee
			Provide quality and responsive city services within 95% of the stated service level standard.	Hardee
5	5.2	Participatory and inclusive community	Maintain a 11% vacancy rate for council-appointed boards, commissions, and committee enrollment by December 31, 2020.	Bauer
			Secure a reach of 750 individuals with 85% of social media posts by December 31, 2020.	Hardee
			Increase the sense of community within the city by 2% by December 31, 2020.	Hardee
			Maintain a 90% availability rate for Spanish-language city informational materials produced by the communications division by December 31, 2020.	Hardee
			Update youth commission programs and activities to reflect current desired outcomes by December 31, 2020.	Hardee
			Create an older/active adult master plan that identifies how the city will cohesively address population issues by March 31, 2020.	Hardee
			Provide quality and responsive city services within 95% of the stated service level standard.	Hardee