

Meeting Minutes

April 24, 2018

6:00 p.m.

Civic Center, Conference Room #3109

Call to Order/Roll Call

Present: Jennifer Prather, Jeff Ray, Brendan Binns, Charles Dukes, Sheryl Carstens, Laurel Eller, Billy Gurr

Staff: Daniela Villarreal

Standing Items

- Minutes
Motion to approve with said edits by Binns. Motion seconded by Dukes. Motion unanimously approved.
- Financial report
Carstens is working on a written report and will be provide to board during the May meeting.
- Social Media
Ray is interested in supporting with Facebook and Dukes will support with Twitter. Staff will make sure to give access.
- Strategic planning
Binns presented on Board Development including why do members join nonprofit boards, the value of board development, attributes of a well-developed board, 5 keys of board development, and an action plan. After discussion, members agreed to come up with specific set of goals for board development. Prather will send out a follow-up email with some initial goals to start conversation.
For next month's meeting, Gurr will present on Donor Database and Carstens will present on Fund Development at the June board meeting.

Upcoming Dates

- Eagle Pointe Pancake Breakfast, May 5. Binns, Dukes, and Eller will be in attendance.
Staff will send prepare materials/flyers. Prather sees an opportunity to build our contact list at events like this, she will create a template for contact info.
- Memorial Day Parade, May 28. Board will not participate this year
- Neighborhood Outreaches, June 14 at Fronterra Park & August 9 at Pioneer Park
Prather would like to get quotes for branded lip balm and sunscreen. Prather, Dukes, Ray commit to volunteer at both events.

Golf Tournament

- Sponsorship/Donation updates
Members gave an update on sponsorships.
Staff will ask for value of the un-used package foursome. Ray will check on the potential raffle prize, Rockies tickets. Members will also consider having more prizes, smaller value.
- Other?
Carstens will be absent the event date.

Golf Tournament planning meeting in May will be on the 10th at 6:00 p.m.

Fall Event

Venue: Bison Ridge Recreation Center

Date: TBD

Beer and Wine focus/theme

Silent auction

Other: Eller suggested that QCF partners with Leadership of Commerce City.

Ray and Prather also reached out to the Commerce City chamber for future collaboration and got a contact to follow-up with, Maria Carabajal.

Scholarship Awards

Three scholarships will be awarded for 2018. Staff will check with specified applicant to clarify questions from board members. Upon applicant response, Prather motions to accept suggested scholarship recipients. Gurr seconded motion. Motion unanimously approved.

Adjourned