



**Commerce City Council Retreat
City Council Chambers
Commerce City, CO**

February 1-2, 2019

"QUALITY COMMUNITY FOR A LIFETIME THROUGH THE RELENTLESS PURSUIT OF EXCELLENCE"

City Vision (Comprehensive Plan): *"Commerce City will have a robust economy, drawing on its strength as a business-friendly city. It will have a quality natural and built environment with the great neighborhoods, parks, and places in which to live, work, and play safely. The community will celebrate its culture and history, and promote conservation and stewardship of resources for present future generations."*

Meeting Objectives:

- Provide direction to staff and selves on priority Outcomes for 2020
- Provide direction to staff on 2020 priority objective to initiate budget development
- Discuss issues: Public Safety - desired outcomes; Economic Development - areas for priority investment; and Community Engagement and Connectedness.

February 1

5:30 Welcome – City Manager McBroom

5:45 Setting the Stage

- Agenda review, Discuss Guidelines, Process review – *Jody Erikson, Facilitator*
- 2019 work plan review

6:15 Team Exercise – Learn and Practice the new AV equipment in Council Chambers – *Justin and Laura*

6:45 Dinner

7:00 Setting the Stage- cont.

- Financial overview
- Review 5-year capital plan with focus on 2020 budgeting and multi-year phased projects

7:20 2020 Priorities – Review Brainstormed list (from interviews & last year's priority and non-priority list)

- Review list (any questions)
- Is any priority missing?
- Is this the list to start prioritizing for the 2020 budget building effort

8:30 Adjourn

February 2

7:30 Welcome Back – Breakfast

7:45 Recap of Friday

7:50 Outcome Priority for 2020 – High level priorities to consider

- Review the list of City Outcomes – the desired end results that demonstrates the impact of the services delivered to reach the goal – developed through interviews
- Dot exercise – *3 Green dots*
- Review dot results and build agreement on the top 3 priorities for 2020

8:15 2020 Priorities to direct staff

- Review and add any missing priorities, if needed
- Reminder: 2019 priorities and additional priorities that are multi-year
- Dot exercise on the brainstormed 2020 list, and review results – *5 green dots “must do this year” + 3 red “like, but not this year”*
- Discuss and build agreement on 3-4 priorities for 2020
- How will we keep ourselves to these agreed upon priorities when urgent items come up during the year? How will we decide what to do is an urgent item needs to take priority (time and money)?

11:00 Break

11:15 Issues Discussion

ISSUE: Public Safety – Desired levels of Service and Outcomes (30-45min) – What are the problems/outcomes we want to be addressed?

- Discussion: What is/are the problem(s) to be addressed; what problems are we trying to solve by improving safety?
 - What is the outcome desired?
- How should we address facility needs?
 - Presentation: Current facilities used, facility needs we know now and financial challenges & options
 - Discussion: Do we prioritize space needs/do we prioritize a long-term facility assessment report (e.g., which 2020 priorities go away)? If not prioritized 2020, what are the options to bridge till it is a priority?

12:00 LUNCH – break or working lunch

12:30 Reconvene for Issues Discussion

ISSUE: City Wide Infrastructure Priorities – What area is the priority order for infrastructure implementation among: E470, Station area, Core City, Irondale, Mile High Greyhound Park)? Which area do you implement infrastructure first?

- Presentation: What is needed, costs, and impacts/influence for each area.
- Discussion: What area should be prioritized first for investment? and what is the priority/investment in that area?

ISSUE: Improving Outcomes of Economic Development

- ***How can Council better support the City Manager and Econ.Develop department*** to ensure greater movement towards having a restaurant and other entertainment businesses (how to get different results than happening now)?
 - Brainstorm (post it notes): Council - What Council members could do to help?
 - Discussion: What actions can Council take to better support Econ.Development to get a restaurant and/or entertainment facility?
- ***How can Council influence more development without the need for Metro Districts?***
 - Presentation: Metro Districts 101 and how they are managed and interact with City Government, and policy alternative
 - Discussion: Does Council want to regulate? If yes, how should metro district be regulated? Should commercial be regulated differently than residential?

2:30 Break

ISSUE: Community Engagement and Connectedness – How to improve connectedness of the whole City community; how to bridge the gap between north and south?

- Presentation: Problem and proposal
- Discussion: Proposal – revise, redirect? What level of Council citizen engagement should there be to help this?
- Discussion: Should City increase pro-active social media engagement?
- Discussion: How should the City respond to social media requests/comments?

ISSUE: What are the desired levels of services for the City? Including: economic development, development review, park and recreation Department work

- Discussion: What inefficiencies you see? Where is the community saying there are pinch points?
- Discussion: What outcome do you want?
- Discussion: Are there changes that would create efficiencies?

4:45 Next Steps/Actions

5:00 Adjourn

DISCUSSION GUIDELINES:

To contribute to the success of the meeting – safe, inclusive, investigatory, team-work - participants agree to:

- Engage in thoughtful, thorough deliberation
 - Share relevant information with other
 - Be curious
 - Speak for, not against - work to identify promising options and not just issues
 - Foster candor and creativity
 - Disagree without being disagreeable
 - Refrain from undermining group recommendations/work (refrain from characterizing others views outside the meeting without permission; state your own view, but not others)
 - Speak of your concerns and be willing to abide by the agreements made
 - Look beyond individual/constituent interest and seek solutions that advance the great public good
 - Focus on how to move forward, not dwell on challenges of the past or present
 - Focus on each speaker rather than prepare your response
 - Speak briefly, not interrupt
 - Refrain from side conversations
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COMMERCE CITY GOALS and OUTCOMES

1. Promote a balance and thriving city
 - Balanced mix of land uses
 - Location of choice for primary employers
2. Promote efficient and effective city government to improve level of service
 - Be an employer of choice
 - A healthy and safe workforce
 - Reliable, scalable, available, and secure technology
 - Efficient and effective business processes
 - Financial compliance and revenue stability
3. Develop and maintain the public infrastructure to improve community appearance and encourage continued development
 - Aesthetically-pleasing neighborhoods free from noise and hazards
 - Safe, multi-modal travel network
 - Safe and sustainable public facilities

- High-quality natural and built environment
 - Sense of historic and culture significance
4. Promote resident health, safety, and education
 - Sense of safety in neighborhoods and personal security
 - Fair and impartial administration of justice
 - Active living and healthy lifestyles for all residents
 5. Improve community involvement and trust
 - Accessible, reliable, and transparent information
 - Participatory and inclusive community