



## Commerce City Cultural Council Minutes-November 14, 2017

### Call to Order/ Roll Call

**Present:** Ed Hanson, Brian Connor, Susan Carabajal, Heidi McNeely, Bryan Draxten, Cathy Teter, Crystal Elliott

**Absent:** Debra Bullock, Jacob Wilson, Jadie Carson, Heather LaCrue, Kristi Douglas, David Soucie

**Guests:** Brian McBroom, Michelle Halstead

### Welcome and Guest Introductions

- **Bison Ridge Public Art Update**  
Halstead visited the Bison Ridge construction site with artist Don Kennell. After viewing initial site of the bison sculptures, it was determined that from a constructability standpoint it no longer works. Halstead proposed to move Bison closer to the recreation building where the bison would still have visibility and would be more interactive to the public. Board members agreed on the new proposed site with no oppositions.
- City Manager, Brian McBroom gave brief remarks to the board and along with board president, Hanson, certificates for termed out members were presented.

### Regular Business Items

- **Approve October Meeting Minutes**  
Motion to approve by member McNeely. Seconded by member Draxten. Motion was approved.
- **Financial Update**  
Motion to approve the October budget by member McNeely. Seconded by member Draxten. Motion was approved.
- **2018 Budget**  
Motion to approve by member Teter. Seconded by member Elliott. Motion was approved.
- **Complete outside hours document (not completed by members at September meeting)**  
Hours sheet was passed around to all members.
- **Vote for new Treasurer**  
Action postponed. Liaison Villarreal will fill the vacancy in the meantime.

### Committee Reports and Discussion

- **Fall Student Art Show (6:20)**
  - Set-up 4:30 p.m.
  - Food/cookies will be provided by the Cultural Council and the City will take care of ordering drinks.
  - Member Teter will order prizes for winners and will have those ready by the day of the event.
  - Voting on submissions  
Members submitted their votes for winners and the best in show to member Draxten.
  - Reminder: Awards Ceremony and tree lighting, November 27 from 5:00 – 6:30pm
- **Music in the Park Concert Series**  
**Goal: Have food trucks and bands list finalized for December meeting.**
  - Pioneer Park will host one chipotle night fundraiser, the other will be a subway fundraiser, and will only invite desert trucks. Options include:
    - Fun with funnels
    - Shaved ice
    - Gigi's cupcakes (has donated for 3 years)
    - Sweet cow ice cream (first participation in 2017)
    - Firetruck Crepes (participated in 2016)



- Final Total 2017 MitP fundraising efforts:
  - \$1,074.98
- **MitP 2018 Planning**
  - Band recommendations
    - Swerve a country and classic rock band
    - Amelia Robles – Latin
    - Rudy Bustos - Latin
    - Chicano Heat – Latin
    - Santreras- Latin
    - Groove N' Motion (variety band)
    - Michael Friedman Band (R&B/Funk/Jazz)
  - Food Truck recommendations
    - Safron Grill (greek-mediterranean food)
    - North of the border grill (mexican food, has donated for 3 years)
    - Buck BBQ & Grill (first year in 2017)
    - Lauerkrauts (participated in 2017)
  - Confirm locations-send permits
    - Liaison Villarreal will lead.
  - "To do" list and procedures updates
    - No update
  - Fundraising
    - Draft letter for sponsorships
      - Letter has been drafted. Members will commit to sponsorship asks and liaison Villarreal will assist in mailing material to sponsors.
  - New social media person
    - Member Elliott will lead and liaison Villarreal will assist.
- **Public Art/Others (7:30)**
  - Commerce City Arts & Cultural Master Plan
    - President Hanson provided materials from Adams County and Brighton to consider a Commerce City Cultural Master Plan. Email was also sent out to provide members with a copy and additional time to review.

#### **New Business – Miscellaneous Items and Open Discussion**

- Board Recruitment discussion will continue during future meetings in order to fill vacancies for outgoing members.

#### **Member Comments/Announcements**

None

**Meeting adjourned at 7:57 p.m.**

**Next meeting: December 12, 2017**