

MEMO

To: Honorable Mayor and City Council
From: Matt Thomason, Fleet & Facilities Manager
Subject: Custodial Services Price Increase - Eagle Pointe Recreation Center
Date: March 4, 2019

Item:	Custodial Services Price Increase To Service Newly Renovated/Expanded Eagle Pointe Recreation Center
Contractor:	Town and Country Development Corporation
Contract Amount:	Additional \$1,300/month (annualized - \$15,600/year)

Summary/Background

The City has recently opened the renovated/expanded Eagle Pointe Recreation Center (EPRC), adding 9,413 square feet that require custodial and janitorial services – this additional space is not included in the Custodial Services contract signed in April 2018. The Custodial Services Contractor (Town and Country Development Corporation) has proposed to provide services to this additional space for an additional \$1,300/month (annualized - \$15,600/year). Resolution 2018-26, which authorized the custodial services contract, stipulated that any additional services that exceeds \$15,000 requires City Council approval.

Financial Impact

The additional work adds \$1,300.00 per month (annualized - \$15,600/year) to the Custodial Services Master Service Agreement. Funding for this Master Service Agreement will come from the Facilities Budget, Outside Services, by location.

Staff Recommendation:

Council authorize the City Manager to negotiate and execute an amendment to the contract for citywide custodial services that provides for custodial services to the entire renovated/expanded EPRC consistent with the proposed resolution.

