

## **Meeting Minutes**

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February 26, 2019

6:00 p.m.

Civic Center, Conference Room #3109

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### **Call to Order/Roll Call 6:06 p.m.**

Present: Jennifer Prather, Charles Dukes, Laurel Eller, Catherine Brady, Billy Gurr, Brendan Binns, Ed Hanson, Jeff Ray, Sheryl Carstens

Absent: Tonia Lopez

### **Standing Items**

- Approve January Minutes

Dukes motioned to approve with said edit. Gurr seconded. Minutes were approved.

- Financial report

Carstens provided a financial update on current numbers. Liaison Villarreal brought up that monies fundraised from previous event that benefits Parks and Rec Scholarships has not been donated to the PRG department. Carstens committed to reaching out to Karen O'Donnell to talk about the 2018 report that was provided on recreational scholarships.

- Strategic Planning

No updates. Prather will bring back a report of activities per the approved goals in March. In the meantime, she will take lead on scheduling dine-outs around the city. Charles asked to help. Gurr gave his final recommendation on a database. He suggested Donor Snap, \$49/month for up to 1,000 contacts, \$69/month for up to 2,500, no contract needed and has features that would be useful for the board's goals. Dukes moved to approve to move forward with Gurr's recommendation. Ray seconded. Motion was unanimously approved.

### **Golf Tournament**

Gurr has announced that 1stBank has committed to a \$1,500 sponsorship. An increase from previous years. Members are to start securing sponsorships.

### **Grants**

Gurr and Brady presented on the reports from 2018 grantees. A couple highlights they presented on was; some information was hard to capture and there were some reports that were not submitted.

Following Gurr and Brady's overview of the reports, members reviewed and discussed final average score of every organization. Scoring is based on established criteria that is reviewed on an annual basis. The board received a total of 31 applications, with a total requested amount of \$216,570. The QCF is unfortunately not able to fund the requested amount, making the grant process competitive. After much discussion, board members reached a final agreement. Gurr motioned to award grants as discussed. Ray seconded. The motion was unanimously approved. Staff liaison will work on grant notification to applicants and City Council communication. The presenting of awards will take place during City Council meeting on March 18.

**Upcoming Dates**

None

**Meeting Adjourned at 8:57p.m.**