



**FEMA**

NOV 04 2016

CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

The Honorable Sean Ford  
Mayor, City of Commerce City  
7887 East 60th Avenue  
Commerce City, Colorado 80022

Dear Mayor Ford:

I commend you for the efforts that have been put forth in implementing the floodplain management measures for the City of Commerce City, Colorado, to participate in the National Flood Insurance Program (NFIP). As you implement these measures, I want to emphasize the following:

- a Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) have been completed for your community;
- the FIS and FIRM will become effective on February 17, 2017; and
- by the FIS and FIRM effective date, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) Regional Office is required to approve the legally enforceable floodplain management measures your community adopts in accordance with Title 44 Code of Federal Regulations Section 60.3(d).

As noted in FEMA's letter dated August 17, 2016, no significant changes have been made to the flood hazard data on the Preliminary and/or revised Preliminary copies of the FIRM for Adams County. Therefore, the City of Commerce City should use the Preliminary and/or revised Preliminary copies of the FIRM as the basis for adopting the required floodplain management measures. Final printed copies of the FIRM for the City of Commerce City will be sent to you within the next few months.

If you encounter difficulties in enacting the measures, I recommend you contact the Colorado Water Conservation Board. You may contact Jamie Prochno, P.E., CFM, the NFIP State Coordinator, by telephone at (303) 866-3441, in writing at 1313 Sherman Street, Room 718, Denver, Colorado 80203, or by electronic mail at [jamie.prochno@state.co.us](mailto:jamie.prochno@state.co.us).

The FEMA Regional staff in Denver, Colorado, is also available to provide technical assistance and guidance in the development of floodplain management measures. The adoption of compliant floodplain management measures will provide protection for the City of Commerce City and will ensure its participation in the NFIP. The Regional Office may be contacted by telephone at (303) 235-4800 or in writing. Please send your written inquiries to the Federal Insurance and Mitigation Division, FEMA Region VIII, at the Denver Federal Center, Building 710, Box 25267, Denver, Colorado 80225.

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You may have already contacted the NFIP State Coordinator and/or the FEMA Regional Office, and may be in the final adoption process or recently adopted the appropriate measures. However, in the event your community has not adopted the appropriate measures, this letter is FEMA's official notification that you only have until February 17, 2017, to adopt and/or submit a floodplain management ordinance that meets or exceeds the minimum NFIP requirements, and request approval from the FEMA Regional Office by the effective date. Your community's adopted measures will be reviewed upon receipt and the FEMA Regional Office will notify you when the measures are approved.

I appreciate your cooperation to ensure that your community's floodplain management measures are approved by the FEMA Regional Office by February 17, 2017. Your compliance with these mandatory program requirements will enable your community to avoid suspension from the NFIP.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rachel Sears".

Rachel Sears, Director  
Floodplain Management Division  
Mitigation Directorate | FEMA

cc: Nancy J. Dragani, Acting Regional Administrator, FEMA Region VIII  
Jamie Prochno, P.E., CFM, NFIP State Coordinator, Colorado Water Conservation Board  
Andrew Holton, Engineering Consultant, City of Commerce City